



ANNUAL BUDGET  
2020-2021



## **ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2020-21**

This budget will raise more total property taxes than last year's budget by \$87,972 or 3.36%, and of that amount, \$67,551 is tax revenue to be raised from new property added to the tax roll this year.

The total amount of municipal debt obligation secured by property taxes for the City of McGregor is \$9,773,039.

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## City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

FOR: D. Taylor, A. Henderson, Sr., J. Douglas, J. Hering, A. Ocampo, and P. Allison

AGAINST: None

PRESENT and not voting: None

ABSENT: None

<b>Tax Rate</b>			<b>Adopted FY 2020</b>
Property Tax Rate			0.601413
Effective Tax Rate			0.544406
Effective M&O Rate			0.379126
Rollback Tax Rate			0.601413
Debt Rate			0.191957
<b>COMPARISON OF PROPOSED TAX RATE AND CURRENT TAX RATE</b>			
<b>Tax Rate</b>	<b>Proposed FY 2020-21</b>	<b>Adopted FY 2019-20</b>	<b>Adopted FY 2018-19</b>
M&O Rate	0.404700	0.409456	0.413697
Debt Tax Rate	0.174254	0.191957	0.180313

The total amount of municipal debt obligation secured by property taxes for the City of McGregor is \$9,773,039.

**City of McGregor, Texas  
Fiscal Year 2021  
Annual Budget**

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**City of McGregor, Texas  
City Officials**

**Elected Officials:**

<b>Mayor</b>	<b>Jimmy Hering</b>	<b>At-Large</b>
<b>Mayor Pro-Tem</b>	<b>Andrew Henderson, Sr</b>	<b>Ward 1</b>
<b>Council Member</b>	<b>Anthony Ocampo</b>	<b>At-Large</b>
<b>Council Member</b>	<b>Paul Allison</b>	<b>Ward 2</b>
<b>Council Member</b>	<b>David Taylor</b>	<b>Ward 3</b>
<b>Council Member</b>	<b>Jeff Douglas</b>	<b>Ward 4</b>

**Appointed Officials:**

<b>City Manager</b>	<b>Kevin P. Evans</b>
<b>Assistant City Manager</b>	<b>Paul Kilpatrick</b>
<b>Chief of Police</b>	<b>James W. Burson, Sr.</b>
<b>City Secretary</b>	<b>Angelia Sloan</b>
<b>Airport Manager</b>	<b>Barry Lightfoot</b>
<b>Finance Director</b>	<b>Carolyn Baker</b>
<b>Code Enforcement Director</b>	<b>Bryan Edds</b>
<b>Community Development Director</b>	<b>Michael T. Olson</b>
<b>MEDC Director</b>	<b>Andrew Smith</b>
<b>Exchange Event Center Director</b>	<b>Cassie Thomas</b>



## **Vision**

The City of McGregor is committed to providing excellent services to the citizens of McGregor, enhancing the quality of life, building and maintaining relationships and promoting a sense of community.

## **Mission**

To provide unparalleled services and protection for the community with trust and integrity while promoting the highest quality of life in a wholesome small town atmosphere.

## **Values**

Integrity  
Commitment to quality services  
Intuitive  
Treating Citizens respectfully  
Innovative

## **Strategic Areas of Emphasis**

1. Public Safety: McGregor residents enjoy a safe community.
2. Infrastructure: McGregor is updating and revitalizing infrastructure to support the developing community.
3. Economic Development: McGregor is continuing to develop new growth creating an economically diverse community.
4. Service: McGregor strives to provide excellent public and customer services.
5. Quality of Life: McGregor is a wholesome, small town where residents enjoy diversity, parks, recreation, and educational opportunities.

City of McGregor, Texas  
Budget Calendar  
Fiscal Year 2021

<u>Date</u>	<u>Activity</u>
April 21	Distribute INCODE budget material to Directors
May 1 – June 14	Review and revise revenue projections
May 15	Payroll changes due
May 31	Budget requests and decision package requests due
June 1 – 28	Finance budget analysis
June 25 – 29	Present Preliminary budget for City Manager review
July 1-July 5	Directors present proposed budgets to City Manager
July - 13	Council Budget Priorities/Workshop
July 9– 17	Finance completes budget revisions and summaries
July 17	City Manager's proposed budget filed with City Secretary
July 25	Tax roll due from McLennan County Appraisal District
July 25-31	Budget revisions as needed
July 27	Tax rates presented to City Council, posted to home page along with certain debt information
July 30	Publication of notice of budget hearing
August 06	Publication of notice of tax rate hearing and notice of tax rate public hearing on internet
August 13	Public hearing on budget. Public hearing on tax rate. Action on budget.
August 17	Reading of ordinances to ratify property tax and adopt certified estimated rolls, budget and tax rate
September	Budgets distributed to staff

## **INTRODUCTION**

A municipal budget is more than a book of numbers, charts and graphs. The budget is a tool for prioritization, communication, and allocation of resources that go toward the implementation of programs, projects and services. It is the duty of those fortunate enough to serve the citizens of McGregor to operate in a transparent, efficient, and ethical manner and the budget is a tool that allows us to do just that.

## **BUDGET DOCUMENT KEY ELEMENTS**

The following is a summary of key elements included in the City of McGregor Fiscal Year 2021 budget, which begins October 1, 2020 and ends September 30, 2021. The City Council adopts the budget annually by ordinance.

Budgets are prepared for the full range of municipal services provided by the City: public safety, community services, utility services, a general aviation airport, general administrative and support services.

Annual operating budgets are adopted for the General Fund, Special Revenue Funds, Enterprise Funds, and Debt Service Fund.

## **BUDGET DOCUMENT STRUCTURE**

This budget is presented in several sections:

- Introduction section includes the City's mission statement, strategic areas of emphasis and describes the budget process and policies.
- Budget Overview provides narrative and graphical summary presentations of all funds, including the General Fund, Enterprise Funds, Special Revenue Funds and the Debt Service Fund.
- Appendix includes supplementary material including the Tax Rate Ordinance and Budget Appropriation Ordinance. A glossary of Terms and Acronyms, Board Appointments, and community profile are also included in the Appendix.



The budget document is designed to give both decision makers and citizens a better view of the resources utilized in fulfilling the City's mission for the community as defined by the Council.

## **FINANCIAL STRUCTURE**

The accounts of the City are organized on the basis of funds and account groups, each of which operate separately and independently of each other. The operations of each fund are accounted for with a separate set of self-balancing accounts that are comprised of assets, liabilities, fund equity, revenues, and expenditures or expenses. Following is a description of the various funds and account groups:

### *Governmental Fund Types*

Governmental funds are used to account for general government operations and include the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Project Funds.

- **General Fund:** The General Fund is the general operating fund and is used to account for all financial transactions not properly included in other funds. Resources are generated through property tax, sales tax, other general taxes, franchise fees, fines, licenses, and fees for services. This fund supports all general governmental purposes such as public safety, streets, facility maintenance, recreation, and administrative functions.
- **Special Revenue Funds:** These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.
- **Debt Service Fund:** Is utilized to account for the payment of interest and principal on all general obligation bonds and other long-term debt.
- **Capital Improvement Program Funds:** These funds are used to account for the expenditures of resources accumulated from the sale of debt instruments earmarked for such projects. These funds are allocated from

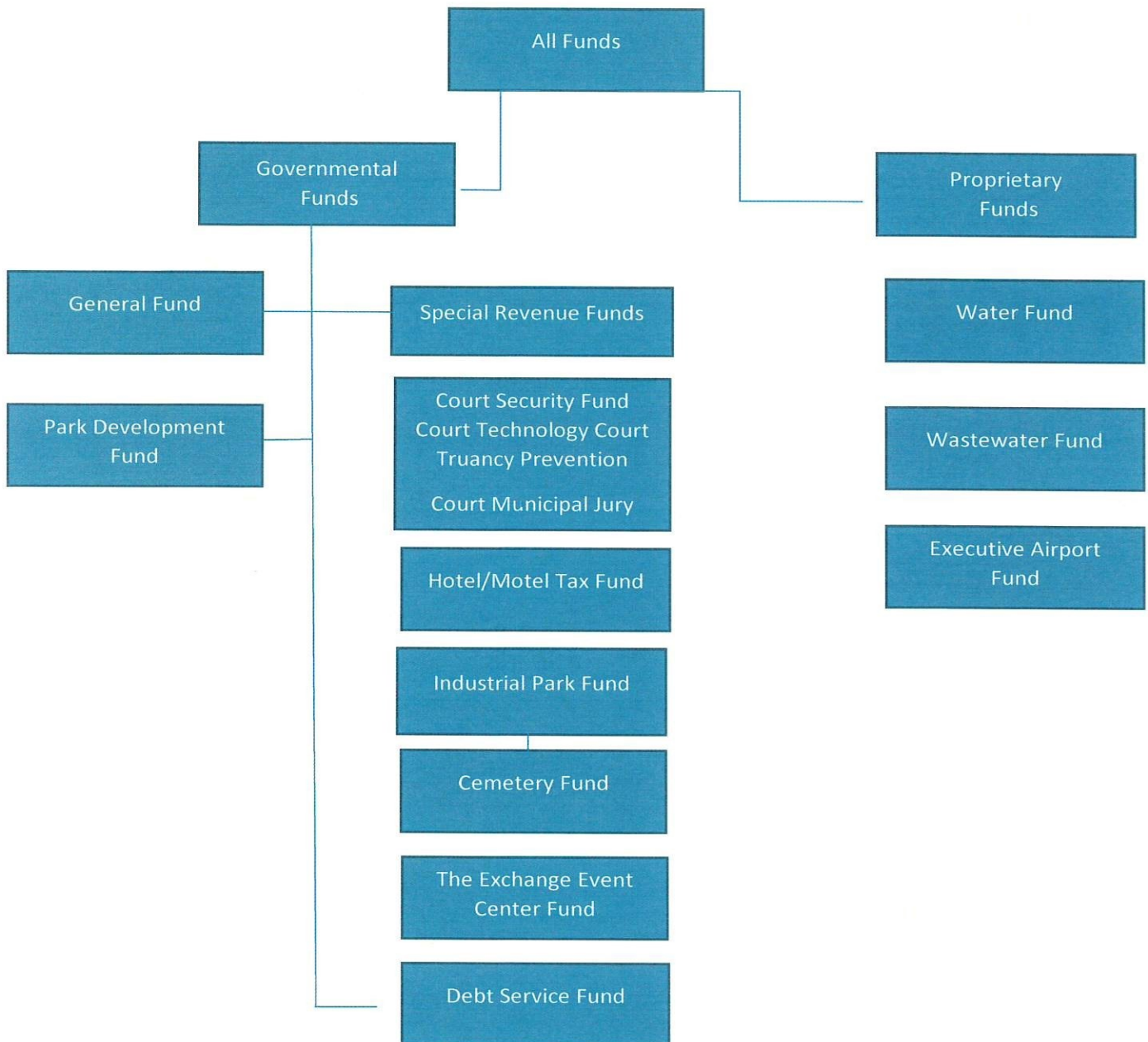
debt proceeds on a project length basis rather than a fiscal year basis. These funds are not included in the budget document and are not budgeted.

### *Proprietary Fund Types*

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting.

- **Enterprise Funds:** These funds are used to account for services that are financed and operated in a manner similar to private business, where the intent of the governing body is that the cost of providing goods and services to the general public will be financed or recovered primarily through user charges or fees.

## Fund Structure Fiscal Year 2021



## **BUDGET BASIS OF PRESENTATION**

Governmental fund budgets are presented on a modified accrual basis; revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred which is in accordance with Generally Accepted Accounting Principles (GAAP). The fund balance approach of Governmental Funds or working capital approach can be described as current assets minus current liabilities. The enterprise funds are budgeted using a flow of economic resources and use the accrual basis of accounting. These are same methods as used in the City of McGregor's Comprehensive Annual Financial Report (CAFR). Contrary to Generally Accepted Accounting Principles of recording depreciation in the income statements and recording effects of retirements of principal and capital purchases on the balance sheet, the City does not budget for depreciation or amortization of assets, but does include capital expenses and debt principal retirement in the annual budget. Cash equivalents are presented as operating funds. The cash equivalent approach for the City is defined as:

$$\begin{aligned} &\text{Cash} + \text{Investments} + \text{Accounts Receivable} + \text{Prepaid} - \\ &\quad \text{Accounts Payable (Current Liabilities)} \end{aligned}$$

## **BALANCED BUDGET**

The operating budget presented is a balanced budget in which combined projected resources (current revenues plus fund balances) equal or exceed estimated expenditures. When the current revenues for a particular fund are less than the current expenditures of that fund, the deficit is funded through fund balance. A summary of the effect of the FY 2021 budget upon the fund balances is presented in the Budget Overview section of this document. The change in operating funds can be found with the detail relating to each fund.

The City avoids budgetary procedures that balance the budget at the expense of future years' budgets, such as, postponing expenditures or accruing future years' revenues.

Budget monitoring and reporting occurs throughout the year. Departments typically begin budget preparation and development in March. Instructions and forms are distributed to the department directors to determine the allocation of their respective base budgets. The Finance Department coordinates the development of revenue projections for all City funds. Historical trends, economic factors, and departmental input all play a role in developing revenue projections.

After all budget requests have been submitted by the departments, the finance director reviews and compiles the information. This data is assembled and distributed to the City Manager for review in advance of any budget workshop session or the presentation of the Preliminary Proposed Budget.

The Council sets the property tax rate necessary to support the adopted expenditure budget. The process of adopting the property tax rate is dictated by the truth-in-taxation guidance issued by the Texas Legislature. The truth-in-taxation regulations govern the conduct of public hearings, publication of notices, and amounts by which tax rates may be increased without voter approval. The property tax rate is adopted in two components – one funds the maintenance and operations of the organization and the other funds the general obligation debt service requirements of the city. The property tax rate is adopted by ordinance of the City Council.

## **PRESENTATION OF ANNUAL REPORTING PERIODS**

The budget document presents annual reporting periods for FY 2017 through FY 2019 actual revenues and expenditures, FY 2020 Budget, FY 2020 projected actual revenues and expenditures, and FY 2021 budget.

## **FY 2021 FINANCIAL POLICIES**

Section 5.2 of the City Charter states the City Manager is responsible for preparing and submitting an annual budget to the City Council for which he will be responsible for its administration after adoption. The adopted budget must include the outstanding debt obligations of the City; the financial resources to the credit of each fund; the funds received from all sources during the preceding year; the funds



available from all sources during the ensuing year; the estimated revenue available to cover the adopted budget; and the estimated tax rate required to cover the adopted budget (Texas Local Government Code Chapter 102).

At least one public hearing must be scheduled on the budget. The City Secretary must post the notice of the public hearing at City Hall, on the City's internet webpage, and publish the notice in a newspaper of general circulation at least ten days prior to the public hearing.

After the public hearing, the City Council may consider the budget ordinance for adoption with or without amendment after the required readings. The vote has to be a record vote and the adoption of the budget must occur prior to beginning the new fiscal year.

Expenditures are controlled at the fund level for all funds and may not exceed appropriations at that level. Budget transfers between departments within the same fund require approval of the City Manager. Since expenditures may not legally exceed budget appropriations, amendments to the budget are occasionally required. Budget amendments are processed when necessary to increase appropriations, or to allow for increased transfers between funds. At any time in the fiscal year the City Council may make emergency appropriations to meet unforeseen need for public expenditure in order to protect the public health, safety, or welfare.

At the end of each fiscal year, any unencumbered appropriation balances lapse or revert to the undesignated fund balance.

In compliance with the Space X contract, each budget year 15% of all lease and purchase revenue received from the Industrial Park will be transferred to the Industrial Park Fund (Fund 80). These monies will be utilized to cover building and infrastructure repairs, maintenance, and other improvement expenses as deemed necessary by the City Manager.

Following the adoption of a bond ordinance by the City Council and prior to the delivery of any such bonds issued, the City Finance Director and the City Manager will be delivered a copy of the final bond cash flows, including the final amortization schedule, attached to the corresponding bond ordinance adopted by the City Council. These will be submitted independently by the financial advisor and the

paying agent/registrar to the City Finance Director and the City Manager. The City Finance Director will provide written acknowledgment that the debt amortization schedules provided independently by the financial advisor and paying agent/registrar are matching prior to the delivery of any bonds.

## **CAPITALIZATION POLICY**

The purpose of this policy is to ensure adequate and appropriate control of the City's assets and to establish guidelines for capitalization in accordance with Generally Accepted Accounting Principles (GAAP).

The City recognizes there are three basic methods of financing its capital requirements. Funding from current revenues, funding from fund balance, or funding through the issuance of debt. Types of debt and more detailed guidelines for issuing debt are set forth in the Debt section.

The City of McGregor Purchasing Policy states "Purchases \$500 and above require a written purchase order and the approval of the Department Manager..." By definition, capital assets cost \$5,000 or more, so they must be purchased via a purchase order.

Capital assets (or "fixed assets") are defined as real or personal property used in the City's operations. They are not repair or supply items and are not acquired for the purpose of resale. Generally, items must be capitalized if they meet all of the following criteria:

- A. The expected useful life is three (3) years or more.
- B. The item belongs to one of the general classes of property that is considered capital assets as defined by general accounting terms. Below are the broad capital asset classes:
  - 1. Land
  - 2. Buildings and Improvements
  - 3. Equipment

4. Improvements other than Buildings
5. Infrastructure

## **DEBT POLICY**

The City of McGregor issues debt to finance a major portion of its capital improvements. The proceeds of bonds and certificates of obligation provide funding for major street, drainage, sidewalk, traffic improvements, facility construction, and other major capital purchases that have an anticipated lifespan greater than the life of the associated debt. The City's ad valorem tax revenues are pledged to provide for the payment of principal and interest on general government debt.

Revenue bond proceeds are utilized to fund capital improvements of the City's enterprise activities. The Water and Wastewater Funds currently have outstanding revenue bonds. The City establishes rates sufficient to generate the funding of the ongoing operations of the respective systems and provide net revenues sufficient to fund the principal and interest on the outstanding debt.

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligations, lease/purchase agreements, bank notes, and other obligations permitted or incurred under Texas law, shall only be used to purchase capital assets that cannot be prudently acquired from either current revenues or fund balance. Debt will not be used to fund current operating expenditures.

The City's ad valorem tax rate is \$0.574148 per \$100 valuation. Of the City's tax rate, \$0.174254 per \$100 valuation is currently designated for debt service.

### *Bond Ratings*

The City of McGregor's current bond rating from Standard and Poor's is AA-.

**CITY OF MCGREGOR  
BUDGET SUMMARY  
FISCAL YEAR 9/30/21**

	GENERAL FUND	PARK DEV FUND	WATER FUND	WASTEWATER FUND	AIRPORT FUND	CEMETERY FUND	EXCHANGE FUND	HOTEL/MOTEL FUND	COURT FUNDS	MEDC FUNDS	IND PARK FUND	DEBT SERVICE	TOTAL BUDGET
<b>REVENUES</b>	\$4,676,159	\$0	\$3,168,780	\$1,390,000	\$259,650	\$35,000	\$95,900	\$18,000	\$6,430	\$429,891	\$800	\$813,269	\$10,893,879
<b>DEPARTMENTAL EXPENDITURES</b>													
#10-500-NON DEPARTMENTAL	514,227												514,227
#10-520-CITY SECRETARY/HR	116,790												116,790
#10-521-FIRE	140,590												140,590
#10-522-STREET/DRAINAGE	801,330												801,330
#10-523-POLICE	1,500,523												1,500,523
#10-524-PARKS	338,530												338,530
#10-525-CITY COUNCIL	153,627												153,627
#10-526-CITY MANAGER	224,773												224,773
#10-527-COMMUNITY DEVELOPMENT	127,151												127,151
#10-528-MUNICIPAL COURT	97,108												97,108
#10-529-CODE ENFORCEMENT	229,271												229,271
#10-530 FLEET MAINTENANCE	162,726												162,726
#10-531 FINANCE	230,753												230,753
#20-500-WATER			2,801,494										2,801,494
#41-500-MEDC				869,814					2,620	281,727			2,620
#42/43-COURT TECH/SECURITY FUNDS													
#30-500-WASTE WATER								18,000					18,000
#46-500-HOTEL/MOTEL													
#48-500-THE EXCHANGE							141,723						141,723
#50-500-AIRPORT													
#80-500-PARK IND FUND					217,931						395,000		217,931
#90-500 CEMETERY						35,000							35,000
GRANTS/SPECIAL REVENUES													
SUBTOTAL DEPARTMENTAL EXPENSES	4,637,399	0	2,801,494	869,814	217,931	35,000	141,723	18,000	2,620	281,727	395,000	0	9,400,708
<b>OTHER DIRECT EXPENDITURES</b>													
DEBT SERVICE-2018 CO'S			84,382	41,561									125,943
DEBT SERVICE-2017 CO'S			71,508	35,742								80,088	187,338
DEBT SERVICE-2014 CO'S				247,475									247,475
DEBT SERVICE-2013 CO'S			88,296										88,296
DEBT SERVICE-2016 CO													
DEBT SERVICE-2010 CO'S			86,500	175,619								425,280	425,280
DEBT SERVICE-2003 BONDS													262,119
DEBT SERVICE-1995 FMHA				19,789								111,296	111,296
DEBT SERVICE-2018A BONDS													
FIRE TRUCK												148,163	148,163
NOTE AT FNB					34,019							50,759	50,759
OTHER NON-DEPARTMENTAL												1,000	34,019
FRANCHISE TAXES			36,600										36,600
<b>TOTAL DIRECT EXPENDITURES</b>	4,637,399	0	3,168,780	1,390,000	251,950	35,000	141,723	18,000	2,620	281,727	395,000	816,586	11,138,785
TRANSFERS IN	155,863	0					45,823				194,622		396,308
TRANSFERS (OUT)	(194,622)	(45,823)	0	0	(7,700)	0	0	0	0	(148,163)	0	0	(396,308)
<b>NET REV (LOSSES)</b>	\$0	(\$45,823)	\$0	\$0	\$0	\$0	\$0	\$0	\$3,810	\$0	(\$199,578)	(\$3,317)	(244,906)
BEGINNING WORKING CAPITAL	1,966,537	186,637	143,218	924,688	376,850	371,527	0	65,096	73,266	408,680	609,148	129,449	\$5,255,096
<b>ESTIMATED WORKING CAPITAL, ENDING</b>	1,966,537	140,814	143,218	924,688	376,850	371,527	0	65,096	77,076	408,680	409,570	126,132	5,010,190

Working capital = Current assets minus current liabilities  
Estimated working capital, ending = Current assets minus current liabilities, plus net revenue

## **FY 2021 BUDGET SUMMARY**

The following is a summary of the FY 2021 annual budget for the City of McGregor, Texas.

### **BUDGET REVENUES**

The City of McGregor FY2020 revenues exclusive of transfers are \$10,897,196 for all funds except construction in progress.

The chart "Combined Revenue-All Funds" lists revenues by type. Revenue types include tax revenues, franchise fees, charges for services, permits and fees, service fees, administrative fees, land leases, recreation fees, fines, transfers, and investment/miscellaneous revenues.

Below is a brief summary of the FY 2021 revenue types:

- Tax revenues which include property tax, sales tax, and hotel occupancy tax, are estimated at \$3,866,732 or 34.2% of the City's revenue base.
- Franchise taxes are assessed to utility companies, including telephone, cable, and gas. For FY 2021 franchise taxes are estimated at \$319,500 or 2.8% of total revenues.
- Licenses and Permits revenues and Administrative Fees are budgeted at \$77,350, or .69% of total revenues.
- Charges for Services primarily represent revenues received by the utilities. Primary sources of charges for services in the General Fund are recreation charges, and public safety charges. Total revenue to be generated for FY 2021 from all services is estimated at \$4,734,730 or 41.9% of total revenues.
- Fines, forfeits, and penalties total \$106,430 or .94% of total revenues for the City.



- Investment earnings and miscellaneous revenues, including proceeds from the sale of property, and donations are budgeted at \$250,906 or 2.2% of total revenues.
- Land leases total \$1,538,231 or 13.6% of total revenues.
- Transfers in are budgeted at \$396,308 or 3.5%.

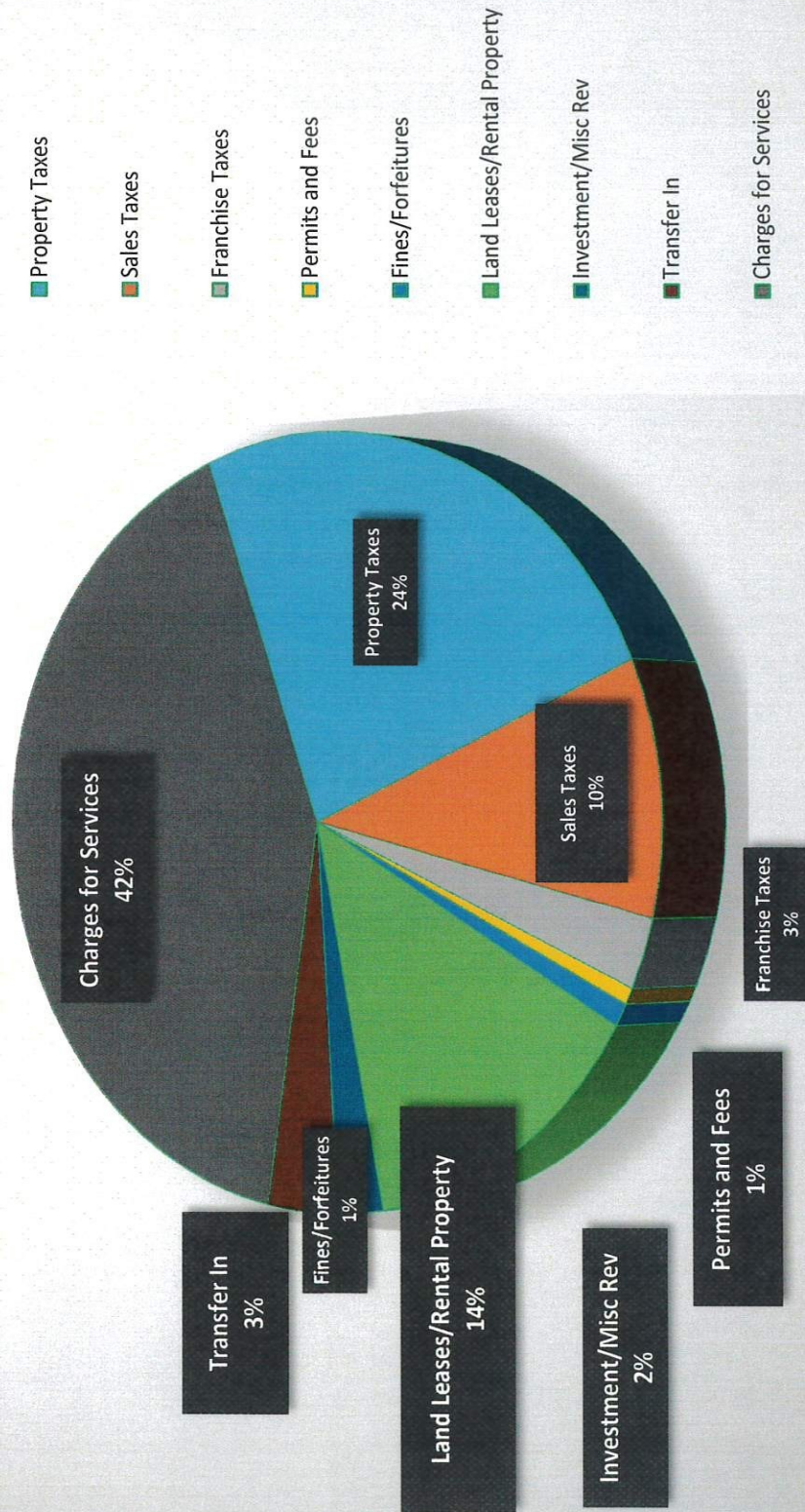
### ***Revenue Assumptions:***

Several assumptions were utilized in the projection of revenues for FY 2021. Those assumptions include:

- The budget was prepared with the property tax voter-approval rate of \$0.578955 per \$100 of assessed valuation. The estimated total tax levy for FY 2021 is \$2,717,332. The General Fund (M&O) tax rate is budgeted at \$0.404700 per \$100 of assessed valuation and the debt service portion tax rate is \$0.174254 per \$100 of assessed valuation. The General Fund property tax levy is estimated at \$1,869,897 with an additional \$35,500 budgeted for penalty, interest and delinquent taxes. Debt Service property tax is estimated at \$797,000 with \$14,935 in delinquent taxes, penalty and interest.
- Sales tax revenue assumes a 6.25% decline over the FY 2020 budget.

The following chart summarizes the City's revenues by type.

## COMBINED REVENUE - ALL FUNDS



## **BUDGETED APPROPRIATION OF EXPENDITURES**

The City of McGregor Fiscal Year 2021 budget appropriation of expenditures and transfers for all funds is \$11,535,093.

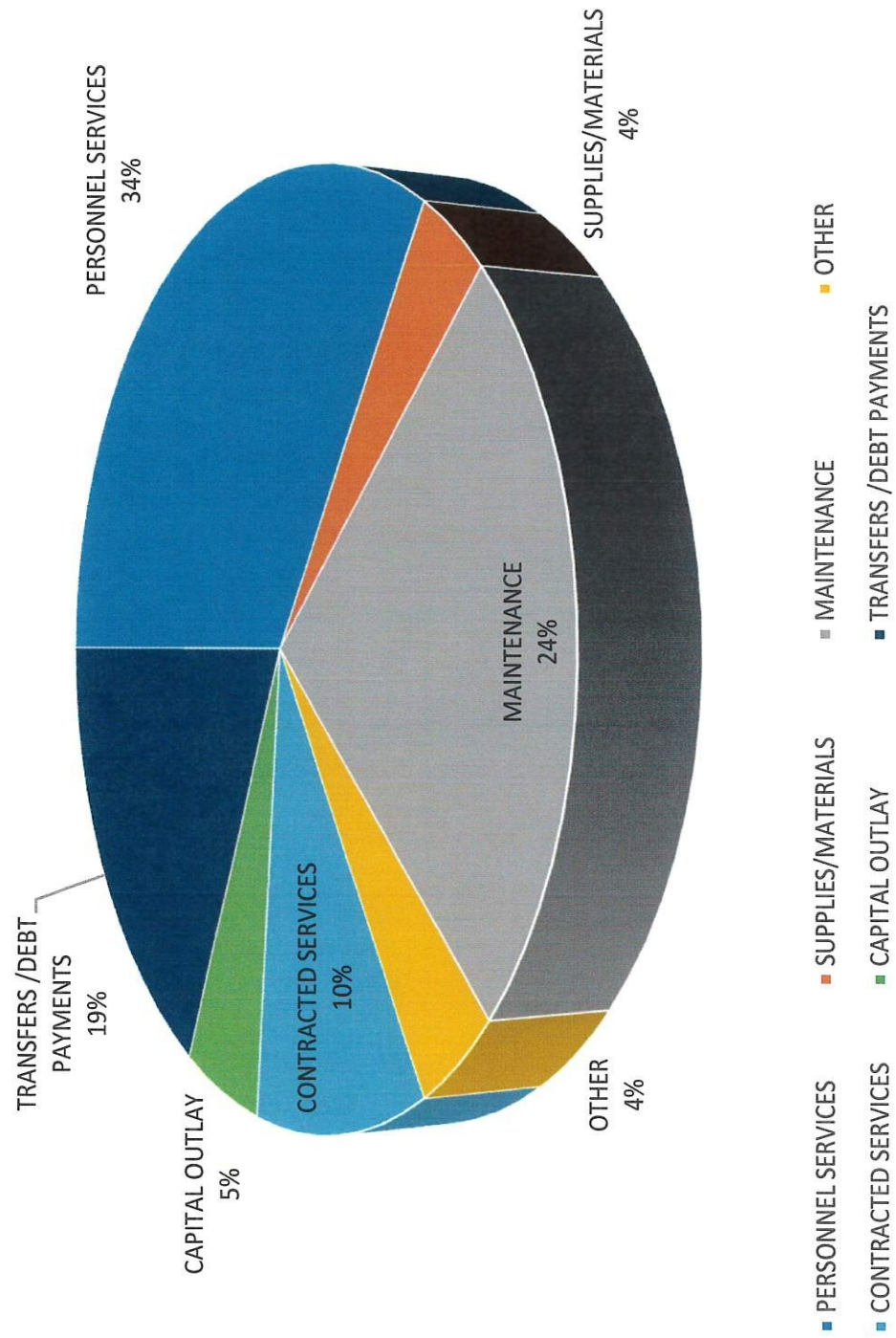
### ***Uses of Appropriated Funds:***

The Chart "Expenditures by Category-Combined Funds" lists appropriations by category. Category types include personnel services, supplies/materials, maintenance, contracted services, other charges, transfers/debt payments and capital outlay.

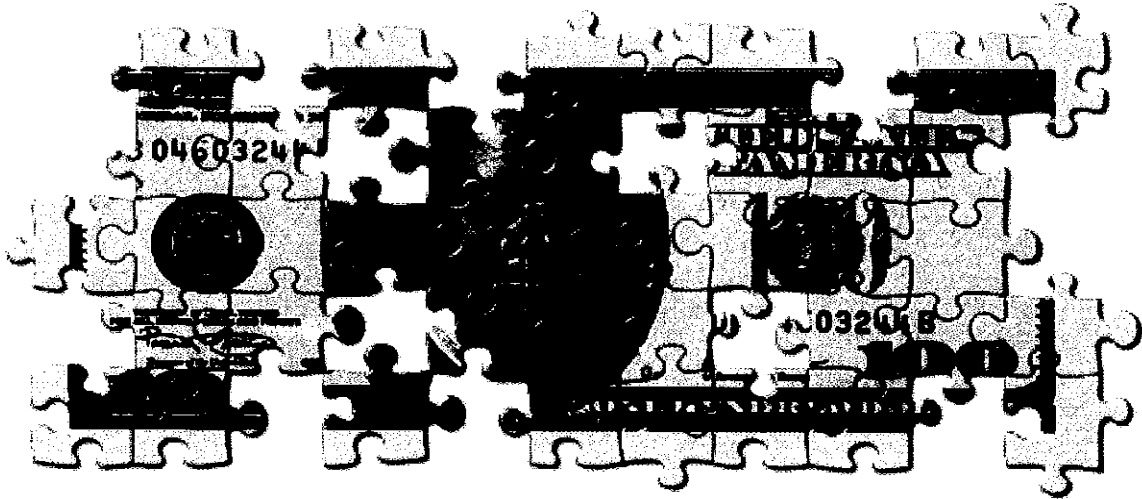
- General Fund budgeted expenditures net of debt and transfers for fiscal year 2021 are \$4,637,399.
- Personnel costs for all funds for FY 2021 are \$3,919,158 or 33.9% of the total budget. The budget includes a cost of living increase of 3% on October 1, 2020.
- Supplies, and Other expenditures account for 8.2% of the total appropriations for FY 2021 or \$940,464. The emergency management service expenditures, printing and publications, travel and training are examples of accounts under these categories.
- Maintenance and Contracted Services expenses for FY 2020 are \$3,962,841 and account for 34.4% of budgeted expenses. These categories include equipment and vehicle maintenance expenses, street maintenance, utilities, professional and consulting fees.
- Transfers and Debt Service payments for all funds are budgeted at \$2,134,385 or 18.5% of the total budget for FY 2021.
- Capital outlay for FY 2021 is requested at \$578,246 or 5% of budgeted expense. This category includes capital improvement projects to be funded through operating revenues. Funding for vehicles and equipment is also included in this category.

The following graph provides a summary of outlays by category.

## Expenditures By Category-Combined Funds



# *General Fund*







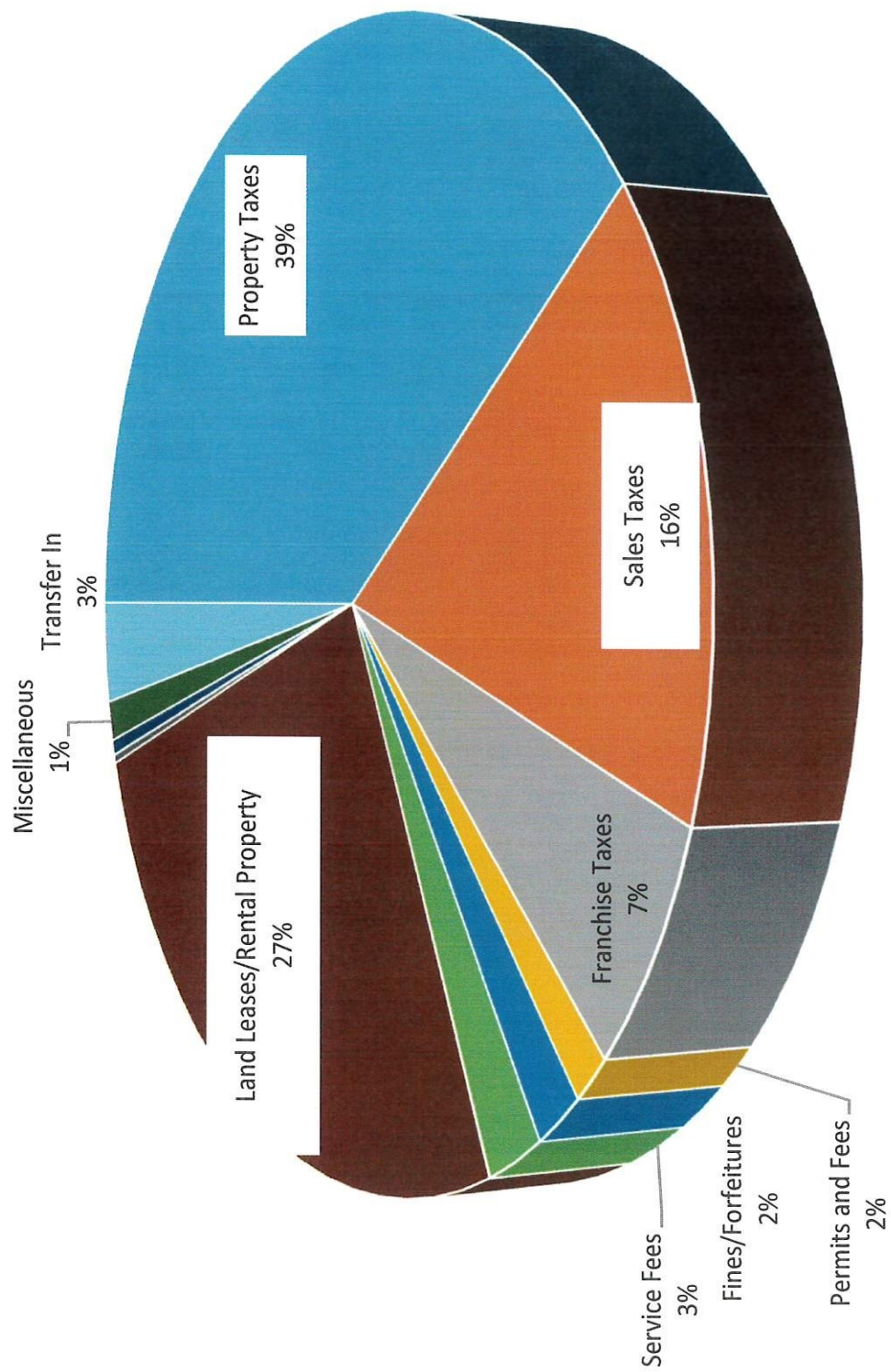
## **GENERAL FUND**

This fund is the General Operating Fund of the City and is supported with property tax, sales tax, other general taxes, franchise fees, licenses and fees for services. This fund supports all general governmental purposes such as public safety, streets, facility maintenance, recreation, and administrative functions.

**ANNUAL BUDGET SUMMARY  
GENERAL FUND  
FY 2020-21**

	<b>ACTUAL 2018-19</b>	<b>BUDGET 2019-20</b>	<b>ACTUAL YTD</b>	<b>BUDGET 2020-21</b>
<b>REVENUES</b>				
PROPERTY TAXES	\$ 1,648,814	\$ 1,812,898	\$ 1,718,979	\$ 1,905,397
SALES/ USE FEES	753,605	804,000	448,924	756,400
FRANCHISE FEES	378,900	359,500	101,134	319,500
PERMIT FEES	72,650	50,000	27,707	75,050
FINES/FORFITURES	126,556	172,000	73,629	100,000
SERVICE AND ADMIN FEES	153,458	129,125	78,494	125,130
LEASES/RENTALS	1,139,665	1,170,329	703,790	1,297,481
RECREATION FEES	14,749	12,100	165	13,000
DONATIONS	245	250	302	400
MISC FEES	74,134	66,927	36,042	60,800
SALE OF ASSETS	9,026	20,000	-	-
INTEREST INCOME	28,415	20,000	11,602	23,001
<b>TOTAL REVENUES</b>	<b>4,400,216</b>	<b>4,617,130</b>	<b>3,200,767</b>	<b>4,676,159</b>
<b>EXPENDITURES</b>				
NON-DEPARTMENTAL	511,407	522,697	224,601	514,227
OFFICE	99,863	115,010	62,525	116,790
FIRE DEPT	126,748	143,519	15,127	140,590
STREETS	674,522	796,331	354,548	801,330
POLICE	1,392,367	1,435,714	765,637	1,500,523
PARKS	267,858	342,043	147,674	338,530
CITY COUNCIL	75,390	75,950	33,759	153,627
CITY MANAGER	217,499	223,567	128,466	224,773
COMMUNITY DEVELOPMENT	175,360	191,468	104,938	127,151
MUNICIPAL COURT	93,160	108,000	53,969	97,108
CODE ENFORCEMENT	167,104	227,339	107,566	229,271
FLEET MAINTENANCE	139,647	181,565	83,432	162,726
FINANCE	233,586	235,001	138,906	230,753
<b>TOTAL EXPENDITURES</b>	<b>4,174,513</b>	<b>4,598,204</b>	<b>2,221,149</b>	<b>4,637,400</b>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	<b>225,703</b>	<b>18,926</b>	<b>979,618</b>	<b>38,759</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
TRANSFERS IN-AIRPORT/MEDC	155,762	157,523	95,080	155,863
TRANSFERS OUT-OTHER FUNDS-IND PARK FUND	(272,868)	(176,449)	(176,449)	(194,622)
DEBT PROCEEDS	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>(117,106)</b>	<b>(18,926)</b>	<b>(81,369)</b>	<b>(38,759)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 108,597</b>	<b>\$ (0)</b>	<b>\$ 898,249</b>	<b>\$ 0</b>

## GENERAL FUND REVENUE BY SOURCE





**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**10 GENERAL FUND REVENUES**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4008 RETURNED CHECK FEES		35	35	0	0		
4020 RECEIVED FOR REIMBURSEMENT	6,853	10,167	25,262	10,000	13,948	25,000	15,000
4025 OVER & SHORT	(3)	(10)	-	-	-		
4050 ADMINISTRATIVE FEE AIRPORT	7,753	7,469	7,332	7,660	4,468	7,660	7,700
4051 R/ARMS ADMIN. FEE	9,987	-	-	-	-	-	-
4101 M & O DELINQUENT	40,780	19,622	35,951	33,000	18,019	24,000	24,000
4102 M & O CURRENT	1,282,799	1,481,299	1,594,129	1,762,298	1,687,049	1,726,874	1,869,897
4104 SALES TAX 1%	791,906	786,257	749,896	800,000	443,986	720,219	750,000
4105 MIXED BEVERAGE TAX	2,231	2,684	3,710	4,000	4,938	6,421	6,400
4106 M & O PENALTY & INTEREST	17,848	16,616	18,734	17,600	13,910	20,000	11,500
4110 PLATS/ZONING/PRELIM/FINAL	1,500	1,264	400	500	400	800	3,800
4116 BRUSH REMOVAL FEES	60,830	63,566	63,140	64,000	36,951	63,582	64,000
4119 SITE/CONSTRUC PLAN REVIEW	5,864	332	17,342	5,000	9,308	13,370	14,000
4200 SENIOR PROGRAM DONATION	304	263	245	250	302	404	400
4201 TIME WARNER CABLE FRAN TAX	38,410	38,480	29,395	32,000	20,602	41,500	41,500
4202 ATMOS GAS FRANCHISE TAX	44,287	47,508	50,541	50,500	43,185	43,185	44,000
4203 TELEPHONE FRANCHISE FEE	25,917	21,423	29,731	22,000	9,466	15,674	16,000
4204 ELECTRIC FRANCHISE FEE	206,373	210,639	232,046	216,000	7,970	167,541	168,000
4205 GARBAGE FRANCHISE/WC	34,628	35,052	37,186	39,000	19,910	40,000	50,000
4206 VOLUNTARY RELEASED ANIMALS					85	85	100
4208 IMPOUND FEES	425	1,020	850	1,000	255	255	-
4209 PICKUP/DISPOSE DEAD ANIMAL			85		-	-	-
4210 ANIMAL CONTROL LICENSE FEE	44	110	76	100	20	20	-
4211 CONTRACTOR REGISTRATION	10,522	7,986	9,347	7,000	4,225	7,525	7,500
4212 CONSTRUCTION PERMITS	34,262	78,221	72,600	50,000	27,657	53,957	75,000
4213 GARAGE SALE FEES	1,180	1,100	930	1,000	450	830	1,000
4214 LOT CLEANING FEES	400	100	-	-	-	-	
4215 PEDDLERS LICENSE	10	-	428	50	-	-	50
4216 REINSPECTION FEE	200	100	50	50	50	50	50
4221 MISC.SALES/SURPLUS	36,642	14,180	2,894	2,500	4,161	10,661	5,000
4222 CURB & GUTTERS	838	3,412	4,026	1,800	694	1,324	-
4224 NOTARY FEES	163	314	310	300	131	200	300
4225 STREET REPAIR			400	-			
4227 DISPATCHING FEE	-	5,500	5,500	5,775	-	4,100	4,100
4228 SALE OF SCRAP METAL - IND PARK	-	-		20,000	-	-	-
4229 COPY FEES	22	82	99	50	19	28	50
4231 INSURANCE REFUNDS/DIVIDENDS	-	7,787	5,312	-	900	5,391	-
4232 COLLECTIONS/BAD DEBT	-	-		-	-	-	-
4233 SALE OF LAND/ALLEY/ROW	1,513	78,591	9,026	-	-	-	-
4234 LIEN REIMBURSEMENT	4,192	13,790	432	1,000	688	2,500	3,000
4235 LAND LEASE - SPACE X	568,829	568,829	563,829	568,829	328,900	568,829	657,801
4236 LAND LEASE - CROSSLINK	5,100	3,417	-	-	-	-	-
4237 LAND LEASE - INSITUFORM	35,921	39,180	36,180	36,000	18,090	36,180	36,180
4238 LAND LEASE - GRAHAM	115,619	119,392	122,156	123,000	65,550	123,000	123,500

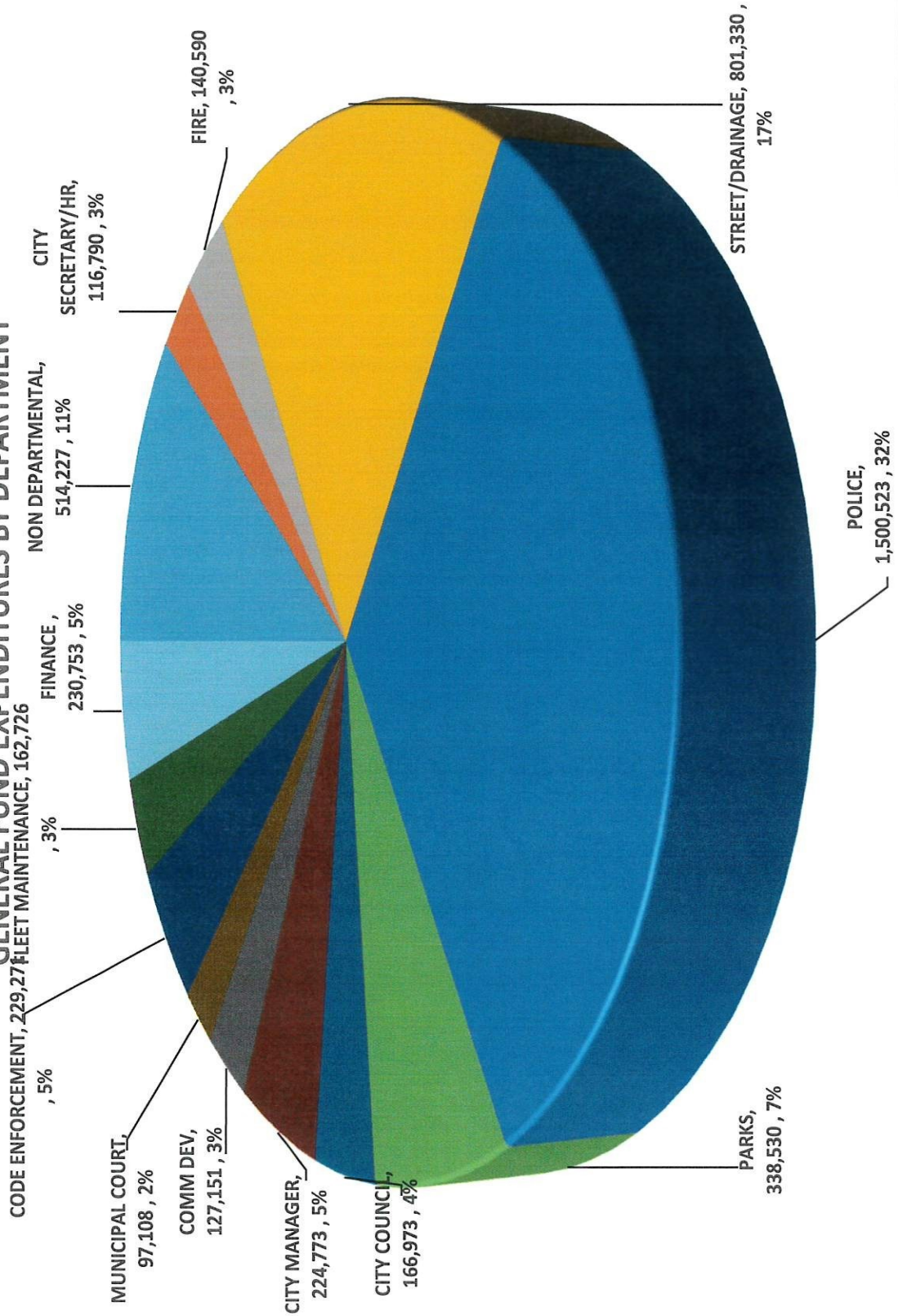
**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**10 GENERAL FUND REVENUES**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4240 LAND LEASE- C3 (A100 BLDG)	450,000	450,000	412,500	412,500	273,750	375,000	450,000
4242 SPACE X OTHER	50,000	-	-	-	-	-	-
4243 LAND LEASE- X-RAY MARKERS	-	-	-	-	-	-	-
4244 LAND LEASE- KNIFE RIVER	-	-	5,000	30,000	17,500	30,000	30,000
4300 FINES	286,387	150,469	126,556	172,000	73,629	100,000	100,000
4307 COLLECTION AGENT FEE	20,220	18,103	20,679	27,500	10,184	15,543	16,000
4500 SOFTBALL REVENUE	622	200	235	-	-	-	-
4502 POOL-SWIMMING LESSONS	2,253	900	-	-	-	-	900
4503 POOL REGULAR ADMISSION	6,313	7,059	7,904	7,500	-	-	7,500
4504 POOL VENDING MACHINE	2,283	2,706	2,476	2,700	-	-	2,700
4505 POOL PARTIES	850	420	3,225	1,200	-	-	1,200
4506 PARK RESERVATION FEE	1,240	710	635	500	130	155	500
4507 PARK DEPOSITS	515	410	275	200	35	45	200
4508 VOLLEYBALL REC FEES	38	-	-	-	-	-	-
4509 PARK CONTRIBUTIONS	25,000	-	-	-	-	-	-
4510 MISCELLANEOUS FEES	5,986	2,426	1,805	2,000	188	1,000	2,000
4515 CEMETERY ADMINISTRATIVE FEE	4,400	1,750	3,600	2,500	1,350	2,200	2,300
4600 INT POOLED CASH/PARTIAL PAY	7,131	8,151	28,414	20,000	11,601	23,500	23,000
4601 EARNED INTEREST @ RFCU	4	1	1	1	0	1	1
4804 FINGERPRINT PER CARD/PHOTOS	107	72	112	77	-	-	-
4805 ACC REPORT/CERTIFY CRIM LETTER	209	596	229	250	89	89	100
4810 POLICE TRAINING FUND	1,562	3,103	1,596	1,600	1,630	1,630	1,630
4812 PD ESCORT/FUNERALS/MOVERS	47,058	43,966	62,249	50,000	27,951	34,000	34,000
4818 PROPERTY EVIDENCE SEIZURES	64,284	700	455	12,000	909	909	12,000
4820 TRANSFER FROM FD 20	80,000	3,103	-	-	-	-	-
4830 TRANSFER FROM FUND 30	44,000	15,512	-	-	-	-	-
4841 TRANSFER FROM EDC	-	-	148,430	149,863	87,420	149,863	148,163
4860 TRANSFER FROM 60	1,444,574	-	-	-	-	-	-
	5,939,180	4,396,133	4,555,978	4,774,653	3,292,655	4,465,099	4,832,022



# GENERAL FUND EXPENDITURES BY DEPARTMENT



**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**10 GENERAL FUND SHARED COSTS**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Proposed Budget FY 2020-21
500-0201 OFFICE SUPPLIES	7,766	5,012	4,008	4,200	1,645	4,200	4,200
500-0202 SNACK & DRINK MONEY	66	588	1,071	500	341	900	900
500-0217 POSTAGE	3,498	3,295	2,171	250	2,109	3,230	3,500
500-0220 MISCELLANEOUS SUPPLIES	3,057	4,912	1,786	1,500	1,103	2,000	2,000
500-0240 EQUIPMENT & FURN < \$5,000	15	-	-	1,200	-	3,924	1,200
500-0301 AUTOMOTIVE REPAIRS	10	-	-	-	-	-	-
500-0601 PRINTING & PUBLICATIONS	9,869	9,631	7,542	7,000	3,416	6,800	7,000
500-0602 DUES AND FEES	1,253	1,339	1,326	1,400	1,443	1,443	1,400
500-0615 TRANSFER TO FUND 15	-	434,758	-	-	-	-	-
500-0620 MISC. OTHER	333	674	3,021	-	-	-	-
500-0622 HWY 84 PROJECT CONTRIBUTION	50,557	-	-	-	-	-	-
500-0701 COMPUTER MAINT- LABOR	7,773	8,202	8,485	8,900	4,949	8,483	8,900
500-0702 COMPUTERS, SOFTWARE, SUPPLIES	37,554	47,063	42,643	41,000	18,460	38,175	40,000
500-0703 ELECTRICITY	20,308	18,670	23,180	17,027	9,943	23,276	24,000
500-0704 TELEPHONE	9,166	8,717	6,238	6,500	2,830	5,900	6,500
500-0705 HEAT	970	2,341	2,832	2,400	703	1,324	1,400
500-0706 GEN FUND WATER BILL	1,082	786	4,574	3,900	2,606	4,580	4,700
500-0707 INTERNET SERVICES	2,958	2,496	2,795	2,900	1,570	3,167	3,250
500-0712 C3 WATER BILL	12,545	14,786	17,746	13,000	13,851	16,500	14,000
500-0714 UNEMPLOYMENT INSURANCE	-	-	301	-	-	-	-
500-0715 INSURANCE AND BONDS	172,922	185,875	177,247	180,000	131,147	174,675	170,000
500-0717 COMMISSIONS ON RENTAL PROPS	-	5,427	20,625	1,800	-	-	-
500-0719 LEGAL & CONSULTING	73,153	56,390	69,075	44,190	34,128	52,089	52,089
500-0721 APPRAISAL DISTRICT	20,778	22,533	22,731	24,825	12,450	24,402	24,402
500-0722 PUBLIC HEALTH DISTRICT	7,562	7,596	9,076	10,618	5,309	10,618	12,134
500-0725 COUNTY TAX OFFICE	5,993	9,209	6,704	7,050	-	7,037	7,050
500-0727 SPACE-X 380 AGREEMENT	-	-	-	47,237	-	-	43,422
500-0730 JANITORIAL SERVICE	5,940	8,448	9,480	9,500	4,740	9,480	9,480
500-0731 OFFICE MACHINE LEASE	2,587	9,153	8,809	9,000	5,203	8,182	8,400
500-0732 LANDSCAPE/GROUND MTNC	15,636	-	-	-	-	-	-
500-0734 ENGINEERING	13,082	42,527	19,836	23,000	7,648	12,000	15,000
500-0736 PEST CONTROL	1,850	1,800	1,800	1,800	900	1,800	1,800
500-0750 CONSULTING	22,982	20,600	23,426	35,000	19,596	35,000	35,000
500-0904 TRANSFER OUT-WATER/WASTE WATER/ IND PARK	173,540	1,620,248	170,497	176,449	102,929	176,449	194,622
500-0905 TRANSFER TO DEBT SERVICE FUND	-	-	102,371	-	-	-	-
500-0913 COW NOTE-AIRPORT SEWER	6,523	8,159	10,354	10,600	12,032	12,032	12,500
500-1007 CAPITAL OUTLAY	338,919	52,749	8,475	6,400	-	-	-
	<u>1,030,246</u>	<u>2,613,985</u>	<u>790,227</u>	<u>699,146</u>	<u>401,050</u>	<u>647,665</u>	<u>708,849</u>

**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**10 CITY SECRETARY/HR**

		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	YTD Actual	Projected FYE	Budget FY 2020-21
520-0101	ADMINISTRATIVE/CITY SECRETARY	64,451	67,712	71,422	73,607	42,182	73,323	75,814
520-0120	SOCIAL SECURITY	4,900	5,149	5,411	5,631	3,447	5,820	5,800
520-0122	GROUP INSURANCE	8,201	8,631	8,815	9,239	5,384	9,240	8,159
520-0123	LIFE INSURANCE	75	75	89	89	70	119	119
520-0125	RETIREMENT	7,085	7,283	7,562	7,309	4,249	6,779	7,566
520-0220	MISCELLANEOUS SUPPLIES	131	711	48	-	177	177	-
520-0240	FURNITURE & EQUIP < \$5,000		2,811	537	-			-
520-0601	PRINTING AND PUBLICATIONS		-			77	77	80
520-0602	DUES AND SUBSCRIPTIONS	318	381	401	300	82	212	300
520-0603	TRAVEL AND TRAINING	1,583	1,413	1,487	3,000	3,343	3,783	3,750
520-0609	ELECTION COST	2,707	2,676	2,774	8,000	1,987	1,987	8,000
520-0702	CODIFICATION OF ORDINANCES	8,510	275	-	5,000	275	275	4,402
520-0704	TELEPHONE	1,066	1,074	1,127	1,000	1,252	1,685	1,000
520-0706	RECORDS MANAGEMENT		2,531	189	1,835	-		1,800
		<u>99,025</u>	<u>100,722</u>	<u>99,863</u>	<u>115,010</u>	<u>62,525</u>	<u>103,477</u>	<u>116,790</u>



**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**10 FIRE**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD 0519	Projected FYE	Budget FY 2020-21
521-0126 FIREMENS RELIEF & RETIREMENT	2,175	2,400	2,283	2,200	1,258	2,100	2,100
521-0204 SMALL TOOLS			100	-		-	-
521-0208 GAS AND OIL	4,169	4,942	2,497	3,500	1,832	3,500	3,500
521-0220 MISCELLANEOUS/FIRE SUPPLIES	300	176	1,797	2,500	124	200	1,000
521-0240 FURNITURE & EQUIP < \$5,000	9,688	475	598	4,000	-	500	1,500
521-0301 EQUIPMENT REPAIR	1,630	2,373	693	1,000	516	1,000	1,000
521-0302 AUTOMOTIVE REPAIR	1,088	140		1,500	154	300	2,000
521-0401 BUILDING/GROUNDS REPAIR	1,221	4,590	215	1,200	83	400	1,000
521-0601 PRINTING AND PUBLICATIONS		163	3,306	1,575	-	1,575	600
521-0602 DUES & SUBSCRIPTIONS	485	77	260	200	-	210	300
521-0603 TRAVEL AND TRAINING	2,494	2,539	2,845	3,700	996	1,500	2,500
521-0604 AMBULANCE-CORYELL EMS	43,582	75,000	75,000	75,000		75,000	75,000
521-0605 EMERGENCY MANAGEMENT	3,600	478	2,984	3,300		3,300	3,300
521-0608 MEALS	45	-	69	250	75	150	250
521-0620 MISC. OTHER	75	-		-		-	-
521-0701 COMPUTER MAINTENANCE	1,160	1,249	1,509	1,500	825	1,500	1,500
521-0702 COMPUTER SOFTWARE, SUPPLIES	995	995		1,622	125	1,670	1,622
521-0703 ELECTRICITY	2,489	2,322	3,098	3,000	1,011	2,614	3,000
521-0704 TELEPHONE	3,995	4,315	4,285	4,000	2,462	3,972	4,000
521-0705 HEAT	979	1,354	1,097	1,000	900	1,321	2,000
521-0715 INSURANCE AND BONDS	3,909	4,514	4,869	4,600	3,919	4,869	4,800
521-0723 UNIFORMS				500	85	201	500
521-0736 PEST CONTROL	972	972	972	972	486	972	972
521-0738 RADIO SYSTEM			2,600	2,400	275	2,400	2,400
521-0750 CONSULTING	1,020	250	1,060	-			-
521-1002 CAPITAL OUTLAY	31,827	13,157	14,611	24,000		15,403	25,746
	<u>117,897</u>	<u>122,481</u>	<u>126,748</u>	<u>143,519</u>	<u>15,127</u>	<u>124,657</u>	<u>140,590</u>

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**10 STREETS**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
522-0101 SUPERVISOR	93,352	47,110	35,834	52,703	17,600	27,614	53,300
522-0102 LABORERS	209,298	229,015	227,347	241,826	102,494	163,767	209,043
522-0108 ON CALL	8,385	7,080	7,110	7,560	3,825	6,525	4,725
522-0118 CERTIFICATION PAY	240	250	250	720	140	170	-
522-0119 OVERTIME	8,236	4,592	1,432	9,975	798	1,200	10,612
522-0120 SOCIAL SECURITY	23,567	21,669	20,592	23,928	10,309	16,825	21,243
522-0122 GROUP INSURANCE	64,579	60,453	67,585	73,909	36,152	59,228	48,954
522-0123 LIFE INSURANCE	663	614	671	715	408	626	716
522-0125 RETIREMENT	34,709	31,354	28,783	31,201	12,587	19,237	27,712
522-0201 OFFICE SUPPLIES		221	187	200	15	213	150
522-0204 SMALL TOOLS	2,315	635	414	1,000	113	800	850
522-0208 GAS AND OIL	37,596	42,321	37,360	36,000	16,206	32,000	36,000
522-0220 MISC. SUPPLIES	8,967	3,359	3,058	1,000	1,012	1,101	1,000
522-0228 MISC SUPPLIES FOR MECHANICS	404	-	-	-	-	-	-
522-0240 EQUIPMENT UNDER \$5,000	5,436	5,261		2,300	355	1,200	2,000
522-0301 EQUIPMENT REPAIR	36,989	65,061	42,107	25,849	18,863	33,491	25,000
522-0302 AUTOMOTIVE REPAIR	2,881	2,581	1,337	1,500	847	1,500	2,000
522-0306 TRAFFIC SIGNS/DEVICES	14,372	6,194	2,974	3,000	6,585	6,599	5,000
522-0401 BUILDING REPAIR	3,025	1,393	65	-	-	-	-
522-0503 STREETS AND ALLEYS	113,976	33,984	85,473	100,000	33,650	60,000	217,993
522-0504 RECLAMITE	47,810	-	-	-	-	-	-
522-0505 SEAL COAT PROGRAM	12,848	-		40,000	-	40,000	40,000
522-0507 STORM DRAINAGE	15,878	-		-	-	-	-
522-0601 PRINTING AND PUBLICATIONS		15		-	119	119	200
522-0602 DUES AND SUBSCRIPTIONS	290	195	400	400	-	400	400
522-0603 TRAVEL AND TRAINING	3,767	5,621	1,875	2,000	1,364	1,364	1,500
522-0604 PHYSICALS & DRUG TESTING	985	105	353	350	64	1,200	1,200
522-0608 MEALS	1,926	495	170	300	134	300	300
522-0701 COMPUTER MAINTENANCE	1,268	1,367	1,414	1,456	825	1,414	1,500
522-0703 ELECTRICITY	69,064	58,001	64,842	65,000	24,693	63,668	66,000
522-0704 TELEPHONE	2,926	2,843	1,678	800	589	1,477	1,500
522-0705 HEAT	901	1,121	1,052	1,100	371	550	600
522-0707 INTERNET			44	1,224	177	177	-
522-0723 UNIFORMS	10,993	3,651	1,522	5,250	2,177	3,427	4,500
522-0724 EQUIPMENT RENTAL	2,087	872		10,800	-	-	5,000
522-0734 ENGINEERING FEES	3,848	7,101	21,773	14,000	5,629	9,312	10,000
522-0736 PEST CONTROL	156	-	-	-	-	-	-
522-0737 GPS			1,540	1,600	1,360	2,332	2,332
522-0908 CAT FRONT END LOADER - PRIN	28,301	-		-	-	-	-
522-0912 CAT 259D COMPACT TRACK LOADER (skid)	11,699	11,699	-	-	-	-	-
522-0913 BACKHOE	9,180	9,180	9,180	-	-	-	-
522-1014 CAPITAL OUTLAY	47,955	-	6,100	38,665	55,088	55,088	-
	<u>940,870</u>	<u>665,413</u>	<u>674,522</u>	<u>796,331</u>	<u>354,548</u>	<u>612,926</u>	<u>801,330</u>

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**10 POLICE**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
523-0101 ADMINISTRATIVE	186,029	113,227	119,435	123,087	70,539	122,614	126,780
523-0105 PATROLMEN	358,557	416,640	451,305	469,137	266,936	451,908	479,092
523-0106 COMMUNICATION/DISPATCH	201,286	186,212	219,490	230,499	129,067	211,053	236,415
523-0107 ANIMAL CONTROL	15,828	36,008	37,878	39,792	22,803	39,637	40,984
523-0118 CERTIFICATION PAY	2,100	1,770	2,030	2,160	1,350	2,170	2,160
523-0119 OVERTIME	14,616	23,536	3,812	5,000	4,118	12,259	5,000
523-0120 SOCIAL SECURITY	57,950	56,643	60,399	66,530	39,217	64,777	68,118
523-0122 GROUP INSURANCE	117,541	122,380	149,862	157,058	89,996	145,379	138,702
523-0123 LIFE INSURANCE	1,222	1,955	1,540	1,609	1,211	2,060	2,149
523-0125 RETIREMENT	85,232	83,807	88,492	86,359	49,835	93,234	88,865
523-0201 OFFICE SUPPLIES	2,766	3,290	3,556	3,000	869	2,400	2,800
523-0202 SNACK & DRINK	290	133	-	-	-	-	-
523-0203 AUTOMOTIVE SUPPLIES	8	188	640	250	-	-	-
523-0205 ANIMAL SUPPLIES/SHELTER	28,974	23,781	18,920	31,167	12,985	31,164	40,124
523-0206 ANIMAL CONTROL MISC EXP	124	384	80	400	184	250	300
523-0207 AMMUNITION	696	854	1,666	1,500	300	300	1,500
523-0208 GAS AND OIL	42,403	44,229	36,384	37,000	22,017	35,564	36,000
523-0217 POSTAGE	852	758	278	400	243	385	400
523-0220 OFFICER SUPPLIES	1,316	3,282	497	2,500	722	1,000	2,500
523-0240 FURNITURE & EQUIP < \$5,000	4,543	4,358	7,926	6,387	6,531	10,531	7,500
523-0301 EQUIPMENT REPAIR	1,643	559	5,070	250	93	150	250
523-0302 AUTOMOTIVE REPAIR	13,966	20,195	11,347	10,000	4,394	8,123	9,000
523-0401 BUILDING REPAIRS	5,933	1,945	1,138	500	2,272	2,300	9,200
523-0601 PRINTING AND PUBLICATIONS	1,624	979	483	900	369	500	900
523-0602 DUES AND SUBSCRIPTIONS	957	211	1,832	850	520	850	850
523-0603 TRAVEL AND TRAINING	3,717	2,857	2,691	1,400	54	54	1,400
523-0604 PHYSICALS & DRUG TESTING	340	997	202	500	32	100	500
523-0608 BUSINESS MEALS	451	688	291	300	165	225	300
523-0620 MISCELLANEOUS OTHER	1,211	1,364	1,210	1,400	775	1,400	1,400
523-0701 COMPUTER MAINTENANCE	14,470	15,038	15,555	16,001	9,074	15,875	16,000
523-0702 COMPUTER SOFTWARE, SUPPLIES	165	472	352	500	1,077	1,490	1,500
523-0703 ELECTRICITY	11,860	9,189	9,884	9,800	3,892	8,789	8,800
523-0704 TELEPHONE	7,157	8,816	10,642	9,500	5,297	10,849	10,850
523-0705 HEAT			370	600	286	535	540
523-0706 WATER BILL			4,338	4,000	2,593	5,302	5,320
523-0707 INTERNET SERVICES	2,444	2,814	3,169	3,200	1,774	3,439	3,450
523-0723 UNIFORMS	4,943	5,638	1,436	500	542	542	500
523-0724 VERIZON INTERNET	2,280	2,558	2,849	2,900	1,482	2,621	2,650
523-0729 LEADSONLINE INTERNET SVC.	2,128	2,128	2,128	2,128	2,128	2,128	2,128
523-0730 JANITORIAL SERVICES	5,135	4,890	4,740	4,900	2,370	4,740	4,740
523-0731 EQUIPMENT LEASE/RENTAL	4,175	4,304	4,357	4,400	2,574	4,021	4,296
523-0735 PEST CONTROL	1,038	828	828	900	483	828	828
523-0736 GPS - PATROL CARS(TRIMBLE)	2,373	1,960	1,901	2,450	1,545	2,517	2,332
523-0737 SPECIAL OPS - PROP & EVID ACCT	11,428	7,858	12,154	12,000	-	-	12,000
523-0738 RADIO SYSTEM			8,745		2,925	7,125	8,400
523-1005 CAPITAL OUTLAY	76,606	124,518	80,466	82,000	-	67,558	113,000
	<u>1,298,375</u>	<u>1,344,241</u>	<u>1,392,367</u>	<u>1,435,714</u>	<u>765,637</u>	<u>1,378,747</u>	<u>1,500,523</u>



**CITY OF MCGREGOR  
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**10 PARKS**

		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
524-0102	LABORERS	115,984	124,600	115,230	140,413	69,422	109,156	142,276
524-0108	ON CALL	5,145	5,775	5,025	8,160	3,675	6,450	8,160
524-0109	POOL MANAGER	5,955	5,228	4,505	6,000	-	-	6,000
524-0110	LIFEGUARDS	9,409	9,998	12,737	10,500	-	-	10,500
524-0118	CERTIFICATION PAY	240	-	-	480	-	-	480
524-0119	OVERTIME	3,933	3,609	1,490	3,000	1,519	2,880	3,000
524-0120	SOCIAL SECURITY	10,591	11,237	10,515	12,894	5,598	9,895	13,037
524-0122	GROUP INSURANCE	39,636	33,086	36,731	46,193	20,803	40,068	40,795
524-0123	LIFE INSURANCE	294	438	353	447	315	548	597
524-0125	RETIREMENT	13,468	14,397	12,933	15,099	7,512	12,483	15,361
524-0201	OFFICE SUPPLIES	126	22	8	50	129	450	150
524-0203	AUTOMOTIVE SUPPLIES	14	-	-	50	130	180	100
524-0204	SMALL TOOLS	1,492	967	1,075	1,000	123	800	1,000
524-0208	GAS AND OIL	7,601	9,162	7,622	6,500	3,825	7,794	7,800
524-0209	CRIMINAL JUSTICE GAS & OIL	555	539	692	700	459	459	700
524-0210	CHEMICALS	388	1,440	26	2,000	-	500	2,000
524-0211	POOL EQUIPMENT & EXPENSES	15,362	14,090	12,307	10,628	626	1,000	11,000
524-0220	MISC. SUPPLIES	1,454	755	633	200	583	1,136	500
524-0240	FURNITURE & EQUIP < \$5,000	8,915	3,181	148	-	-	-	2,000
524-0250	PARK DEV	11,071	-	-	-	-	-	-
524-0301	EQUIPMENT REPAIR	3,916	2,392	5,841	4,000	1,536	4,000	4,000
524-0302	AUTOMOTIVE REPAIR	2,536	2,141	787	1,300	1,157	1,300	1,500
524-0305	CRIMINAL JUSTICE VEHICLE MAINT.	49	-	43	500	408	408	500
524-0401	BUILDING REPAIR	639	811	548	-	134	159	-
524-0403	EQUIPMENT RENTALS	27	-	-	-	-	-	500
524-0404	PARKS MAINTENANCE	5,176	10,472	7,013	7,000	2,953	5,200	7,000
524-0405	CONTRACTED GROUNDS MAINT.	1,898	21,897	16,858	18,000	9,450	16,200	18,000
524-0602	DUES AND SUBSCRIPTIONS	-	200	117	200	77	212	225
524-0603	TRAVEL AND TRAINING	1,265	1,802	1,580	1,800	1,068	1,068	2,500
524-0604	CRIMINAL JUSTICE MEALS/SNACKS	2,450	2,606	3,072	2,000	823	1,012	2,000
524-0606	EMPLOYEE PHYSICALS & DRUG TEST	1,980	1,411	1,095	1,000	172	746	1,000
524-0608	MEALS	483	793	101	500	30	100	500
524-0701	COMPUTER MAINT	634	801	707	800	412	707	800
524-0703	ELECTRICITY	2,808	12,251	4,393	5,000	1,410	2,927	5,000
524-0704	TELEPHONE	1,410	1,723	1,559	1,525	634	1,584	1,600
524-0723	UNIFORMS	6,131	2,558	1,344	3,750	570	2,400	3,750
524-0724	EQUIPMENT RENTALS	-	-	-	-	-	-	500
524-0737	GPS	-	-	770	2,354	680	1,166	1,200
524-1005	CAPITAL OUTLAY	8,652	13,154	-	28,000	11,439	11,439	22,500
		<u>291,688</u>	<u>313,535</u>	<u>267,858</u>	<u>342,043</u>	<u>147,674</u>	<u>244,426</u>	<u>338,530</u>

**CITY OF MCGREGOR  
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**10 CITY COUNCIL**

		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2020-21	Actual YTD	Projected FYE	Budget FY 2020-21
525-0101	COUNCIL PAY	1,200	1,400	1,200	1,200	-	1,200	1,200
525-0220	MISC. SUPPLIES	189	563	465	100	71	100	100
525-0240	FURNITURE & EQUIP < \$5,000	85	3,144	-	500	-	-	500
525-0400	CITY HALL BLDG MAINT	5,617	8,845	3,618	3,000	347	1,000	3,000
525-0401	BUILDING & GROUNDS	990	1,257	162	-	49	49	-
525-0402	MILO BUILDINGREPAIR/UTILITIES	3,241	2,710	3,036	2,600	1,458	2,100	2,600
525-0403	SR CENTER MAIN/UTILITIES	4,807	11,680	7,900	6,500	3,663	6,769	6,500
525-0601	PRINTING AND PUBLICATIONS	400	400	1,642	400	225	450	450
525-0602	DUES AND SUBSCRIPTIONS	-	-	2,500	2,500	2,500	2,500	2,500
525-0603	TRAVEL AND TRAINING	180	234	1,698	1,600	1,520	1,520	1,600
525-0618	CONTINGENCY	-	-	-	-	-	-	75,626
525-0619	LIBRARY UTILITIES	3,764	4,310	4,641	5,000	1,833	4,600	4,800
525-0620	MISC. OTHER	371	1,459	73	250	2,410	2,460	2,500
525-0621	LIBRARY CONTRIBUTION	14,000	14,000	14,000	14,000	8,167	14,000	14,000
525-0622	CHAMBER OF COMMERCE	13,504	13,537	9,204	13,000	4,265	10,006	13,000
525-0623	MEMBERSHIP/HOTCOG	1,251	1,251	1,251	1,300	1,251	1,251	1,251
525-0625	FIRE DEPARTMENT	24,000	24,000	24,000	24,000	6,000	24,000	24,000
		<u>73,600</u>	<u>88,790</u>	<u>75,390</u>	<u>75,950</u>	<u>33,759</u>	<u>72,006</u>	<u>153,627</u>

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**10 CITY MANAGER**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
526-0101 ADMINISTRATIVE	137,913	142,050	146,892	150,701	86,363	150,122	155,222
526-0120 SOCIAL SECURITY	9,654	10,262	10,406	12,310	6,060	11,229	12,663
526-0122 GROUP INSURANCE	24,749	24,057	24,497	25,673	14,727	25,247	21,445
526-0123 LIFE INSURANCE	75	75	89	89	70	115	119
526-0125 RETIREMENT	16,266	16,375	16,642	15,979	9,289	14,820	16,520
526-0126 457 DEF COMP	2,755	2,725	2,916	3,014	1,848	3,123	3,104
526-0128 CAR ALLOWANCE	7,200	7,200	7,228	7,200	4,126	7,172	7,200
526-0220 MISC. SUPPLIES		-		100	-		-
526-0240 FURNITURE & EQUIP < \$5,000		380		-	-		-
526-0601 PRINTING AND PUBLICATIONS	18	15		-	-		-
526-0602 DUES & SUBSCRIPTIONS	2,051	2,031	2,336	2,500	1,350	2,030	2,500
526-0603 TRAVEL AND TRAINING	5,769	6,472	6,493	6,000	4,632	6,000	6,000
526-0620 MISC. OTHER	160	625	-	-			
	<u>206,611</u>	<u>212,269</u>	<u>217,499</u>	<u>223,567</u>	<u>128,466</u>	<u>219,858</u>	<u>224,773</u>

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**10 COMMUNITY DEVELOPMENT**

		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
527-0101	BUILDING OFFICIAL/INSPECTOR	82,660	110,363	116,615	126,540	72,583	108,111	84,835
527-0120	SOCIAL SECURITY	5,171	7,397	8,047	10,025	5,753	8,222	6,834
527-0122	GROUP INSURANCE	9,567	17,262	17,631	18,477	10,769	14,615	8,159
527-0123	LIFE INSURANCE	94	150	179	179	139	189	119
527-0125	RETIREMENT	9,455	12,352	12,823	13,012	7,571	11,221	8,916
527-0126	CAR ALLOWANCE	4,500	4,500	4,517	4,500	2,579	4,500	4,500
527-0203	AUTOMOTIVE SUPPLIES	65	24	12	300	-	-	-
527-0204	SMALL TOOLS	-	-	170	500	143	200	500
527-0208	GAS & OIL	479	2,073	1,557	1,500	898	1,051	-
527-0220	MISC. SUPPLIES	257	747	1,460	750	51	100	750
527-0240	FURNITURE & EQUIP < \$5,000	3,349	5,518	1,075	1,000	-	1,687	1,000
527-0302	AUTOMOBILE REPAIR	515	487	462	500	108	200	-
527-0601	PRINTING AND PUBLICATIONS	18	1,351	697	1,200	460	600	1,200
527-0602	DUES AND SUBSCRIPTIONS	1,096	1,000	1,210	1,000	1,050	1,551	1,000
527-0603	TRAVEL AND TRAINING	5,895	8,541	4,387	3,000	663	1,000	1,500
527-0604	FILING FEES	371	437	221	500	506	750	750
527-0606	PHYSICALS & DRUG TESTING		28	28	100	-	-	100
527-0608	MEALS	1,263	761	888	500	300	500	500
527-0704	TELEPHONE	1,351	2,028	2,016	1,800	923	1,514	900
527-0716	MOWING/CLEARING LOTS	186	-			-		-
527-0723	UNIFORMS		543	60	300	217	217	200
527-0737	GPS			257	785	227	389	389
527-0750	PLAN REVIEW FEES	11,370	3,511	1,050	5,000	-	15,000	5,000
527-1001	CAPITAL PURCHASE		-					
		<u>137,662</u>	<u>179,073</u>	<u>175,360</u>	<u>191,468</u>	<u>104,938</u>	<u>171,616</u>	<u>127,151</u>



**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**10 MUNICIPAL COURT**

		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
528-0101	MUNICIPAL JUDGE	8,195	8,195	8,195	8,441	4,781	8,195	8,605
528-0102	COURT CLERK	39,946	41,970	44,278	45,633	26,152	45,460	47,004
528-0120	SOCIAL SECURITY	3,622	3,777	3,938	4,137	2,461	4,163	4,254
528-0122	GROUP INSURANCE	8,201	8,631	8,815	9,239	5,384	9,230	8,159
528-0123	LIFE INSURANCE	75	75	89	89	70	119	119
528-0125	RETIREMENT	4,391	4,514	4,688	4,531	2,634	4,203	4,691
528-0220	MISCELLANEOUS SUPPLIES		159		-	29	29	-
528-0240	FURNITURE & EQUIP < \$5,000		-	255	130	-	1,728	-
528-0601	PRINTING & PUBLICATIONS	216	-	216	150	213	213	200
528-0602	DUES & SUBSCRIPTIONS	146	75	75	150	-	75	75
528-0603	TRAVEL AND TRAINING	2,844	2,790	2,713	2,000	2,015	2,015	2,500
528-0681	OMNIBASE SERVICES	1,512	1,380	1,758	1,500	786	1,500	1,500
528-0719	LEGAL EXPENSES	9,603	6,551	6,484	7,000	5,957	8,000	8,000
528-0722	COLLECTION AGENCY	20,220	10,162	11,655	25,000	3,487	12,000	12,000
		<u>98,971</u>	<u>88,278</u>	<u>93,160</u>	<u>108,001</u>	<u>53,969</u>	<u>96,930</u>	<u>97,108</u>



**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**10 CODE ENFORCEMENT/FIRE MARSHAL**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
529-0101 ADMINISTRATIVE	48,820	51,290	60,879	64,396	36,904	64,149	66,328
529-0102 LABORERS	45,410	49,204	51,835	54,138	31,314	54,431	56,281
529-0120 SOCIAL SECURITY	6,101	6,730	7,703	9,068	5,174	8,992	9,380
529-0122 GROUP INSURANCE	16,401	17,262	17,631	18,477	10,769	18,461	16,318
529-0123 LIFE INSURANCE	219	225	268	268	209	358	358
529-0125 RETIREMENT	10,275	10,809	11,900	11,771	6,872	11,873	12,236
529-0203 AUTOMOTIVE SUPPLIES	-	-	104	100	51	105	100
529-0208 GAS & OIL	2,008	1,430	1,419	1,800	1,020	1,838	1,800
529-0220 MISC. SUPPLIES	146	(3)	107	100	-	50	100
529-0240 FURNITURE & EQUIP < \$5,000	761	476	542	2,000	1,728	1,828	1,000
529-0301 EQUIPMENT REPAIR	456	5		100	-	100	100
529-0302 AUTOMOTIVE REPAIR	187	15		250	125	250	250
529-0601 PRINTING AND PUBLICATIONS	-	15		20	18	18	20
529-0602 DUES AND SUBSCRIPTIONS	20	140	170	200	20	20	150
529-0603 TRAVEL AND TRAINING	132	219		1,000	813	1,013	1,200
529-0604 FILING FEES	544	288	592	450	112	450	450
529-0606 EMPLOYEE PHYSICALS & DRUG TESTS	56	-	32	100	32	32	100
529-0704 TELEPHONE	1,334	1,302	1,698	1,600	608	1,459	1,600
529-0716 MOWING/CLEARING LOTS	4,700	7,310	11,871	11,000	8,182	11,000	11,000
529-0723 UNIFORMS	1,973	324	352	500	117	505	500
529-0726 BUILDING DEMOLITION	39,334	8,728		50,000	3,500	4,657	50,000
529-1006 CAPITAL OUTLAY	34,548	-			-		
	<u>213,424</u>	<u>155,769</u>	<u>167,104</u>	<u>227,339</u>	<u>107,566</u>	<u>181,589</u>	<u>229,271</u>

**CITY OF MCGREGOR  
ANNUAL BUDGET  
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**10 FLEET MAINTENANCE**

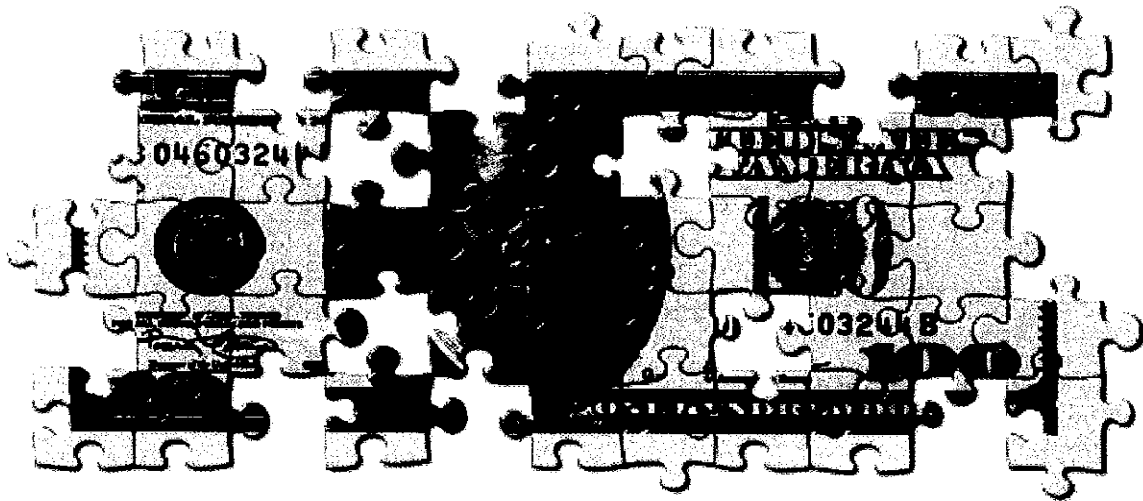
	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
530-0101 ASSISTANT PW DIRECTOR		50,368	52,822	54,246	32,625	56,711	58,240
530-0102 MECHANICS		32,094	33,484	38,563	22,100	38,415	41,600
530-0108 ON CALL		2,940	2,655	2,730	945	1,575	2,730
530-0118 CERTIFICATION PAY		-	-	960	-	-	960
530-0119 OVERTIME		3,862	1,563	2,000	987	1,500	2,000
530-0120 SOCIAL SECURITY		6,494	6,850	7,535	4,636	7,791	8,073
530-0122 GROUP INSURANCE		17,262	17,631	18,477	10,769	18,461	16,318
530-0123 LIFE INSURANCE		150	179	179	138	239	239
530-0125 RETIREMENT		9,198	9,633	9,781	5,706	9,815	10,532
530-0203 AUTOMOTIVE SUPPLIES		25	841	1,800	187	790	1,800
530-0204 SMALL TOOLS		399	1,677	1,500	76	1,500	1,500
530-0208 GAS & OIL		1,954	2,041	1,500	1,542	3,556	4,000
530-0220 MISC. SUPPLIES		373	333	750	126	400	750
530-0240 FURNITURE & EQUIP < \$5,000		1,040	610	1,500	830	1,500	3,000
530-0301 EQUIPMENT REPAIR		183	255	2,000	-	1,500	2,000
530-0302 AUTOMOTIVE MAINTENANCE		228	529	1,000	694	1,000	2,500
530-0601 PRINTING AND PUBLICATIONS		15	-	-	18	18	20
530-0603 TRAVEL AND TRAINING		1,463	2,267	500	606	1,141	2,000
530-0604 PHYSICALS AND TESTING		-	-	28	-	150	200
530-0608 MEALS		-	103	300	63	100	300
530-0704 TELEPHONE		1,266	2,535	1,321	614	1,350	1,500
530-0723 UNIFORMS		685	614	1,700	233	700	1,700
530-0724 EQUIPMENT RENTAL		220	220	220	220	220	220
530-0736 PEST CONTROL		156	156	200	91	156	156
530-0737 GPS		-	257	275	227	389	389
530-1001 CAPITAL PURCHASE		-	2,394	32,500	-	-	-
	-	130,374	139,647	181,565	83,432	148,975	162,726

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**10 FINANCE**

		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
531-0101	ADMINISTRATIVE	85,797	90,139	95,077	97,984	56,153	97,608	100,924
531-0106	CLERICAL	47,749	50,168	52,927	54,546	31,254	53,320	56,174
531-0120	SOCIAL SECURITY	10,011	10,534	11,152	11,669	7,122	11,669	12,018
531-0122	GROUP INSURANCE	16,401	17,262	17,631	18,477	10,769	18,461	16,318
531-0123	LIFE INSURANCE	150	150	179	179	140	240	239
531-0125	RETIREMENT	14,680	15,092	15,670	15,146	8,805	15,212	15,678
531-0220	MISCELLANEOUS SUPPLIES	-	29	152	-	-	-	-
531-0240	FURN & EQUIP < \$5,000	270	2,387	300	1,600	1,729	1,729	1,000
531-0601	PRINTING & PUBLICATIONS	-	15	-	-	-	-	20
531-0602	DUES/SUBSCRIPTIONS	530	601	620	620	160	620	650
531-0603	TRAVEL & TRAINING	684	485	1,217	1,500	50	100	1,500
531-0704	TELEPHONE	557	484	418	530	106	402	550
531-0718	AUDIT	16,528	24,428	36,035	30,400	20,297	20,297	23,244
531-0750	CONSULTANT FEES	150	-	-	-	-	-	-
531-1000	CAFR MAINT/NEW SOFTWARE	2,006	2,106	2,211	2,350	2,322	2,322	2,438
		<u>195,514</u>	<u>213,879</u>	<u>233,586</u>	<u>235,001</u>	<u>138,906</u>	<u>221,979</u>	<u>230,753</u>

# *Enterprise Funds*





## **ENTERPRISE FUNDS**

The City's Enterprise Funds include the following:

- Water
- Wastewater
- Executive Airport

These funds are financed and operated in a manner similar to private business enterprises. The costs of providing products and services to the public are recovered primarily through user charges.

All Enterprise Fund types are accounted for on the accrual basis. Revenues are recognized in the period they are earned and become measurable, and expenses in the period in which they are incurred and measurable. Contrary to Generally Accepted Accounting Principles (GAAP) of recording depreciation in the income statement and recording retirements of principal and capital purchases on the balance sheet, the City does not budget for depreciation or amortization of assets but does budget capital expenses and debt principal on the operating statements.



## **WATER FUND**

Anticipated water revenues are \$2,460,000 which is a decrease of \$309,408 from the FY 2020 adopted budget of \$2,769,408. Non-operating revenue sources include water tap/connection fees at \$30,000, penalty revenue of \$50,000, solid waste revenue of \$610,000 and other income of \$18,780.

Anticipated total operating expenses are \$2,801,494 which is a decrease of \$263,058 (8.6%) from the FY 2020 adopted operating budget of \$3,059,552.

Non-Operating expenses in FY 2021 are anticipated to be \$367,286. An increase of \$6,380 from the FY 2020 adopted budget.

Capital Outlay budgeted in FY 2020 was \$5,000, debt service was \$325,426 and transfers out of \$30,480. In the FY 2021 budget, Capital Outlay is \$0 debt service is \$330,686 and transfers out are \$36,600 for an overall increase of \$6,380 (1.7%).



**ANNUAL BUDGET SUMMARY  
WATER FUND  
FY 2020-21**

	ACTUAL 2018-19	BUDGET 2019-20	YEAR-TO-DATE 2019-20	BUDGET 2020-21
<b>REVENUES</b>				
WATER REVENUE	\$ 2,431,685	\$ 2,769,408	\$ 1,375,358	\$ 2,460,000
WATER TAPS/CONNECTIONS	62,655	30,000	8,300	30,000
SOLID WASTE	530,037	508,000	335,922	610,000
PENALTY REVENUE	52,891	50,000	28,269	50,000
RECONNECT FEES	15,330	16,000	4,150	12,000
INSURANCE PROCEEDS/REFUNDS	-	-	-	-
INTEREST INCOME	9,581	10,000	920	480
MISCELLANEOUS INCOME	18,560	450	6,558	6,300
TOTAL REVENUES	3,120,740	3,383,858	1,759,479	3,168,780
<b>EXPENDITURES</b>				
PERSONNEL	538,902	541,479	319,329	382,044
SUPPLIES	129,030	198,894	52,780	174,233
MAINTENANCE/CONTRACTED SVCS	1,829,404	2,139,591	880,463	2,068,366
UTILITIES	100,724	108,300	39,975	107,500
MISCELLANEOUS EXPENSES	50,211	71,288	26,985	69,351
DEBT SERVICE	9,180	-	-	-
CAPITAL OUTLAY/DEPR EXPENSE	246,543	5,000	-	-
TOTAL EXPENDITURES	2,903,995	3,064,552	1,319,532	2,801,494
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	216,745	319,306	439,947	367,286
<b>OTHER FINANCING SOURCES (USES):</b>				
OTHER- TRFR FROM CIP/LEASE PROCEEDS	949,538	-	-	-
TRANSFERS IN	-	-	-	-
TRANSFERS OUT-DEBT SERVICE/FRANCHISE TAXES	(353,406)	(355,906)	(203,195)	(367,286)
TOTAL OTHER FINANCING SOURCES	596,133	(355,906)	(203,195)	(367,286)
<b>NET CHANGE IN FUND BALANCE</b>	\$ 812,878	\$ (36,600)	\$ 236,752	\$ 0

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**20 WATER DEPARTMENT**

Account	Description	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4000	WATER REVENUE	2,374,356	2,455,399	2,430,820	2,769,408	1,375,358	2,500,000	2,460,000
4002	WATER TAPS/CONNECTION FEES	3,300	2,100	62,655	30,000	8,300	15,400	30,000
4003	GARBAGE REVENUE	361,379	365,744	530,037	508,000	335,922	601,793	610,000
4004	BULK WATER	(38)	8	864	-			
4005	PENALTY REVENUE	47,504	50,017	52,891	50,000	28,269	40,134	50,000
4006	RECONNECT FEES	8,920	16,800	15,330	16,000	4,150	4,600	12,000
4007	SALE OF SCRAP/MISC.	4,622	802	7,305	-			-
4008	RETURN CHECK CHARGES	735	525	490	450	455	525	500
4011	TAMPERING FEE		715	2,000	-	2,400	2,400	2,000
4015	CUSTOMER SERVICE INSPECTION	1,245	295	-	-			
4016	PULLED/ REP METERS		(1)	-	-			
4017	BASIC SERVICE CALL		450	650	-	850	850	-
4025	LONG / (SHORT)	(150)	(173)	(5)	-	(66)	44	-
4073	TRANSFER FROM 73	566,275	336,408	106,772	-			
4079	TRANSFER FROM 79	167,896	-	-	-			
4095	TRANSFER FROM 95		234,005	267,270	-	-		
4199	TOWER RENTAL	7,300	7,700	4,200	-	2,100	3,600	3,600
4231	INSURANCE REFUNDS/DIVIDEND	83,217	-		-			
4232	COLLECTIONS/BAD DEBT		-		-			
4233	SALE OF LAND		-		-			
4510	MISCELLANEOUS FEES	(5,575)	(183)	3,919	-	819	837	200
4600	INTEREST INCOME	2,984	6,597	9,581	10,000	920	1,165	480
4701	LEASE PROCEEDS		-		-			
4810	TRANSFER FROM FUND 10		722,085		-			
4881	TRANSFER FROM FUND 60		956		-			
4889	TRANSFER FROM FUND 89			575,496				
		3,623,971	4,200,248	4,070,278	3,383,858	1,759,479	3,171,348	3,168,780



**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**20 WATER DEPARTMENT**

Account	Description	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0101	ADMINISTRATIVE	158,593	163,093	174,934	178,518	103,191	179,099	50,558
500-0102	LABORERS	85,596	102,632	106,765	107,013	63,276	109,520	110,226
500-0106	CLERICAL	55,554	75,839	77,500	83,511	47,655	83,630	86,017
500-0108	ON CALL	8,760	9,570	9,495	8,190	5,445	7,665	8,190
500-0118	CERTIFICATION PAY	600	1,000	520	1,680	300	500	1,680
500-0119	OVERTIME	39,807	36,833	34,465	25,000	17,986	31,804	25,000
500-0120	SOCIAL SECURITY	25,181	27,765	29,933	31,182	19,095	32,305	21,603
500-0122	GROUP INSURANCE	55,012	58,979	61,831	64,671	37,691	64,613	48,954
500-0123	LIFE INSURANCE	519	475	626	626	488	836	716
500-0125	RETIREMENT	34,217	20,384	42,833	41,089	23,972	41,545	29,098
500-0128	CAR ALLOWANCE					231	231	-
500-0201	OFFICE SUPPLIES	2,764	2,369	1,369	4,000	889	2,500	4,000
500-0203	AUTOMOTIVE SUPPLIES	153	13	138	550	30	130	550
500-0204	SMALL TOOLS	5,282	1,297	1,325	1,500	141	600	1,500
500-0208	GAS & OIL	17,975	21,960	18,069	20,000	8,148	15,000	17,000
500-0210	CHEMICALS	10,356	7,481	8,036	8,000	3,878	5,809	8,000
500-0217	POSTAGE	8,609	7,832	7,044	8,000	3,802	7,500	8,000
500-0220	MISCELLANEOUS SUPPLIES	3,362	1,668	1,491	1,500	897	1,500	1,500
500-0222	SYSTEM MAINTENANCE	40,769	36,557	55,505	92,444	25,458	92,000	99,183
500-0223	METERS & FIREPLUGS	1,477	10,654	16,723	30,000	3,934	12,000	12,000
500-0224	SAND, GRAVEL & RELATED	5,158	1,843	6,877	12,000	2,057	6,668	8,000
500-0225	SMALL EQUIPMENT	190	-	2,578	-			-
500-0226	ICE MAKER LEASE	1,538	1,548	1,560	3,300	792	1,600	1,700
500-0240	FURN & EQUIP < \$5,000	4,930	8,307	3,897	11,800	774	7,000	8,000
500-0301	EQUIPMENT REPAIR	6,903	13,243	6,521	8,000	4,635	8,000	8,000
500-0302	AUTOMOTIVE REPAIR	4,804	13,444	5,989	10,000	2,810	6,500	10,000
500-0401	BUILDING & GROUNDS REPAIR	19,505	15,652	5,497	5,000	299	944	5,000
500-0601	PRINTING & PUBLICATIONS	1,446	1,540	1,407	-	1,399	1,399	1,400
500-0602	DUES & SUBSCRIPTIONS	789	1,386	445	1,500	1,171	1,400	1,500
500-0603	TRAVEL AND TRAINING	2,737	5,876	4,106	4,000	2,641	4,000	4,000
500-0604	PHYSICALS & DRUG TESTING	156	211	84	100	32	100	100
500-0607	PLANT FEES	9,381	13,960	8,169	16,700	5,890	8,500	14,500
500-0608	MEALS	1,399	1,071	808	1,000	309	800	1,000
500-0618	CONTINGENCY		-	-	2,508	-		35,851
500-0620	MISCELLANEOUS OTHER (CREDIT CARD FEES)	9,160	10,190	13,192	15,000	6,390	10,200	11,000
500-0622	HWY 84 PROJECT CONTRIBUTION	-	-	-	6,000			6,000
500-0630	TRANSFER TO FUND 10	80,000	3,103	-	-			-
500-0631	FRANCHISE TAX GF - SOLID WASTE	21,757	21,240	22,001	30,480	9,154	36,108	36,600
500-0701	COMPUTER MAINTENANCE	5,059	7,221	8,961	9,200	2,887	5,000	6,000
500-0702	COMPUTER SOFTWARE/SUPPLIES	4,495	1,960	4,419	5,800	1,981	4,500	4,800
500-0703	ELECTRICITY	103,561	72,629	84,713	92,500	33,779	90,000	92,500
500-0704	TELEPHONE	7,268	9,938	9,021	8,100	3,359	7,280	8,100
500-0705	HEAT	1,372	1,046	1,362	1,400	690	1,175	1,500
500-0707	INTERNET SERVICES	3,152	3,741	3,757	4,100	1,331	3,000	3,000
500-0708	WATER FEES - COW	514	1,036	795	1,200	219	350	1,000
500-0709	COM UTILITIES		1,131	1,075	1,000	597	1,400	1,400
500-0713	EQUIPMENT/PLANT MAINTENANCE	1,210	9,201	6,439	15,450	10,714	15,000	15,450
500-0723	UNIFORMS & UNIF RENTAL	7,059	2,604	1,887	4,250	352	1,800	4,000
500-0724	EQUIPMENT RENTAL	2,035	1,724	1,940	3,000	896	2,000	2,000
500-0725	COLLECTION AGENCY	345	275	-	500			500
500-0727	BAD DEBT EXPENSE	66,503	9,773	-	-			-
500-0731	COPIER LEASE	1,994	2,052	1,993	2,100	1,237	2,100	2,400
500-0732	BLUEBONNET WATER FEES	1,126,776	1,325,315	1,215,014	1,350,000	609,773	1,350,000	1,350,000
500-0733	BRAZOS RIVER AUTH OPTION WTR	11,237	11,591	11,696	12,500	11,267	11,745	12,000
500-0734	ENGINEERING FEES	25,165	30,141	63,449	30,000	16,854	28,000	30,000
500-0735	GPS			1,026	3,275	907	1,555	1,700
500-0736	PEST CONTROL	2,296	2,616	2,616	2,616	1,351	2,616	2,616
500-0739	MC DROUGHT CONTINGENCY WATER		1,653	-	1,700	-		1,700
500-0750	CONTRACT LABOR/CONSULTANT FEES	4,826	47,775	5,371	-	1,856	11,079	25,000
500-0751	MONTHLY GARBAGE PAY	334,478	331,984	487,112	670,000	213,123	575,000	580,000
500-0752	SOUTHERN TRINITY GRD WTR DIST	4,206	5,866	3,894	6,000	1,501	3,500	6,000
500-0907	LEASE INTEREST	1,400	-	-	-			-
500-0911	TRANSFER TO FUND 75 (2004 CO DEBT SERVICE)	25,359	26,155	25,978	-			-
500-0918	TRANSFER TO FUND 71 (2010 CO DEBT SERVICE)	83,664	88,915	88,418	87,827	55,890	87,827	86,500
500-0919	TRANSFER TO FUND 85 (2013 CO DEBT SERVICE)	86,052	89,252	87,313	90,374	57,511	90,374	88,296
500-0920	BACKHOE - DEBT SERVICE		-	9,180	-			-
500-0921	TRANSFER TO FUND 72 (2017 CO DEBT SERVICE)		50,764	74,675	73,051	46,487	73,051	71,508
500-0922	TRANSFER TO FUND 74 (2018 CO DEBT SERVICE)		-	77,022	68,054	43,307	68,054	84,382
500-1008	CAPITAL OUTLAY		-	-	5,000	-	5,000	
500-1560	DEPRECIATION EXPENSE	239,247	239,247	246,543		-		
		2,873,714	3,074,618	3,257,400	3,383,858	1,522,727	3,223,411	3,168,780



## **WASTEWATER FUND**

Operating revenues for FY 2021 are projected to be \$1,360,000. Total revenues are anticipated to be \$1,390,000 with \$30,000 attributed to non-operating sources. Non-operating income is expected to decrease in FY 2021 by \$4,000.

Total operating expenses are expected to be \$774,814 which is an increase of \$150,997 (24.2%) from the FY 2020 adopted operating budget of \$623,817.

Non-Operating expenses in FY 2021 are anticipated to be \$615,186 a decrease of \$252,707 (41%) from the FY 2020 adopted budget of \$867,893.

Capital Outlay in FY 2020 was \$355,000, debt service was \$512,893 and transfers out of \$0. In the FY 2021 budget, Capital Outlay is \$95,000, debt service is \$520,186 and transfers out are \$0 for an overall decrease of \$252,707 (41%).

**CITY OF MCGREGOR, TEXAS**  
**ANNUAL BUDGET SUMMARY**  
**WASTEWATER FUND**  
**FY 2020-21**

	ACTUAL 2018-19	BUDGET 2019-20	YTD	BUDGET 2020-21
<b>REVENUES</b>				
WASTEWATER REVENUE	\$ 1,401,200	\$ 1,457,711	\$ 853,862	\$ 1,360,000
INTEREST			\$ 1,509	\$ 6,000
SEWER TAPS	147,845	9,000	3,000	4,000
PENALTY REVENUE	25,059	25,000	12,606	20,000
MISC INCOME	-	-	41,236	-
INSURANCE REFUNDS/DIVIDENDS		-	-	-
DONATION	-			
TRANSFER IN FROM CIP	-			
			-	
			-	
TOTAL REVENUES	<u>1,574,104</u>	<u>1,491,711</u>	<u>912,213</u>	<u>1,390,000</u>
<b>EXPENDITURES</b>				
PERSONNEL	235,711	251,044	142,430	415,895
SUPPLIES	34,866	47,786	13,228	43,300
MAINTENANCE/CONTRACTED SVCS	222,252	209,530	121,356	191,876
UTILITIES	71,135	99,200	29,038	100,000
MISCELLANEOUS EXPENSES	3,353	16,257	1,579	23,743
DEBT SERVICE	9,180	-	-	
CAPITAL OUTLAY/DEPR EXPENSE	212,274	355,000	963	95,000
TOTAL EXPENDITURES	<u>788,771</u>	<u>978,817</u>	<u>308,593</u>	<u>869,814</u>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	785,333	512,894	603,620	520,186
<b>OTHER FINANCING SOURCES (USES):</b>				
RESERVES				
TRANSFERS IN		-	-	-
TRANSFERS OUT-DEBT SERVICE	(588,294)	(512,893)	(327,676)	(520,186)
TOTAL OTHER FINANCING SOURCES	<u>(588,294)</u>	<u>(512,893)</u>	<u>(327,676)</u>	<u>(520,186)</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ 197,039</u>	<u>\$ 0</u>	<u>\$ 275,944</u>	<u>\$ (0)</u>

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**30 WASTEWATER**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4000 WASTEWATER REVENUE	1,397,271	1,395,115	1,401,200	1,457,711	853,862	1,460,000	1,360,000
4001 INTEREST					1,509	5,684	6,000
4002 SEWER TAPS	1,200	300	147,845	9,000	3,000	3,600	4,000
4005 PENALTY REVENUE	24,025	25,127	25,059	25,000	12,606	18,491	20,000
4020 MISCELLANEOUS INCOME	(2,151)	60		-	41,236	41,236	-
4073 TRANSFER FROM FUND 73	528,128	-					
4079 TRANSFER FROM FUND 79	506,182	-					
4231 INSURANCE REFUNDS/DIVIDENDS	7,881	-			-		
4810 TRANSFER FROM FUND 10		722,085			-		
4873 TRANSFER FROM FUND 73		9,255			-		
	2,462,535	2,151,942	1,574,104	1,491,711	912,213	1,529,011	1,390,000



**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**30 WASTEWATER**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0101 WAGES							133,119
500-0102 LABORERS	105,764	118,640	139,838	145,747	84,219	143,000	150,118
500-0108 ON CALL PAY	8,400	7,755	8,565	10,815	4,350	8,000	10,815
500-0118 CERTIFICATION PAY	190	250	250	1,260	150	260	1,260
500-0119 OVERTIME	12,869	13,792	14,557	15,000	8,662	13,000	15,000
500-0120 SOCIAL SECURITY	9,850	10,190	12,257	13,221	8,018	12,950	23,739
500-0122 GROUP INSURANCE	24,035	42,436	42,608	46,193	26,922	46,152	48,954
500-0123 LIFE INSURANCE	206	219	440	447	308	597	716
500-0125 RETIREMENT	13,869	2,975	17,196	18,360	9,800	17,100	32,174
500-0201 OFFICE SUPPLIES	644	352	324	600	594	1,200	1,200
500-0202 SAFETY EQUIPMENT	20	-			-	-	-
500-0203 AUTOMOTIVE SUPPLIES	93	-	10	500	-	300	500
500-0204 SMALL TOOLS	3,013	670	1,139	3,000	197	4,048	3,000
500-0208 GAS & OIL	7,334	11,346	9,655	9,675	5,099	8,752	9,500
500-0210 CHEMICALS	8,136	13,253	6,631	14,411	3,627	11,000	13,000
500-0217 POSTAGE	200	178	5	100	-	100	100
500-0220 MISCELLANEOUS SUPPLIES	1,857	1,148	1,953	1,000	539	888	1,000
500-0224 SAND, GRAVEL & RELATED		265	3,055	2,000	-	2,000	2,000
500-0226 LAB SUPPLIES	1,231	882	2,046	3,500	288	1,500	2,000
500-0227 CHLORINE	8,027	8,896	10,049	12,000	2,884	10,000	10,000
500-0240 FURN & EQUIP < \$5,000	1,943	2,436		1,000	-	1,000	1,000
500-0301 EQUIPMENT REPAIR	268	2,211	10,936	9,348	12,865	20,000	15,000
500-0302 AUTOMOTIVE REPAIR	5,646	1,849	3,161	5,000	960	2,400	5,000
500-0308 CLARIFIER MAINTENANCE	26,251	-	3,862	30,000	-	500	5,000
500-0401 BUILDING & GROUNDS REPAIR	4,667	3,180	1,947	2,000	83	500	2,000
500-0404 INFRASTRUCTURE REPAIRS	4,493	-		-	-	-	-
500-0405 SLUDGE MAINTENANCE	3,554	1,337	1,730	4,000	1,121	2,000	4,000
500-0406 RACETRACK MAINTENANCE	2,458	190	718	5,000	2,926	5,000	5,000
500-0407 EFFLUENT DISCHARGE MAINT.	1,084	-	2,190	1,000	-	100	1,000
500-0408 LIFT STATION MAINTENANCE	32,024	3,009	6,469	4,000	4,266	6,200	6,500
500-0409 COLLECTION LINES	16,867	1,474	27,375	16,000	4,885	8,000	10,000
500-0601 PRINTING & PUBLICATIONS		15	-	-	-		20
500-0602 DUES & SUBSCRIPTIONS		-	-	220	-	220	550
500-0603 TRAVEL & TRAINING	1,233	2,406	3,185	4,500	1,286	1,700	4,500
500-0604 PHYSICALS & DRUG TESTING	437	186	116	500	208	500	500
500-0607 PLANT FEES	22,119	30,468	34,108	30,000	16,829	24,067	30,000
500-0608 BIO MONITORING	12,768	3,032	6,204	1,500	5,375	8,000	8,000
500-0609 MEALS	234	106	52	500	85	300	500
500-0618 CONTINGENCY		-	-	10,537	-		17,673
500-0622 HWY 84 PROJECT CONTRIBUTION		-	-	6,000	-	-	6,000
500-0630 TRANSFER TO FUND 10	44,000	15,512	-		-	-	-
500-0701 COMPUTER MAINTENANCE	2,202	2,281	5,652	2,400	1,818	2,702	2,800
500-0702 SLUDGE DISPOSAL	14,763	23,892	23,519	21,000	4,618	18,000	21,000
500-0703 ELECTRICITY	77,263	62,784	63,603	90,000	26,083	70,845	90,000
500-0704 TELEPHONE	4,134	3,367	2,855	4,000	922	2,412	4,000

**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**30 WASTEWATER**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0705 SSOI PROGRAM	5,447	-	-	-	-	-	-
500-0706 AERATOR MAINTENANCE CONTRACT	-	3,204	5,933	7,500	7,420	7,420	7,500
500-0707 INTERNET SERVICES	1,382	1,146	1,751	1,200	812	1,818	2,000
500-0708 SEWER CHARGES-COW	1,687	3,127	2,926	4,000	1,221	2,231	4,000
500-0710 PUMPING SERVICES	42,250	6,900	850	1,000	450	1,000	1,000
500-0723 UNIFORMS & UNIF RENTAL	4,678	1,423	1,180	3,400	1,083	3,000	3,400
500-0724 EQUIPMENT RENTAL	2,459	1,379	17,323	1,500	16,787	32,272	1,500
500-0727 BAD DEBT EXPENSE	31,932	4,758	-	-	-	-	-
500-0734 ENGINEERING FEES	35,854	58,205	67,493	55,000	38,627	50,153	55,000
500-0735 GPS	-	-	1,026	3,000	907	1,555	1,600
500-0736 PEST CONTROL	576	576	576	882	336	576	576
500-0750 CONSULTANT FEE	5,908	-	-	-	-	10,000	-
500-0906 TRANSFER TO FUND 84 (1994 FMHA)	20,600	20,180	20,734	20,261	14,183	20,261	19,789
500-0911 TRANSFER TO FUND 75	76,680	100,755	77,936	-	-	-	-
500-0913 SEWER LEASE INTEREST	1,400	-	-	-	-	-	-
500-0918 TRANSFER TO FUND 71 (2010 CO DEBT SERVICE)	167,472	161,822	177,101	175,917	111,947	175,917	175,619
500-0919 TRANSFER TO FUND 82 (2014 CO DEBT SERVICE)	246,975	242,069	249,875	246,175	156,657	246,175	247,475
500-0920 DEBT SERVICE-BACKHOE	-	-	9,180	-	-	-	-
500-0921 TRANSFER TO FUND 72 (2017 CO DEBT SERVICE)	-	27,286	37,375	36,513	23,236	36,516	35,742
500-0922 TRANSFER TO FUND 74 (2018 CO DEBT SERVICE)	-	-	25,273	34,027	21,654	34,027	41,561
500-1013 CAPITAL PURCHASE	-	-	(963)	355,000	963	300,000	95,000
500-1560 DEPRECIATION EXPENSE	180,142	180,142	213,237	-	-	-	-
	1,309,586	1,205,955	1,377,065	1,491,711	636,269	1,378,214	1,256,881



## **MUNICIPAL AIRPORT FUND**

Operating revenues for FY 2020 are projected to be \$196,600. Total revenues are anticipated to be \$250,922 with \$62,450 attributed to non-operating sources. Non-operating income is expected to increase by \$3,729 in FY 2021 from \$58,721 to \$62,450.

Total operating expenses are expected to be \$157,931, which is a decrease of \$19,088 from the FY 2020 adopted operating budget of \$177,019.

Non-Operating expenses in FY 2020 are anticipated to be \$101,719. An increase of \$10,040 (11%) from the FY 2020 adopted budget of \$91,679.

Capital Outlay budgeted in FY 2020 was \$50,000 debt service was \$34,019 and administrative charges were \$7,660. In the FY 2021 proposed budget, Capital Outlay is \$60,000, debt service is \$34,019 and administrative charges are \$7,700 or an overall increase of \$10,040.

**CITY OF MCGREGOR, TEXAS**  
**ANNUAL BUDGET SUMMARY**  
**EXECUTIVE AIRPORT**  
**FY 2020-21**

	ACTUAL 2018-19	BUDGET 2019-20	ACTUAL YTD	BUDGET 2020-21
<b>REVENUES</b>				
AIRPORT REVENUE	252,779	255,321	181,781	259,650
TOTAL REVENUES	252,779	255,321	181,781	259,650
<b>EXPENDITURES</b>				
PERSONNEL	88,941	112,369	55,447	73,342
SUPPLIES	421	3,910	6	4,275
MAINTENANCE/CONTRACTED SVCS	26,964	36,200	4,615	46,350
UTILITIES	8,024	10,900	4,017	9,300
DEBT SERVICE	4,804	34,019	14,393	34,019
MISCELLANEOUS EXPENSES	11,398	13,640	153	6,150
OTHER/CONTINGENCY	-		-	18,514
CAPITAL OUTLAY/DEPR EXPENSE	53,824	50,000	-	60,000
TOTAL EXPENDITURES	194,377	261,038	78,631	251,950
<b>OTHER FINANCING SOURCES (USES):</b>				
TRANSFERS IN				
TRANSFERS OUT			(4,468)	(7,700)
TOTAL OTHER FINANCING SOURCES			-	
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	58,403	(23,138)	98,683	0
RESERVES		23,138		
<b>NET CHANGE IN FUND BALANCE</b>	\$ 58,403	\$ (0)	\$ 98,683	\$ 0



**ANNUAL BUDGET  
FY 2020-21**

**50 AIRPORT**

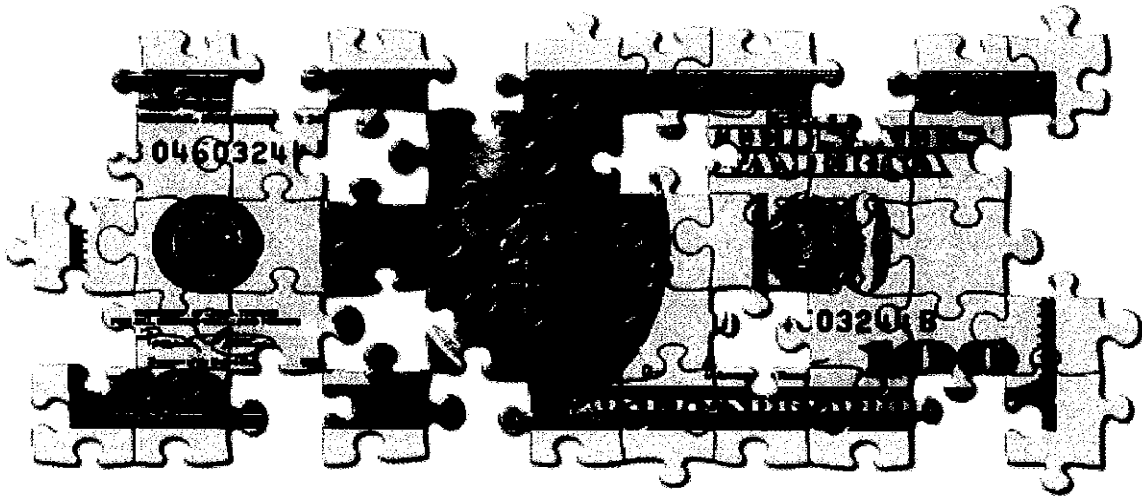
	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4000 HANGAR RENT	122,098	123,006	124,972	132,000	121,969	162,000	165,000
4001 FARMLAND LEASE	25,000	28,000	25,000	25,000	18,750	25,000	30,000
4002 FUEL FLOWAGE FEE	18,447	21,088	20,818	21,000	11,260	16,445	17,000
4003 PEGASUS FLIGHT SCHOOL	7,549	6,600	-	3,600	2,200	3,700	3,700
4004 USER FEE	16,170	6,520	11,060	11,000	8,710	11,350	11,500
4005 PRIVATE HANGARS	40,943	27,944	28,402	29,000	-	-	-
4006 STORAGE	2,415	1,565	832	1,997	1,744	3,001	3,000
4007 FLIGHT INSTRUCTOR FEE	100	500	-	-	-	-	-
4009 LATE FEES	1,025	650	550	500	-	200	500
4013 AERIAL SPRAYING	1,600	1,600	800	800	800	800	800
4020 MISCELLANEOUS INCOME	2,826	2,288	308	-	6	6	-
4025 AIRPORT LAND LEASE	1,103	12,133	16,272	16,236	8,697	16,577	16,600
4231 INSURANCE REFUNDS/DIVID.	-	-	9,009	-	-	-	-
4250 JETPRO HANGAR	20	2,201	7,126	7,126	-	-	-
4251 JAG AVIATION TERMINAL/STORAGE	9,944	6,859	7,632	7,062	5,600	8,542	8,550
4600 INTEREST	-	-	-	-	2,046	3,300	3,000
	249,239	240,955	252,779	255,321	181,781	250,922	259,650

**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**50 AIRPORT FUND**

		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0101	ADMINISTRATIVE	54,917	59,105	61,731	63,618	43,191	65,722	51,712
500-0102	LABORER		-	9,250	21,540	1,520	1,520	-
500-0119	OVERTIME					68	68	-
500-0120	SOCIAL SECURITY	4,434	4,653	5,510	6,698	3,806	5,721	4,231
500-0122	GROUP INSURANCE		-	2,204	9,239	769	3,846	8,159
500-0123	LIFE INS	75	75	112	179	70	119	119
500-0125	RETIREMENT	6,234	3,695	7,726	8,695	4,648	6,800	5,520
500-0128	CAR ALLOWANCE	2,400	2,400	2,409	2,400	1,375	2,483	3,600
500-0201	OFFICE SUPPLIES		47	103	300	6	150	300
500-0208	GAS & OIL	16	-	-	500		200	750
500-0217	POSTAGE	210	208	208	210		210	325
500-0220	MISCELLANEOUS SUPPLIES		115	(2)	1,200		500	1,200
500-0228	ELECTRICAL SUPPLIES		3,037		1,500		1,500	1,500
500-0229	SAFETY EQUIPMENT	384	112	112	200		120	200
500-0240	FURN & EQUIP < \$5,000		-	3,617	200		200	300
500-0301	EQUIPMENT REPAIR		-	47	500		300	500
500-0401	BUILDING/GROUNDS REPAIR	7,162	22,081	12,219	18,000	1,564	2,000	18,000
500-0601	PRINTING & PUBLICATIONS		15			-	-	20
500-0602	DUES & SUBSCRIPTIONS		95		100	-	100	100
500-0603	TRAVEL & TRAINING	765	1,266		1,200	-	-	1,200
500-0604	PHYSICALS & DRUG TESTING			262	130	-	-	130
500-0618	CONTINGENCY		-			-	-	18,514
500-0630	TRANSFER OUT		200,000		-	-	-	-
500-0701	COMPUTER MAINTENANCE	1,524	1,369	2,310	2,100	825	2,100	2,250
500-0702	AIRPORT OPERATIONS MAINTENANCE	6,924	17,564	5,760	5,600	1,505	5,000	15,600
500-0703	ELECTRICITY	5,328	4,730	5,253	7,000	2,306	5,500	6,000
500-0704	TELEPHONE	1,125	1,020	1,424	2,100	793	1,400	1,500
500-0707	INTERNET SERVICES	1,301	1,302	1,347	1,800	918	1,620	1,800
500-0723	UNIFORMS		-	187	850	153	153	900
500-0734	ENGINEERING		-		2,500			2,500
500-0736	PEST CONTROL	957	1,044	1,044	1,500	609	1,100	1,500
500-0738	ELECTRICAL SYSTEM MAINTENANCE	2,310	5,494	5,583	5,000	112	2,500	5,000
500-0751	ENVIRONMENTAL	1,217	-		3,500	-		3,500
500-0752	UTILITY REPAIRS		-		1,000			1,000
500-0801	ADMINISTRATIVE FEE	7,753	7,469	7,332	7,660	4,468	7,660	7,700
500-0901	FNB NP 35082 PRIN		-	-	31,880	12,424	31,880	32,700
500-0902	FNB NP 35082 INTERST	5,097	5,136	4,804	2,139	1,969	2,139	1,319
500-1001	EQUIPMENT PURCHASE		-		-			10,000
500-1101	CIP SPECIAL PROJECTS				50,000		50,000	50,000
500-1560	DEPRECIATION EXPENSE	55,153	55,153	53,824				
		165,287	397,185	194,377	261,038	83,099	202,612	259,650

# *Special Revenue Funds*





## **SPECIAL REVENUE FUNDS**

Special Revenue Funds may be used to account for the proceeds of specific revenue sources (other than permanent funds or for major capital projects) that are legally restricted as to expenditure for specified purposes.

As Governmental Funds, they are accounted for by using the current financial resources measurement focus and the modified accrual basis. Revenues are recognized in the accounting period in which they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures in the governmental funds are recognized in the period in which the liability is incurred, if measurable. However, debt service expenditures are recorded only when payment is due.

The City adopts legal budgets for the following Special Revenue Funds:

- Hotel/Motel Tax Fund
- Cemetery Fund
- Court Technology/ Court Security Funds
- Court Truancy Prevention Fund
- Court Municipal Jury Fund
- Exchange Event Center Fund
- The Industrial Park Fund

**CITY OF MCGREGOR, TEXAS  
ANNUAL BUDGET SUMMARY  
HOTEL/MOTEL  
FY 2020-21**

	ACTUAL 2018-19	BUDGET 2019-20	YTD 2018-19	BUDGET 2020-21
<b>REVENUES</b>				
HOTEL/MOTEL TAX REVENUE	30,771	25,000	19,344	18,000
TOTAL REVENUES	30,771	25,000	19,344	18,000
<b>EXPENDITURES</b>				
MARKETING	15,478	15,000	885	12,000
MISC/EVENTS	5,610	8,000	4,800	6,000
MARTKET STUDY	9,300		-	
TOTAL EXPENDITURES	30,388	23,000	5,685	18,000
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	384	2,000	13,659	-
RESERVES		-		-
<b>NET CHANGE IN FUND BALANCE</b>	\$ 384	\$ 2,000	\$ 13,659	\$ -



**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**46 HOTEL/MOTEL TAX**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4115 HOTEL TAX REVENUE	32,989	25,960	30,771	25,000	19,344	20,471	18,000
	32,989	25,960	30,771	25,000	19,344	20,471	18,000

**CITY OF MCGREGOR, TEXAS  
ANNUAL BUDGET  
FY 2020-21**

**46 HOTEL/MOTEL TAX**

		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0220	MISC./EVENTS	6,000	1,650	5,610	8,000	4,800	6,000	6,000
500-0601	PRINTING/ADVERTISING	-	-	478	17,000	885	3,500	12,000
500-0616	H.O.T. REGIONAL MKTG EFFORT	15,000	15,000	15,000	-			
500-0750	CONSULTANT FEES			9,300	-			
		15,000	15,000	30,388	25,000	5,685	9,500	18,000

**CITY OF MCGREGOR, TEXAS  
ANNUAL BUDGET SUMMARY  
FY 2020-21  
CEMETERY**

	<b>ACTUAL 2018-19</b>	<b>BUDGET 2019-20</b>	<b>YTD</b>	<b>BUDGET 2020-21</b>
<b>REVENUES</b>				
LOT SALES PERPETUAL CARE	\$ 10,800	\$ 7,500	\$ 4,650	\$ 6,500
TRUST AND INTEREST INCOME	\$ 30,978	\$ 25,000	\$ 3,803	\$ 25,000
MAINTENANCE FEES	\$ 7,200	\$ 5,000	\$ 2,700	\$ 3,500
MISCELLANEOUS INCOME	\$ -		\$ -	\$ -
<b>TOTAL REVENUES</b>	<b>48,978</b>	<b>37,500</b>	<b>11,153</b>	<b>35,000</b>
<b>EXPENDITURES</b>				
SUPPLIES	2,538	5,800	957	6,700
MAINTENANCE/CONTRACTED SERVICES	2,449	17,100	284	15,800
UTILITIES	141	600	57	500
MISCELLANEOUS EXPENSES	663	2,000		
DEBT SERVICE				
CAPITAL OUTLAY/DEPR EXPENSE		12,000	-	12,000
<b>TOTAL EXPENDITURES</b>	<b>5,792</b>	<b>37,500</b>	<b>1,297</b>	<b>35,000</b>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	<b>43,186</b>	<b>-</b>	<b>9,856</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 43,186</b>	<b>\$ -</b>	<b>\$ 9,856</b>	<b>\$ -</b>

**CITY OF MCGREGOR**  
**PROPOSED ANNUAL BUDGET**  
**FY 2020-21**

**90 CEMETERY**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Preliminary Budget FY 2020-21
4000 LOT SALES PERPETUAL CARE	20,700	7,750	10,800	7,500	4,650	7,500	6,500
4001 TRUST AND INTEREST INCOME	31,212	35,732	30,978	25,000	3,803	25,000	25,000
4010 MAINTENANCE FEES	8,550	3,650	7,200	5,000	2,700	4,000	3,500
4020 MISCELLANEOUS INCOME	350	-	-	-	-	-	-
	60,812	47,132	48,978	37,500	11,153	36,500	35,000

**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**90 CEMETERY**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0202 SNACK AND DRINK		14	-	400	-	200	200
500-0203 AUTOMOTIVE SUPPLIES	25	178	22	1,500	-	1,000	1,500
500-0204 SMALL TOOLS	1,964	20	96	300	-	70	200
500-0208 GAS & OIL	2,535	2,299	2,219	2,600	941	1,200	2,600
500-0220 MISCELLANEOUS SUPPLIES	421	168	201	1,000	16	300	700
500-0240 FURNITURE & EQUIP <5,000	1,591	1,356	663	2,000	-	1,000	1,500
500-0301 EQUIPMENT REPAIR	1,381	103	1,488	1,500	-	500	1,500
500-0302 AUTOMOTIVE REPAIR	63	2,146	290	2,000	29	1,000	1,800
500-0401 BUILDING MAINTENANCE	6,705	6,166	269	500	44	150	500
500-0405 GROUND MAINTENANCE	11,995	5,380	292	5,000	211	2,500	4,000
500-0503 STREET REPAIRS	6,533	-	-	7,500	-	-	7,500
500-0703 ELECTRICITY	19	193	141	600	57	250	500
500-0724 RENTAL EQUIPMENT	270	-	-	-	-	-	-
500-0730 CONTRACT LABOR	-	400	110	600	-	-	500
500-1003 CAPITAL OUTLAY	4,977	-	-	12,000	-	12,000	12,000
	33,504	18,424	5,792	37,500	1,297	19,970	35,000



**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**42 COURT TECHNOLOGY**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4186 COURT TECHNOLOGY REVENUE	4,942	4,431	4,198	3800	1,867	2,718	2500
500-0240 FURNITURE & EQUIP < \$5,000	-	-	7,500	2675	2,558	3,718	2000
500-0702 COMPUTERS, SOFTWARE, SUPPLIES			762	1125	438		500
500-1000 CAPITAL OUTLAY		7,276	596			-	
REVENUE OVER\ (UNDER) EXPENDITURES:	4,942	4,431	(4,660)	-	(1,128)	(1,000)	-

**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**43 COURT SECURITY**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4187 MC BLDG SECURITY	3,704	3,323	3,148	2,900	1,621	2,400	2,400
500-0240 FURNITURE/EQUIPEMENT <\$5000	-	-	-	-	-	-	-
500-0603 TRAINING		289	40	-	0	-	120
REVENUE OVER\ (UNDER) EXPENDITURES:	3,704	3,323	3,108	2,900	1,621	2,400	2,280

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**47 TRUANCY PREVENTION**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4186 COURT TECHNOLOGY REVENUE					578	1,100	1500
REVENUE OVER\ (UNDER) EXPENDITURES:	-	-	-	-	578	1,100	1,500

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**49 LOCAL MUNICIPAL JURY FUND**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4189 LOCAL MUNICIPAL JURY FUND					12	22	30
REVENUE OVER\ (UNDER) EXPENDITURES:	-	-	-	-	12	22	30

**CITY OF MCGREGOR, TEXAS  
ANNUAL BUDGET SUMMARY  
THE EXCHANGE  
FY 2020-21**

	ACTUAL 2018-19	BUDGET 2019-20	YTD 2019-20	BUDGET 2020-21
<b>REVENUES</b>				
RENTAL REVENUE	-	61,500	23,550	85,400
FEES	-	17,900	3,688	10,500
MISCELLANEOUS REVENUE	-	-	-	-
TOTAL REVENUES	-	79,400	27,238	95,900
<b>EXPENDITURES</b>				
PERSONNEL	53,954	79,699	51,877	80,756
SUPPLIES	2,450	7,700	2,830	9,300
MAINTENANCE/CONTRACTED SERVICES	279	12,900	3,607	20,750
UTILITIES	438	8,600	10,878	19,446
MISCELLANEOUS EXP	1,674	16,435	1,696	11,471
CAPITAL OUTLAY/DEPR EXPENSE	-	2,400	-	-
TOTAL EXPENDITURES	58,796	127,734	70,889	141,723
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	(58,796)	(48,334)	(43,651)	(45,823)
<b>OTHER FINANCING SOURCES (USES)</b>				
TRANSFER IN	58,574	48,334	13,468	45,823
RESERVES	-	-	-	-
<b>NET CHANGE IN FUND BALANCE</b>	\$ (222)	\$ (0)	\$ (30,183)	\$ 0



**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

<b>48 THE EXCHANGE</b>	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4001 INTEREST INCOME							
4029 FARMERS MARKET						3000	12,000
4030 BUSINESS RENTAL				20,000	1,950	7,500	10,000
4040 PARTY RENTAL				20,000	10,125	10,125	18,000
4050 WEDDING RENTAL				20,000	7,500	7,500	19,500
4060 SCALE HOUSE RENTAL				-		5,000	15,600
4070 OTHER RENTAL				1,500	3,975	7,725	10,300
4080 DAMAGE FEES				500	-	-	500
4090 CLEANING FEE				15,000	3,688	4,988	10,000
4100 ATTENDANT FEE				2,400	-		-
TRANSFER IN			58,574	48,334	13,468	67,000	45,823
	<u>-</u>	<u>-</u>	<u>58,574</u>	<u>127,734</u>	<u>40,706</u>	<u>109,838</u>	<u>141,723</u>

CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2019-20

48 THE EXCHANGE		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0101	ADMINISTRATIVE			41,873	59,850	38,914	59,850	61,646
500-0120	SOCIAL SECURITY			2,671	4,579	2,819	4,579	4,716
500-0122	GROUP INSURANCE			5,142	9,239	6,154	9,239	8,123
500-0123	LIFE INSURANCE			52	89	80	90	119
500-0125	RETIREMENT			4,215	5,943	3,912	5,943	6,152
500-0201	OFFICE SUPPLIES				1,000	103	500	1,000
500-0205	JANITORIAL SUPPLIES					1,083	1,800	1,800
500-0217	POSTAGE				1,500		1,500	1,500
500-0220	MISC. SUPPLIES				2,000	826	1,000	2,000
500-0240	FURNITURE & EQUIP < 5000			2,450	3,200	819	1,000	3,000
500-0301	EQUIPMENT REPAIR				500	1,026	1,200	500
500-0401	BUILDING & GROUNDS				1,500	16	100	500
500-0405	CONTRACTED GROUNDS MTNC				8,400	-	4,000	11,200
500-0601	PRINTING/ADVERTISING				12,000	72	600	5,000
500-0602	DUES & SUBSCRIPTIONS			952	1,064	710	1,800	2,100
500-0603	TRAVEL & TRAINING				1,800		500	1,800
500-0604	PHYSICALS & DRUG TESTING			71	71		-	71
500-0608	MEALS			651	1,500	914	1,300	1,500
500-0618	CONTINGENCY							
500-0702	COMPUTERS, SOFTWARE, SUPPLIES					6	100	250
500-0703	ELECTRICITY				4,800	7,500	7,500	9,600
500-0704	TELEPHONE			438	500	222	366	500
500-0705	HEAT					1,197	1,647	1,800
500-0706	WATER/SEWER				1,800	1,556	6,045	6,600
500-0707	INTERNET SERVICES				1,500	404	946	946
500-0708	ALARM MONITORING					540	540	540
500-0723	RENTAL EQUIPMENT			279	-	-		
500-0725	LAUNDRY SERVICES					801	1,200	4,800
500-0731	COPIER LEASE				2,500	678	1,298	1,920
500-0736	PEST CONTROL					540	1,220	2,040
500-0750	CONTRACT LABOR/CONSULTANTS					-		
500-1009	CAPITAL OUTLAY				2,400			
		-	-	58,796	127,734	70,889	115,863	141,723

**CITY OF MCGREGOR, TEXAS  
ANNUAL BUDGET SUMMARY  
FY 2020-21  
INDUSTRIAL PARK FUND**

	<b>ACTUAL 2018-19</b>	<b>BUDGET 2019-20</b>	<b>YTD</b>	<b>BUDGET 2020-21</b>
<b>REVENUES</b>				
INTEREST	\$ 1,061	\$ 500	\$ 603	\$ 800
INSURANCE REIMBURSEMENT	\$ 77,036		\$ 112,517	
<b>TOTAL REVENUES</b>	<u>78,096</u>	<u>500</u>	<u>113,120</u>	<u>800</u>
<b>EXPENDITURES</b>				
SUPPLIES	346		25	
MAINTENANCE/CONTRACTED SERVICES	59,691	55,000	150,050	145,000
UTILITIES				
MISCELLANEOUS EXPENSES				
DEBT SERVICE				
CAPITAL OUTLAY/DEPR EXPENSE	208,052	250,000		250,000
<b>TOTAL EXPENDITURES</b>	<u>268,088</u>	<u>305,000</u>	<u>150,075</u>	<u>395,000</u>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	<u>(189,992)</u>	<u>(304,500)</u>	<u>(36,955)</u>	<u>(394,200)</u>
<b>OTHER FINANCING SOURCES (USES):</b>				
TRANSFERS IN-GENERAL FUND	170,497	176,449	102,929	194,622
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ (19,495)</u>	<u>\$ (128,051)</u>	<u>\$ 65,973</u>	<u>\$ (199,578)</u>

**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**80 INDUSTRIAL PARK FUND**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4001 INTEREST	393	574	1,061	500	603	800	800
4012 TRANSFER IN	173,540	176,077	170,497	176,449	102,929	176,449	194,622
4231 INSURANCE REIEBURSEMENT			77,036		112,517	112,517	-
	<u>173,933</u>	<u>176,652</u>	<u>248,594</u>	<u>176,949</u>	<u>216,048</u>	<u>289,766</u>	<u>195,422</u>

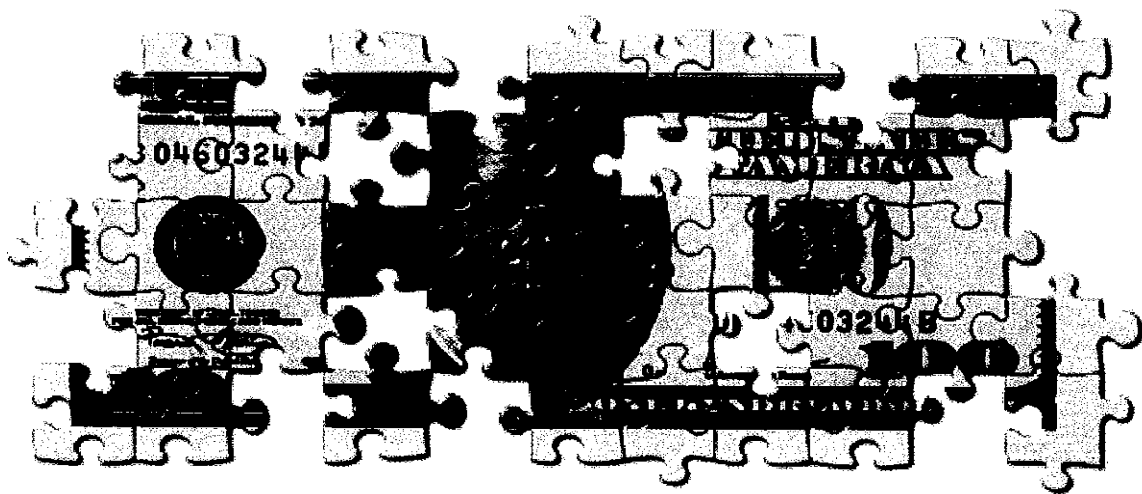
**CITY OF MCGREGOR  
ANNUAL BUDGET  
FY 2020-21**

**80 INDUSTRIAL PARK FD**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0220 MISCELLANEOUS			346	-	25	100	
500-0401 C3 REPAIRS	28,444	14,649	5,390	20,000	1,661	5,000	5,000
500-0503 STREETS AND ALLEYS	1,061	52,201	-	-			
500-0602 WATER/WW RELOCATION	-	-	4,178	-	5,050	5,050	-
500-0618 CONTINGENCY							
500-0720 CONTRACTED SERVICES	6,539	3,715	29,540	30,000	24,811	30,000	30,000
500-0724 EQUIPMENT RENTAL			15,783	-	-		
500-0734 ENGINEERING			4,800	5,000	40,486	55,000	55,000
500-0750 CONSULTANTS/CONTRACT LABOR					50,504	55,000	55,000
500-1000 CAPITAL OUTLAY			208,052	250,000	-	-	250,000
	36,043	70,565	268,088	305,000	122,537	150,050	395,000



# *Debt Service Funds*





## **DEBT SERVICE FUND**

The Debt Service Fund, also known as the Interest and Sinking Fund, was established for the payment of principal and interest on general obligation debt.

As one of the governmental funds, the modified accrual basis is used as the basis of accounting in this fund. Revenues are recognized in the accounting period in which they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures in the governmental funds are recognized in the period in which the liability incurred, if measurable. However, debt service expenditures are recorded only when payment is due.

An ad valorem (property tax) rate and tax levy are required to be computed and levied which will be sufficient to product the funding to satisfy annual debt service requirements.

The Debt Service Fund services tax supported debt that includes General Obligation Bonds, Time Warrants, long-term debt and Certificates of Obligation. These types of debt fund public projects such as streets, parks, and facilities and other improvements.

**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**78 GENERAL DEBT SERVICE**

	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
4001 EARNED INTEREST	872	680	1	695	2,293	3,700	1,334
4002 TRANSFER FROM GENERAL FUND		-	102,371				
4101 I & S DELINQUENT	19,678	9,446	15,503	9,000	8,149	10,180	8,000
4106 I & S PENALTY & INTEREST	8,530	7,364	6,942	7,000	6,446	10,000	6,935
4112 I & S CURRENT	642,636	661,084	694,813	817,837	791,204	808,117	797,000
RESERVES-OVER COLLECTIONS PY							3,317
	<u>671,716</u>	<u>678,573</u>	<u>819,631</u>	<u>834,532</u>	<u>808,092</u>	<u>831,997</u>	<u>816,586</u>

**CITY OF MCGREGOR**  
**ANNUAL BUDGET**  
**FY 2020-21**

**78 GENERAL DEBT SERVICE**

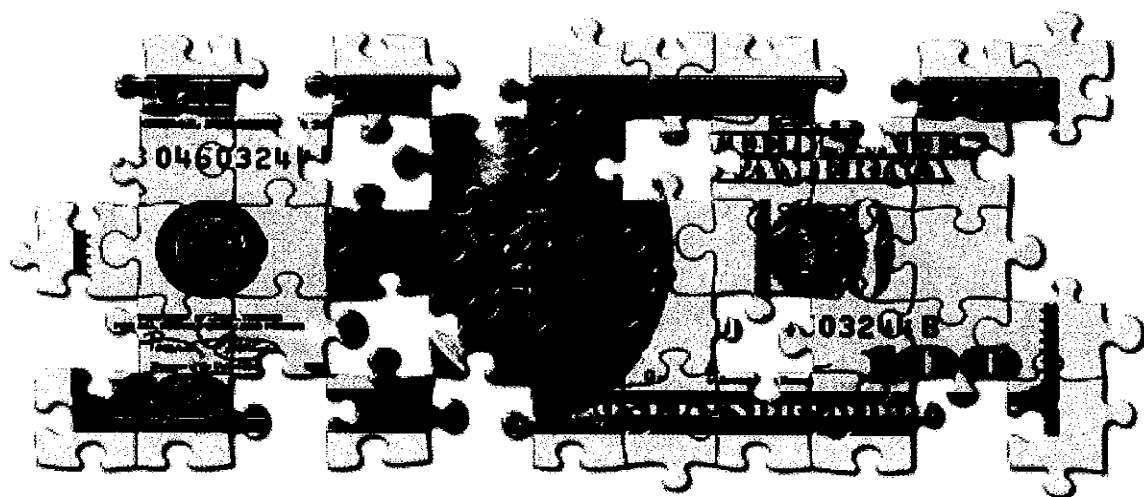
	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FYE	Budget FY 2020-21
500-0900 ADMINISTRATIVE FEES	350	325	473	1,000	426	1,000	1,000
500-0901 PRINCIPAL PAYMENT ON 2003 CO	80,000	85,000	85,000	95,000	-	95,000	100,000
500-0902 INTEREST PAYMENT ON 2003 CO	15,879	13,961	17,325	14,650	7,140	14,650	11,296
500-0905 LEASE PAYMENT-JOHN DEERE	11,091	11,091	11,081	11,091	11,101	11,101	-
500-0907 ASPHALT ZIPPER LEASE -PRIN	21,452	22,159		-		-	-
500-0906 ASPHALT ZIPPER LEASE -INT	1,346	651		-		-	-
500-0908 PRIN-FIRE TRUCK	52,945	54,906	56,939	42,319	42,319	42,319	43,886
500-0909 INT-FIRE TRUCK	14,546	12,584	10,551	8,441	8,441	8,441	6,873
500-0911 PRINCIPAL PAYMENT ON 2016 CO	-	145,000	175,000	200,000	-	200,000	205,000
500-0912 INTEREST PAYMENT ON 2016 CO	385,552	243,255	237,280	230,280	115,140	230,280	220,280
500-0913 PRINCIPAL PAYMENT ON 2017 CO-GEN	60,000	40,000	40,000	45,000	-	45,000	45,000
500-0914 INTEREST PAYMENT ON 2017 CO-GEN	25,256	40,087	38,488	36,888	18,444	36,888	35,088
500-0915 PRINCIPAL PAYMENT ON 2018A CO		-	85,000	85,000	-	85,000	85,000
500-0916 INTEREST PAYMENT ON 2018A CO		-	61,570	64,863	32,431	64,863	63,163
	<u>668,417</u>	<u>669,020</u>	<u>818,708</u>	<u>834,532</u>	<u>235,443</u>	<u>834,542</u>	<u>816,586</u>

**CITY OF MCGREGOR, TEXAS**  
**FY 2020-21 ANNUAL BUDGET SUMMARY**  
**DEBT SERVICE FUND (FUNDS 71,72,74,78,82,84,85)**

	ACTUAL 2018-19	BUDGET 2019-20	YTD	BUDGET 2020-21
<b>REVENUES</b>				
TRANSFERS IN - WATER	353,406	319,230	194,041	330,686
TRANSFERS IN - WASTE WATER	588,294	512,855	327,676	520,186
TRANSFERS IN - GENERAL FUND	102,371	-	-	-
I & S DELINQUENT	15,503	9,000	8,149	8,000
I & S PENALTY & INTEREST	6,942	7,000	6,446	7,000
I & S CURRENT	694,813	817,837	791,204	800,252
OTHER INCOME	1	1,070	2,293	1,334
<b>TOTAL REVENUES</b>	<b>1,761,330</b>	<b>1,666,992</b>	<b>1,329,809</b>	<b>1,667,458</b>
<b>EXPENDITURES</b>				
PRINCIPAL ON 1995 GO	9,000	9,000	9,000	9,000
INTEREST ON 1995 GO	10,896	11,261	5,338	10,789
PRINCIPAL ON 2003 BONDS	85,000	95,000		100,000
INTEREST ON 2003 BONDS	17,325	14,650	7,140	11,296
PRINCIPAL ON 2004 BONDS	99,065	-	-	-
INTEREST ON 2004 BONDS	4,675	-	-	-
PRINCIPAL ON 2010 CO	165,000	170,000		175,000
INTEREST ON 2010 CO	100,344	93,744	46,872	86,944
PRINCIPAL ON 2013 CO	70,000	75,000		75,000
INTEREST ON 2013 CO	17,312	15,374	7,687	13,296
PRINCIPAL ON 2014 CO	185,000	185,000		190,000
INTEREST ON 2014 CO	64,550	60,850	30,425	57,150
LEASE PAYMENT-JOHN DEERE	11,081	11,091	11,101	-
FIRE TRUCK PRIN	56,939	42,319	42,319	43,886
FIRE TRUCK INTEREST	10,551	8,441	8,441	6,873
PRINCIPAL ON 2016 CO	175,000	200,000		205,000
INTEREST ON 2016 CO	237,280	230,280	115,140	220,280
PRINCIPAL ON 2017 CO	100,000	105,000		105,000
INTEREST ON 2017 CO	87,938	86,338	43,168	82,138
PRINCIPAL ON 2018 CO		35,000		60,000
INTEREST ON 2018 CO	102,113	67,081	33,541	65,944
PRINCIPALINTEREST ON 2018A CO	146,570	149,863	32,431	148,163
<b>ADMINISTRATIVE FEES</b>	<b>1,261</b>	<b>1,700</b>	<b>864</b>	<b>1,700</b>
<b>TOTAL EXPENDITURES</b>	<b>1,756,899</b>	<b>1,666,992</b>	<b>393,467</b>	<b>1,667,458</b>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	<b>4,430</b>	<b>-</b>	<b>936,342</b>	<b>0</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 4,430</b>	<b>\$ -</b>	<b>\$ 936,342</b>	<b>\$ 0</b>



# *Component Unit*





### **Component Unit**

A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable.

The City adopts a legal budget for the follow Component Unit:

- McGregor Economic Development Corporation

**MCGREGOR ECONOMIC DEVELOPMENT CORP**  
**ANNUAL BUDGET SUMMARY**  
**FY 2020-21**

	<b>ACTUAL 2018-19</b>	<b>BUDGET 2019-20</b>	<b>ACTUAL YTD</b>	<b>BUDGET 2020-21</b>
<b>REVENUES</b>				
SALES TAX	\$ 374,448	\$ 400,000	\$ 221,993	\$ 375,000
MISCELLANEOUS INCOME	-	-	-	2,500
INTEREST INCOME	7,754	8,100	2,988	3,000
REIM FOM CHAMBER	19,689	31,111	16,097	49,391
<b>TOTAL REVENUES</b>	<u>401,891</u>	<u>439,211</u>	<u>241,078</u>	<u>429,891</u>
<b>EXPENDITURES</b>				
PERSONNEL	146,066	150,346	88,776	156,175
SUPPLIES	81	274	821	274
MAINTENANCE/CONTRACTED SVCS	222,193	46,500	39,813	45,281
UTILITIES	814	850	377	850
MISCELLANEOUS EXPENSES	22,345	13,100	7,256	13,100
CONTINGENCY		74,279		62,047
DEBT SERVICE	-	0	0	0
SPECIAL PROJECTS	27,150	4,000	2,891	4,000
<b>TOTAL EXPENDITURES</b>	<u>418,648</u>	<u>289,348</u>	<u>139,935</u>	<u>281,727</u>
<b>EXCESS (DEFICIENCY) OF REVENUES</b>	(16,755)	149,863	101,143	148,163
<b>OTHER FINANCING SOURCES (USES):</b>				
RESERVES	-			
TRANSFERS IN		-	-	-
TRANSFERS OUT-CITY/EXCHANGE	(148,430)	(149,863)	(87,420)	(148,163)
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>(148,430)</u>	<u>(149,863)</u>	<u>(87,420)</u>	<u>(148,163)</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ (165,185)</u>	<u>\$ 0</u>	<u>\$ 13,723</u>	<u>\$ 0</u>

**MCGREGOR ECONOMIC DEVELOPMENT CORP**  
**ANNUAL BUDGET**  
**FY 2020-21**

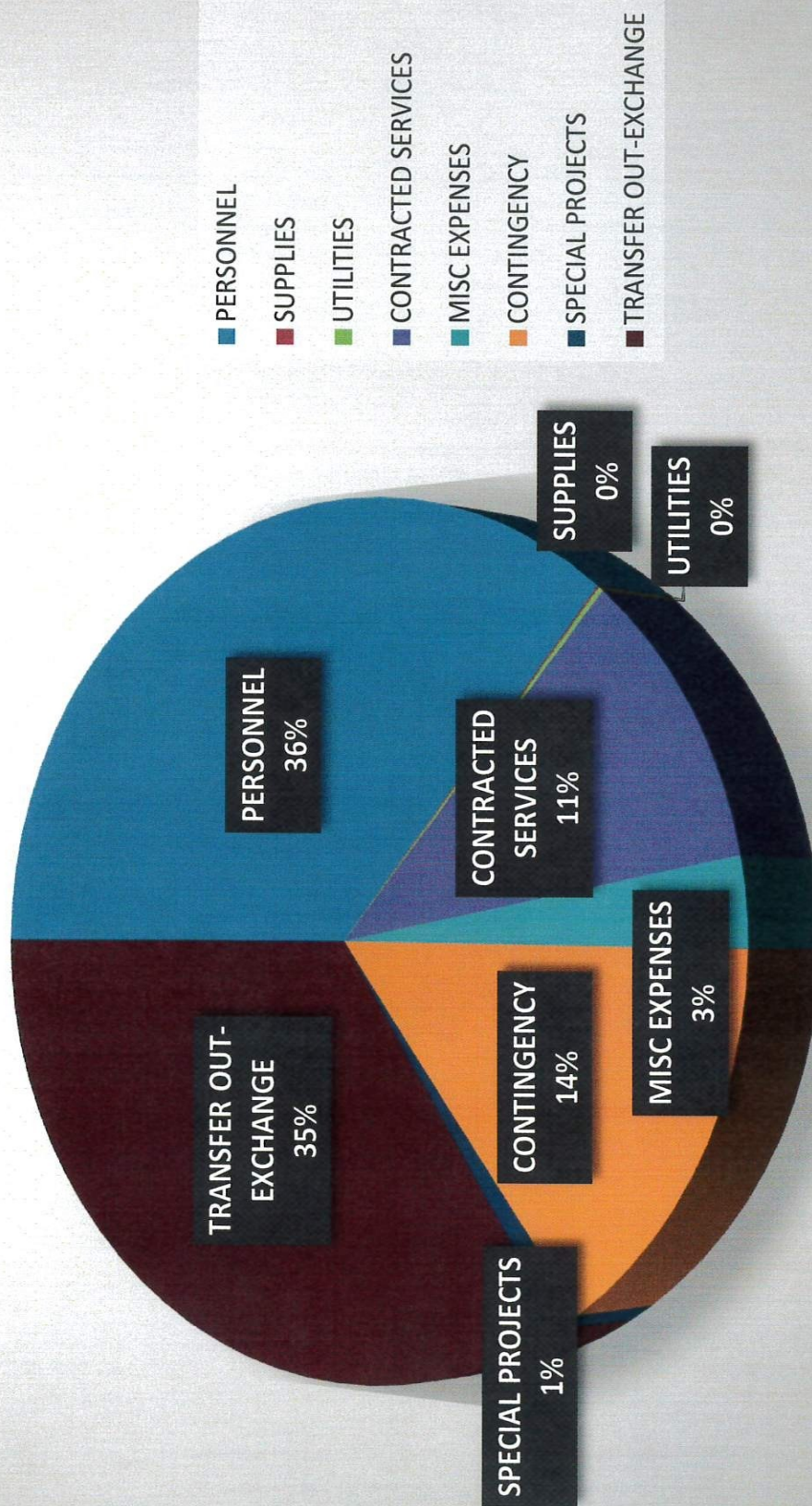
41 MEDC	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FY 2019-20	Budget FY 2020-21
4104 SALES TAX	395,953	393,129	374,448	400,000	221,993	373,500	375,000
4235 LAND LEASE							2,500
4510 MISCELLANEOUS INCOME	76	258					
4600 INTEREST INCOME	2,257	4,215	7,754	8,100	2,988	3,800	3,000
4512 REIM FOM CHAMBER	4,193	18,466	19,689	31,111	16,097	21,243	49,391
	<u>402,480</u>	<u>416,068</u>	<u>401,891</u>	<u>439,211</u>	<u>241,078</u>	<u>398,543</u>	<u>429,891</u>

**MCGREGOR ECONOMIC DEVELOPMENT CORP**  
**ANNUAL BUDGET**  
**FY 2020-21**

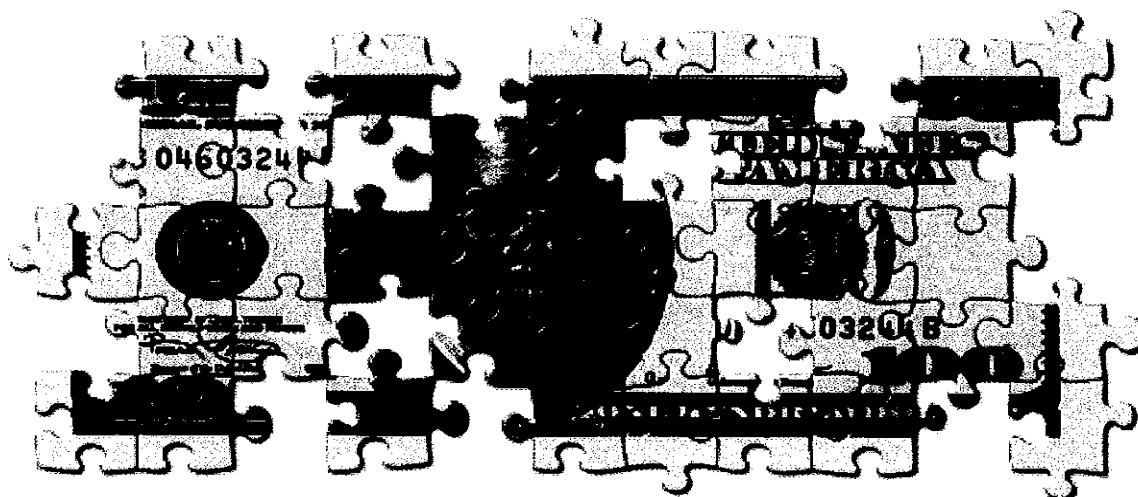
<b>41 MEDC</b>		Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Budget FY 2019-20	Actual YTD	Projected FY 2019-20	Budget FY 2020-21
500-0101	ADMINISTRATIVE	80,609	100,112	105,924	109,300	64,370	109,300	115,693
500-0120	SOCIAL SECURITY	6,202	7,401	7,787	8,591	5,122	8,591	9,080
500-0122	GROUP INSURANCE	11,617	17,259	17,631	18,125	10,769	18,125	16,318
500-0123	LIFE INSURANCE	113	150	179	179	139	239	239
500-0125	RETIREMENT	9,098	11,086	11,533	11,151	6,657	11,151	11,846
500-0126	CAR ALLOWANCE	2,192	3,000	3,011	3,000	1,719	3,000	3,000
500-0201	OFFICE SUPPLIES	989	-	-	-	804	844	-
500-0208	FUEL	443	-	-	-	-	-	-
500-0217	POSTAGE	250	166	-	124	-	124	124
500-0220	MISC. SUPPLIES	56	119	81	150	17	83	150
500-0240	FURNITURE & EQUIP < 5000	609	216	3,410	500	31	100	500
500-0301	EQUIPMENT REPAIR	5	-	336	-	-	-	-
500-0302	AUTO REPAIRS	531	-	-	-	-	-	-
500-0601	PRINTING/ADVERTISING	4,619	4,000	4,000	4,000	4,000	4,000	4,000
500-0602	DUES & SUBSCRIPTIONS	1,193	2,477	2,004	2,600	1,050	1,680	2,600
500-0603	TRAVEL & TRAINING	8,593	7,979	16,931	10,000	6,175	16,000	10,000
500-0618	CONTINGENCY	-	-	-	74,278	-	-	62,047
500-0621	MEDIA & WEB PAGE	14,002	14,045	14,000	17,500	8,500	16,500	17,500
500-0630	TRANSFER TO CITY-EXCHANGE GRANT	-	-	148,430	149,863	87,420	149,863	148,163
500-0622	EDC EVENT SPONSORSHIP	5,129	3,650	2,150	4,000	2,891	3,000	4,000
500-0703	COPIER LEASE	3,455	3,904	3,745	4,000	2,355	3,257	3,000
500-0704	TELEPHONE	780	773	814	800	377	750	800
500-0707	INTERNET SERVICES	-	156	-	50	-	50	50
500-0719	LEGAL FEES	3,779	-	4,494	-	-	-	-
500-0725	COUNTY TAX OFFICE	-	538	-	-	-	-	-
500-0730	JANITORIAL SERVICES	-	-	-	-	-	900	2,700
500-0734	ENGINEERING	-	6,638	91,718	1,000	505	1,000	1,000
500-0750	CONSULTING	33,928	27,838	97,150	10,000	17,688	17,688	10,000
500-0760	AUDIT FEES	5,641	5,750	6,750	10,000	6,766	6,750	7,081
500-0900	FNB NOTE 4232 PRIN & INT	17,630	90,126	-	-	-	-	-
500-1009	CAPITAL OUTLAY	291,737	-	-	-	-	-	-
500-1100	SPECIAL ED PROJECTS-UNRESERVED	3,031	75,991	-	-	-	-	-
500-1108	FAÇADE PROJECT	36,807	2,035	25,000	-	-	25,000	-
500-1110	CAPITAL OUTLAY - SW	15,000	-	-	-	-	-	-
		<u>558,038</u>	<u>385,407</u>	<u>567,078</u>	<u>439,211</u>	<u>227,355</u>	<u>397,994</u>	<u>429,891</u>



# MEDC 2020-21 EXP BUDGET



# APPENDIX



The Annual Budget contains specialized and/or technical terminology, along with acronyms, that are unique to public finance and budgeting. To assist the reader in understanding the Annual Budget document, a glossary of terms is provided.

**A.D.A.**

Americans with Disabilities Act

**Account Classification**

A basis for distinguishing types of expenditures. The five major classifications used by the City of McGregor are personnel, services (01xx), supplies/materials (02xx), and maintenance (03xx-04xx), street maintenance (05xx), other (06xx), contracted services (07xx), administrative services (08xx), debt service (09xx) and capital outlay (1xxx).

**Accretion**

In portfolio accounting, a straight line accumulation of capital gains on a discount bond in anticipation of receipt of par at maturity.

**Accrual Basis**

The basis of accounting under which transactions are recognized when they occur, regardless of the timing of estimated cash flows.

**Ad Valorem Tax**

Also referred to as property tax, this is the charge levied on all real, personal, and mixed property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

**Amortization**

The repayment of a loan by installment.

**Annual Budget**

The total budget as approved by the City Council, as revised.

**Appropriation**

A legal authorization made by the City Council which permits City officials to incur obligations against and to make expenditures of governmental resources.

**Assessed Property Valuation**

A value established by the McLennan County Appraisal District which approximates market value of real or personal property.

**Balanced Budget**

A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal or less than the proposed revenues plus resources on hand at the beginning of the fiscal year.

**Bond Proceeds**

The proceeds from the sale of bonds, notes, and other obligations issued by the City, and reserves and funds maintained by the City for debt service.

**Bond**

A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayments of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation (G.O.) and revenue bonds. These are most frequently used for

	construction for large capital projects, such as buildings, streets, and water and sewer lines.
<b>Book Value</b>	The original acquisition cost of an investment plus or minus the accrued amortization or accretion.
<b>Budget Document</b>	The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.
<b>Budget Highlights</b>	Significant changes in expenditures or programs within a fund, department or division.
<b>Budget Summary</b>	Provides a listing of revenues, expenditures, and available resources for all funds.
<b>Budget</b>	A financial plan for a specified period of time (fiscal year) that matches planned revenues with appropriations. The "preliminary" budget designates the financial plan initially developed by departments and presented by the City Manager to the Council for approval. The "adopted budget" is the plan as modified and finally approved by that body. The "approved" budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year. The budget process in every Texas city must comply with the requirements of the Texas Local Government Code. See description of Budget Compliance in the Financial Policies section of this document.
<b>Budgetary Control</b>	The control or management of a governmental or enterprise fund in accordance with approved budget to keep expenditures within the limitations of available appropriations and revenues.
<b>CAFR</b>	Comprehensive Annual Financial Report
<b>Capital Outlay</b>	Expenditures for equipment, vehicles, or machinery, and other improvements that result in the acquisition of assets with an estimated useful life of more than one year, a unit cost of \$5,000 or more, and capable of being identified as an individual unit of property.
<b>CD</b>	Certificate of Deposit
<b>Certificates of Obligation (C.O.)</b>	Legal debt instruments that finance a variety of public projects such as streets, building, and improvements. These instruments are backed by the full faith and credit of the issuing government and are financed through property tax revenues.
<b>Certified Property Values</b>	To be in compliance with the Property Tax Code, the chief appraiser certifies the approved appraisal roll to each taxing unit on or before July 25.
<b>CIP</b>	Capital Improvements Program

<b>CO</b>	Certificate of Obligation
<b>Crack Seal</b>	An intermediate street maintenance repair technique.
<b>Debt Service Fund</b>	A fund used to account for the monies set aside for the payment of interest and principal to holders of the City's general obligation and revenue bonds, the sale of which finances long-term capital improvements, such as facilities, streets and drainage, parks and water/wastewater systems.
<b>Deficit</b>	An excess of liabilities over assets, of losses over profits, or of expenditure over income.
<b>De Minimis Tax Rate</b>	Cities with a population less than 30,000 must calculate a de minimis tax rate. The de minimis rate is the rate required to raise an additional \$500,000 in taxes.
<b>Delinquent Taxes</b>	Real or personal property taxes that remain unpaid on and after February 1st of each year, and upon which penalties and interest are assessed.
<b>Department</b>	A major administrative segment responsible for management of operating Divisions that provides services within a functional area.
<b>Depreciation</b>	The decrease in value of fixed assets due to use and the passage of time. That portion of the cost of a fixed asset is charged as an expense during a particular period. The cost of the loss of usefulness of a fixed asset is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.
<b>EDC</b>	Economic Development Corporation
<b>EMS</b>	Emergency Medical Services
<b>Encumbrances</b>	Commitments for the expenditure of monies.
<b>Enterprise Fund</b>	A fund established to account for operations that are financed and operated in a manner similar to private business. The rate schedules are established to insure that revenues are adequate to meet all necessary expenditures. The Water, Sewer, Airport and Racheal Arms Apartments are enterprise funds in the City of McGregor.
<b>Estimated Revenue</b>	A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.
<b>Expenditure</b>	Resources spent by governmental funds in accordance with budgeted appropriations on assets or goods and services obtained.



<b>Expense</b>	Resources spent by enterprise funds in accordance with budgeted appropriations on assets or goods and services obtained.
<b>FASB</b>	Financial Accounting Standards Board
<b>FBO</b>	Fixed Base Operator
<b>FCC</b>	Federal Communications Commission
<b>Fines &amp; Forfeitures</b>	Monies imposed as penalty for an offense and collected as revenue by the municipal court for the city.
<b>Fiscal Year</b>	A consecutive 12-month period that signifies the beginning and ending dates for recording financial transactions. The City of McGregor's fiscal year begins October 1 and ends September 30 of the following calendar year. This is also called the budget year.
<b>FLSA</b>	Federal Labor Standards Act
<b>FTE</b>	Full Time Employee
<b>Fund Balance</b>	The excess of current assets over current liabilities, representing the cumulative effect of revenues and other financing sources over expenditures and other financing uses.
<b>Fund</b>	An accounting device established to control receipt and disbursement of income from sources set aside to support specific activities or attain certain objectives. Each fund is treated as a distinct fiscal entity with a self-balancing set of accounts. In the budget process, a formal Annual Budget is adopted for the General Fund, General Debt Service Fund, Water Fund, Wastewater Fund, Airport Fund, Rachael Arms Apartments Fund, Hotel/Motel Tax Fund, and Cemetery Fund.
<b>Funds</b>	Public funds in the custody of the City that the City has the authority to invest.
<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GASB 34</b>	Pronouncement of the Government Accounting Standards Board (GASB) that establishes financial reporting standards for state and local governments in presenting information about a government's major funds to aid in measuring the operating results of these funds in the interest of accountability to citizens and stakeholders.
<b>GASB</b>	Government Accounting Standards Board. The agency of the Financial Accounting Foundation that

promulgates standards for accounting and financial reporting by governmental entities.

**General Fund**

The largest governmental fund within the City, the General Fund accounts for the majority of the non-enterprise financial resources of the government. General Fund revenues include property taxes, sales taxes, licenses and permits, service charges, and other type of revenue. This fund includes most of the basic operating functions such as police protection, municipal court, finance, planning and inspection, public works, parks/recreation, and general administration.

**General Obligation (G.O.) Bonds**

Legal debt instruments that finance a variety of public projects such as streets, building, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. Bonds must be authorized by public referenda.

**GF**

General Fund

**GFOA**

Government Finance Officers Association

**GIS**

Geographic Information System

**GO**

General Obligation (bond)

**Governmental Funds**

Funds that are maintained on a modified accrual basis with an emphasis on when cash is expended or obligated and revenues are recorded when measurable and available. Refers to the General Fund, all Special Revenue Funds and the Debt Service Fund.

**GPM**

Gallons Per Minute

**HIPAA**

Health Insurance Portability & Accountability Act

**HR**

Human Resources

**HVAC**

Heating Vent Air Conditioning

**I/I**

Inflow & Infiltration

**Infrastructure**

General fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems.

**Intangible Asset**

A legal claim to some future benefit, typically a claim to future cash. Goodwill, intellectual property, patents, copyrights and trademarks are examples of intangible assets.

**Investment Pool**

An entity created under code to invest public funds jointly on behalf of the entities that participate in the

	pool and whose investment objectives are (in order of priority) preservation and safety of principal, liquidity, and yield.
<b>IT</b>	Information Technology
<b>L.E.O.S.E.</b>	Law Enforcement Officers Standard Education
<b>LAN</b>	Local Area Network
<b>Levy</b>	To impose or collect by legal authority.
<b>Long Term Debt</b>	Debt with a maturity of more than one year after the date of issuance.
<b>Mandates or Mandated Expenses</b>	Any expense relating to an authoritative command or instruction. Refers to the federal and state mandates governing municipalities, such as regulations establishing testing for water quality.
<b>Market Value</b>	The current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market-pricing source quoted on the valuation date.
<b>MG</b>	Million Gallons
<b>MGD</b>	Million Gallons per Day
<b>Modified Accrual Basis</b>	The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both "measurable" and "available to finance expenditures within the current period". Expenditures are recognized when the related liability is incurred except for : (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the note to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.
<b>NCIC/TCIC</b>	National Crime Information Center/Texas Crime Information Center
<b>Net Current Assets</b>	The difference between current assets and current liabilities, also known as working capital.
<b>Net Debt</b>	General Obligation Debt net of debt service fund balance and self-supporting debt.

<b>Net Taxable Value</b>	The total assessed value of all property within the city that is available for taxation minus property eligible for tax exemption.
<b>No-New-Revenue Tax Rate (prev Effective Tax Rate)</b>	The prior year's taxes divided by the current year's taxable values of properties that were on the tax roll in both years. Excludes taxes on properties no longer in the taxing unit and the current taxable value of new properties.
<b>OPEB</b>	Other Post-Employment Benefits.
<b>Operating Budget</b>	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. The use of an annual operating budget is required by State law.
<b>Ordinance</b>	A statute or regulation especially enacted by a city government.
<b>Overlapping Debt</b>	The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government which must be borne by property within each government.
<b>P + Z</b>	Planning + Zoning
<b>Personnel Services</b>	Costs relating to compensating employees, including salaries, wages, insurance, payroll taxes, and retirement contributions.
<b>Property Tax</b>	Also called ad valorem tax, this is the charge levied on all real, personal, and mixed property according to the property's valuation and the tax rate, in compliance with the State Property Tax Code.
<b>Proprietary Fund</b>	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
<b>Reserve</b>	An account used to indicate that a portion of fund resources is restricted for a specific purpose, or is not available for appropriation and subsequent spending.
<b>Resolution</b>	A formal statement of a decision, determination or course of action placed before a city council and adopted.

<b>Revenue Bonds</b>	Legal debt instruments that finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas, revenue bonds may or may not be authorized by public referenda.
<b>Revenues</b>	Funds received by the government as income, including tax payments, fees for specific services, receipts from other governments, fines and forfeitures, grants and interest income.
<b>SCADA</b>	Supervisory Control and Data Acquisition
<b>SCBA</b>	Self Contained Breathing Apparatus
<b>Seal Coat</b>	Asphalt restoration and maintenance technique used to recondition city streets and thoroughfares.
<b>Special Revenue Fund</b>	A separate fund that accounts for resources legally restricted to expenditures for specific operational purposes. The Hotel/Motel Tax Fund or the Court Technology Fund would be examples of a special revenue fund.
<b>Tax Rate</b>	The amount of tax levied for each \$100 of assessed value for real, personal, or mixed property. The rate is set each year by the City Council of the City of McGregor, Texas.
<b>Taxes</b>	<b>A sum of money</b> levied on sales, real, personal and mixed property by a government for its support or for specific services.
<b>TIF</b>	Tax Increment Financing.
<b>Unencumbered Balance.</b>	The amount of an appropriation that is neither expended nor encumbered. It is the amount of money still available for future purchases.
<b>Voter-Approval Rate (prev Rollback Rate)</b>	A calculated maximum rate allowed without voter approval.
<b>Working Capital</b>	Current assets less current liabilities. The term is used to indicate unencumbered fund balances in Enterprise Funds.





**Page Reserved for Top Ten Taxpayers**

**City of McGregor**  
**RECAP OF ALL DEBT**  
**FYE 9/30/20**

	GENERAL DEBT SERVICE			BANK NOTES		TOTAL ENT FD DEBT OBLIGATION			TOTAL
				FIRE TRK					ALL DEBT
				(FIRE)	Total	(AIRPORT)	Principal	Interest	Total
	Principal	Interest	Total						
2021	435,000	329,826	764,826	50760	50,760	34,019	569,000	281,172	850,172
2022	455,000	312,546	767,546	50760	50,760	34,019	590,000	261,546	851,546
2023	475,000	294,390	769,390	50760	50,760		635,000	241,144	876,144
2024	490,000	275,530	765,530	50760	50,760		666,000	219,251	885,251
2025	520,000	254,230	774,230				692,000	196,244	888,244
2026	545,000	231,368	776,368				707,000	172,322	879,322
2027	565,000	214,468	779,468				638,000	147,861	785,861
2028	580,000	197,518	777,518				669,000	125,903	794,903
2029	595,000	180,118	775,118				669,000	102,611	771,611
2030	615,000	162,118	777,118				470,000	78,513	548,513
2031	635,000	143,505	778,505				221,000	60,218	281,218
2032	655,000	123,030	778,030				227,000	52,320	279,320
2033	670,000	101,930	771,930				238,000	44,201	282,201
2034	695,000	80,330	775,330				249,000	35,686	284,686
2035	715,000	57,405	772,405				260,000	26,775	286,775
2036	650,000	33,300	683,300				245,000	18,019	263,019
2037	135,000	11,000	146,000				140,000	9,619	149,619
2038	140,000	5,600	145,600				145,000	4,894	149,894
	9,570,000	3,008,209	12,578,209	203,039	203,039	68,038	8,030,000	2,078,298	10,108,298
									22,957,584

## **BOARDS AND COMMISSIONS**

### **McGregor Economic Development Corporation**

Frank Leos  
John Hudson  
Anthony Ocampo  
Brandon Young

Ottis Foster  
Kevin Houchin  
Andrew Henderson, Sr.

### **Planning and Zoning Board**

Bonnie Mullens  
David Lillard  
Donnell Pollard  
Danny Benitez

Pat Richardson  
Joe Franks  
Wes Byas

### **Zoning Board of Adjustments**

Jeff Burgess  
Ella Kelley  
Gene Taylor  
Chad Saylor (Alt)

Vacant  
Dylan Gee  
Vacant (Alt)

### **Building and Standards Commission**

Mike Buchanan  
William Denton  
Don Bohne  
Erik Benitez (Alt)

Bernice Danforth  
Linda Thomas  
George Ehgotz (Alt)

### **Joint Airport Zoning Board**

Chad Ainsworth (McGregor)  
Alice Rodriguez (Waco)  
Kyle Paschall (McGregor)

Malcolm Duncan (Waco)  
Johnny Mankin (McGregor/Waco)

### **Board of Adjustments for the Airport Zoning Board**

Tony Fox (McGregor)  
Alice Rodriguez (Waco)  
Vacancy (Chair)

Kevin Houchin (McGregor)  
Jim Bush (Waco)

### **Administrative Agency for the Joint Airport**

Kevin Evans (McGregor)  
Clint Peters (Waco)

Mike Olson (McGregor)  
Dale A. Fisseler (Waco)

### **Historic Commission**

Marcie Paschall  
Joe Diaz  
Dinah Mills

Watson Arnold  
Geneva Watley

### **Event Center Advisory Board**

Jummy Hering  
Kevin Houchin  
Ray Dietzman

Van Smith  
John Sneed

**ORDINANCE O-17-20**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020 AND ENDING ON SEPTEMBER 30, 2021 AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, AND ACCOUNT FOR SAID YEAR IN ACCORDANCE WITH THE CITY CHARTER OF THE CITY OF MCGREGOR, TEXAS, AND THE LAWS OF THE STATE OF TEXAS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of McGregor, Texas, has submitted a proposed budget to the City Council of the City of McGregor, Texas, setting forth the estimated revenues and expenditures of said city as required by Article VII, Section 7.2 of the Home Rule Charter of the city of McGregor; and

**WHEREAS**, a copy of the budget has been filed with the City Secretary of the city of McGregor, Texas; and

**WHEREAS**, the City Council finds that all provisions pertaining to the adoption of the budget contained in the Code of Ordinances of said City and the laws of the State of Texas have been in all things complied with; and

**WHEREAS**, after full and final consideration, the City council has determined that the budget should be approved and adopted and that the appropriations for each department, project and account for said fiscal year should be approved and adopted as proposed;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THAT:**

**SECTION 1.** The above recitals are hereby found to be true and correct and are incorporated herein for all purposes.

**SECTION 2.** The budget containing the estimate of the revenue of the city of McGregor, Texas, and the expenses of conducting the affairs thereof for the fiscal year beginning on October 1, 2020 and ending on September 30, 2021 as submitted to the City Council by the City Manager of Said City, be and the same is, in all things adopted and approved as the budget estimate of all current expenses and fixed charges against said city for the fiscal year ending on September 30, 2021. A copy is attached hereto and incorporated herein for all purposes as Exhibit "A."

**SECTION 3.** There is hereby appropriated from the funds indicated for such proposed respectively, such sums of money as may be required for the accomplishment of each of the projects, operations, activities, purchases or other expenditures proposed for any department, the total amount of estimated costs of the projects, operations, activities, purchases and other expenditures for such departments.

**SECTION 4.** The City Manager is hereby authorized to make intra-department and inter-department fund transfers during the fiscal year as becomes necessary in order to avoid over expenditure of a particular account.

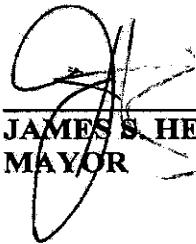
**SECTION 5. SEVERABILITY CLAUSE.** If any section, subsection, paragraph, sentence, clause, phrase or word in this Ordinance or the application thereof to any person or

circumstance is held to be invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity or unconstitutionality.

**SECTION 6. EFFECTIVE DATE.** This Ordinance shall take effect immediately from and after its passage, approval and adoption.

**PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THIS THE 17th DAY OF AUGUST, 2020.**

**CITY OF MCGREGOR**

  
**JAMES S. HERING**  
**MAYOR**

**ATTEST:**

  
**ANGELIA SLOAN**  
**CITY SECRETARY**





**ORDINANCE O-18-20**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, APPROVING THE 2020 CERTIFIED ESTIMATES TAX ROLL FOR THE CITY OF MCGREGOR, TEXAS.**

**WHEREAS**, the McLennan County Appraisal District certifies the tax roll for each entity in McLennan County on an annual basis; and

**WHEREAS**, the McLennan County Appraisal District has provided an estimated Certified Tax roll for the Tax Year 2020 to be used in the development of the Fiscal Year 2020-2021 Budget for the purpose of providing municipal services to the citizens of McGregor; and

**WHEREAS**, the City Council of the City of McGregor desires to formally adopt the Certified Estimates Tax Roll pursuant to Section 26.09(e) of the Texas Property Tax Code;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THAT:**

**SECTION 1.** The above recitals are hereby found to be true and correct and are incorporated herein for all purposes.

**SECTION 2.** The City Council of the City of McGregor hereby approves and adopts the 2020 Certified Estimates Tax Roll of the City of McGregor, Texas in the amount of \$466,712,326 based on the Certified Estimates Tax Roll as approved by the McLennan County Appraisal District.

**SECTION 3.** This Ordinance shall take effect immediately from and after its passage, approval and adoption.


**PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THIS THE 17th DAY OF AUGUST, 2020.**

**ATTEST:**

  
**ANGELLA SLOAN**  
**CITY SECRETARY**



**CITY OF MCGREGOR**

  
**JAMES S. HERING**  
**MAYOR**

**ORDINANCE O-19-20**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, ADOPTING A TAX RATE, PROVIDING FOR THE ASSESSMENT, LEVY AND COLLECTION OF AD VALOREM TAXES FOR THE CITY OF MCGREGOR, TEXAS, FOR THE YEAR 2020 ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2020, NOT EXEMPT BY LAW; PROVIDING REVENUES FOR THE PAYMENT OF CURRENT MUNICIPAL EXPENSES; PROVIDING FOR THE COLLECTION OF TAXES AND THE ENFORCEMENT OF COLLECTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of McGregor, Texas, has passed, approved and adopted the Budget for the Fiscal Year beginning on October 1, 2020 and ending on September 30, 2021; and

**WHEREAS**, certain revenues for sources other than ad valorem taxes will be available for a portion of the expenditures in the Budget; and

**WHEREAS**, ad valorem taxes should be levied and collected with the additional revenues to meet the remaining portion of such expenditures;

**WHEREAS**, this tax rate will raise more taxes for maintenance and operations than last year's tax rate; and

**WHEREAS**, the tax rate will effectively be raised by three point five nine percent (3.59%) and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$-4.40.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THAT:**

**SECTION 1.** The above recitals are hereby found to be true and correct and are incorporated herein for all purposes.

**SECTION 2.** The City Council of the City of McGregor does hereby levy and adopt the tax rate on \$100 assessed valuation for the tax year 2020 as follows:

**\$0.404700** for the purpose of maintenance and operations;

**\$0.174254** for the purpose of principal and interest of debt of the City;

**\$0.578954** total tax rate.

**SECTION 3.** The Tax Assessor/Collector is hereby authorized to assess and collect the taxes of the City of McGregor, Texas.

**PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THIS THE 17TH DAY OF AUGUST, 2020.**

**ATTEST:**

  
ANGELLA SLOAN  
CITY SECRETARY



**CITY OF MCGREGOR**

  
JAMES S. HERING  
MAYOR

**ORDINANCE O-20-20**

**AN ORDINANCE OF THE CITY OF MCGREGOR, TEXAS AMENDING APPENDIX A – FEE SCHEDULE TO THE CODE OF ORDINANCES; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of McGregor, Texas is a Home Rule City; and

**WHEREAS**, the City Council of the City of McGregor desires to provide for the general health, safety and welfare of its citizens; and

**WHEREAS**, the City Council of the City of McGregor desires to adopt and establish certain fees for services to set forth in the Fee Appendix to the Code of Ordinances; and

**WHEREAS**, the City Council of the City of McGregor desires to provide a schedule of fines, charges, fees and permits for services provided to the commercial and residential property owners within the corporate limits and the extraterritorial jurisdiction of the City; and

**WHEREAS**, the City Council deems it to be in the best interest of the City of McGregor to periodically review all pertinent fees, rates, charges, fees and permits recovers the cost associated with providing such services, including operation and maintenance to commercial and residential users within the corporate limits and the extraterritorial jurisdiction of the City; and

**WHEREAS**, the City Council has conducted a review of its fines, rates, charges, fees and permits and has determined that it is in the best interest of the general health, safety and welfare of the citizens of the City of McGregor to amend and establish the fees herein to recover the cost of service, operation and maintenance associated with these municipal activities; therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, MCLENNAN COUNTY, TEXAS, AS FOLLOWS:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative findings of the City and are hereby approved and incorporated herein to the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The Fee Appendix of the City of McGregor Code of Ordinances is hereby amended as set forth in Exhibit “A” as are attached hereto and incorporated herein for all purposes and such fees are hereby adopted.

**SECTION 3.** The amended Fee Appendix shall apply to all services provided to commercial and residential users within the corporate limits and extraterritorial jurisdiction of the City.

**SECTION 4. REPEAL OF CONFLICTING ORDINANCES.** All ordinances, orders, resolutions and fee schedules heretofore passed and adopted by the City Council of the City of McGregor, Texas are hereby repealed to the extent said ordinances, orders, resolutions and fee schedules, or part thereof, are in conflict herewith.

**SECTION 5. SEVERABILITY CLAUSE.** If any section, article, paragraph, sentence, clause, phrase or work of this Ordinance or application thereto any person or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**SECTION 6. EFFECTIVE DATE.** The fact the present ordinances and regulations of the City of McGregor, Texas, creates an emergency for the immediate preservation of public business, property, health, safety and general welfare of the public that requires that this Ordinance shall become effective from and after October 1, 2020 and it is accordingly so ordained.

**PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THIS THE 17<sup>th</sup> DAY OF AUGUST 2020.**

**CITY OF MCGREGOR**

  
James S. Hering, Mayor

**ATTEST:**

  
Angelia Sloan, City Secretary



## **EXHIBIT “A”**



# CITY OF MCGREGOR

## FEE APPENDIX (2020)

### SCHEDULE I. ADMINISTRATIVE (NON-DEPARTMENTAL)

#### Check Fees

Returned Check Fee	\$ 35.00
NSF Electronic Check Fee	\$ 35.00

#### Copies (Non-Standard Size)

Audio/Visual Recording	\$ 2.50
Compact Disc	\$ 3.00
Other Charges	Actual Cost

#### Fax Charges

Local	\$ 1.00
Long Distance/ Same Area Code (per page)	\$ 1.50
Long Distance/ Other Area Code (per page)	\$ 2.00

#### Public Information

Paper Copy – Standard Size (8 1/2 x 11) per page	\$ .10
Oversized Paper Copies (11x17) per page	\$ .50
Color Copies (per page)	\$ 1.00
Posting/Shipping Charges	At Cost

Notary Fee (1 <sup>st</sup> signature)	\$ 6.00
Notary Fee (each additional)	\$ 1.00

### SCHEDULE II. ANIMAL CONTROL

Animal Transportation/Impound fees	\$ 85.00 First Instance
	\$ 100.00 Second Instance
	\$ 150.00 Third Instance

Dangerous Animal Registration	\$ 50.00
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#### City Licenses

Dogs	\$ 10.00 first two/ \$ 5.00 thereafter
Cats	\$ 10.00 first two/ \$ 5.00 thereafter
Duplicate Tag	\$ 4.00
Misc. Service Fee	\$ 75.00

### **SCHEDULE III. BUILDING, DEVELOPMENT & ZONING**

#### **New Residential Construction**

Building	\$ .21 sq. ft. of living + garage
Electrical	\$ .05 sq. ft. of living + garage
Plumbing	\$ .05 sq. ft. of living + garage
Mechanical	\$ .02 sq. ft. of living + garage

#### **GENERAL PERMITS**

Auction/Sales	\$ 60.00
Carport Permit	\$ 50.00 min, \$ .20 per sq. ft.
Commercial Accessory	\$ 75.00 min, \$ 9 per \$ 1,000.00
Commercial Building – New	\$ 320.00 min, \$ .21 per sq. ft.
Commercial Remodel	\$ 125.00 min, \$ 9 per \$ 1,000.00
Commercial Plan Review (In house)	\$ 1000.00
Commercial Plan Review (Outsourced)	Cost + 15 %
Deck	\$ 30.00
Demolition	\$ 50.00
Duplex	\$ 260.00, \$ .21 per sq. ft.
Fence	\$ 35.00
Flat work	\$ 40.00 min, \$ .02 per sq. ft.
Foundation Repair	\$ 30.00
Gas	\$ 30.00
Hot Tub/ Spa	\$ 100.00
Land Clearing, Filling or Grading	\$ 240.00
Lawn Sprinkler System	\$ 25.00 base, \$ 1.00 per head/ \$ 10.00 Backflow
Multi Family Building	\$ 290.00 min, \$ .20 per sq. ft.
Re-Inspect Fee	\$ 50.00
Residential Accessory Building/Patio Cover	\$ 50.00 min, \$ .20 per sq. ft.
Residential Plan Review	\$ 150.00
Roof Permit	\$ 50.00

#### **Repairs and Alterations to existing residential structures:**

R&A (Repairs & Alterations)	\$ 200.00
Leveling	\$ 75.00
Siding	\$ 75.00
Windows	\$ 75.00
Other items not covered in Fee Schedule	\$ 50.00
Ex: add elec. circuit, remove or add single wall	

**Sign**

Up to 72 sq. ft.	\$ 40.00
Up to 200 sq. ft.	\$ 60.00
200sq. ft. & larger	\$ 100.00
Swimming Pool (above/In)	\$ 150.00
Certificate of Occupancy	\$ 50.00
Temporary Certificate of Occupancy – 90 days	\$ 50.00
Temporary Certificate of Occupancy – 30 days	\$ 25.00

**Contractor Registration**

Registration Fee	\$ 100.00
Less than 90 days	\$ 50.00
Annual Renewal Fee (before January 1)	\$ 75.00

**Electrical**

New or Change out Service	\$ 50.00
T Pole/Temporary Service	\$ 35.00
Up to 200 amp (per meter)	\$ 50.00
Over 200 amp (per meter)	\$ 100.00
Sign Circuit	\$ 50.00
Swimming Pools	\$ 50.00

**Mechanical**

Base Fee	\$ 50.00
Heating, Duct, AC	\$ 5.00 (each)

**Plumbing**

Base Fee	\$ 60.00
Per Drain, Trap, Fixture	\$ 5.00
Water line, Sewer Line	\$ 35.00

**Network Nodes**

Application Fee	\$ 100.00 for 30 nodes max
Annual Public Right of Way Rate Fee	\$ 25.00 per node
Node Support Pole	\$ 100.00 each
Transfer Facility application fee	\$ 100.00 each
Annual Transfer Facility rental rate	\$ 28.00 monthly per network node site
Collocation of Network Nodes on Service Poles	\$ 20.00 per year per pole

## **PLANNING & ZONING**

### **Document Copies**

Comprehensive Plan	\$ 30.00
Zoning Ordinance	\$ 30.00
Subdivision Ordinance	\$ 30.00
Zoning Map (11x17) Black and white	\$ 10.00
Zoning Map (11x17) Color	\$ 25.00

### **Plats**

Application for Abandonment Of Public Right of Way	\$ 300.00
Minor plats/ Replats (Pre&Final)	\$ 400.00
Major Plats over 20 Acres (Preliminary)	\$ 400.00
Major Plats over 20 Acres (Final)	\$ 400.00
Amended Plats	\$ 400.00
Filing Fees	Actual Cost
Rezone Application Fee	\$ 400.00
Specific Use Permit Application Fee	\$ 400.00
Variance Application Fee	\$ 400.00
Adult Oriented Business Permit	\$ 500.00

## **SCHEDULE IV. BUSINESS LICENSE**

Amusement Deposit	\$ 300.00
Amusement Permit	\$ 150.00
Bondsman License	\$ 110.00
Domino Hall License	\$ 60.00
Game room (1 video game only)	\$ 25.00
Game room (8-liners only)	\$ 500.00
Massage Business License (without State License)	\$ 110.00
Masseur/Masseuse License (without State License)	\$ 60.00
Taxi Permits	\$ 60.00
Video/Electric Game License Fee (each)	\$ 15.00
Wrecker License	\$ 85.00
Open Air Vending	\$ 125.00 per year 2 locations max

### **Peddlers & Solicitor's License**

Application Processing	
Texas Resident Only	\$ 125.00
Texas & Other States	\$ per quote
Annual	\$ 500.00
Monthly	\$ 100.00

**SCHEDULE V. CODE ENFORCEMENT**

Garage Sale Permit	\$ 10.00
Junkyard/Wrecking Yard Fee (Annual)	\$ 50.00
Mowing Fee (Code Violations)	\$ 225.00 + cost
Filing fees	At Cost

**SCHEDULE VI. ENGINEERING**

City Limits & ETJ Map	Actual Cost
City Limits & ETJ Map (Back & White)	Actual Cost
City Limits & ETJ Map (Auto CAD File)	Actual Cost
Color Plots	Actual Cost
Standard Construction Specifications	Actual Cost
Street Map	Actual Cost
Street Map (Black & White)	Actual Cost
Street Map (Auto CAD File)	Actual Cost

**SCHEDULE VII. MUNICIPAL COURT**

Municipal Court Security Fee	\$ 3.00
Municipal Court Technology Fund	\$ 4.00

**SCHEDULE VIII. PARKS AND RECREATION****Park Facilities**

Softball Fields	
Deposit (Non-refundable per day)	\$ 25.00
Hourly Rate	\$ 25.00
Day Rental Rate	\$ 100.00
Practice Rate (2 hr. session)	\$ 25.00
Lighted Fields (Night Use)	\$ 200.00

**Pavilions**

Deposit (Non-refundable per day)	\$ 10.00
2 Hour Minimum	\$ 15.00
Day Rental	\$ 25.00

**Cemetery**

Maintenance	\$ 100.00
Administrative Fee	\$ 50.00
City Resident Lot	\$ 350.00
Non-City Resident	\$ 450.00

**Swimming Pool****Admission**

Children (0-5 years of age)	\$ 2.00
Children (Age 6 and Older)	\$ 3.00
Summer Swim Pass (single)	\$ 50.00
Summer Swim Pass (family of 4)	\$ 150.00
Summer Swim Pass (additional family member – each)	\$ 25.00

**Lessons**

Public Lessons (2 week Session)	\$ 60.00
Private Lessons (2 week Sessions)	\$ 75.00
Water Aerobics (price of regular admission or season pass)	TBA

**Rental**

Deposit (non-refundable)	\$ 100.00
Pool Parties (2-hour rental; fee + 2 lifeguards)	\$ 100.00
Additional Fee (51-75 people)	\$ 25.00
Additional Fee (76-100 people)	\$ 50.00
Additional Fee (101-125 people)	\$ 75.00
Additional Lifeguard	\$ 20.00
Other items not covered in Fee Schedule	\$ 75.00

**Schedule IX. POLICE**

Adjudicated and Probationary Judgements	\$ 60.00
Alarm Fee (Excessive False Alarm)	\$ 50.00
Bicycle Registration	\$ 2.00
Criminal History Letters	\$ 6.00
Escort Fee (Funerals-per officer)	\$ 50.00
Escort Fee (Movers- per officer)	\$ 50.00
Fingerprints (per card)	\$ 10.00
Notary	\$ 6.00
Offense & Accident Reports	\$ 10.00
Photographs	\$ 5.00
Police Security	\$ 35.00/Hr./ per Officer
(Min. 1 Officers @ events with Alcohol or over 100 occupants)	
Warrant Insurance Fee	\$ 50.00

**SCHEDULE X. STREETS****Signs**

Combination (Street and Stop)	\$ 155.00
Stop or Yield (each)	\$ 145.00



Street Sign (each)	\$ 130.00
Street Patch	\$ 31.00 per sq. ft.
Street Cut Fee	\$ 100.00
Clean up Fee for Spills (8am-5pm)	\$ 550.00 per hr.
Clean up Fee for Spills (after Hours)	\$ 1.5 x Standard fee
Other items not covered in Fee Schedule	\$ 75.00

## **SCHEDULE XI. UTILITIES**

### **Customer Service**

Customer Service Inspection	\$ 35.00
Required Residential Brush Removal (monthly)	\$ 3.00
Brush Removal (Customer Requested)	\$ 65.00 per ton
Late Charge	\$ 25.00
Meter Rereads (If meter is read correctly by City)	\$ 25.00
Meter Data Log Report	\$ 35.00
New Service Connection Fee	\$ 30.00
Disconnect Fee	\$ 20.00
Non-Payment/Admin Fee	\$ 50.00
Connect Fee (After Hours or customer requested)	\$ 100.00
Transfer Fee	\$ 30.00
Utility Deposit (home owners and no municipal debt)	\$ 125.00
Utility Deposit (municipal debt of applicant or others residing at same residence and/or renters)	\$ 250.00
Water Tap Investigation	\$ 25.00
Basic Service Call (8am-5pm)	\$ 50.00 2 trips
Basic Service Call after hrs. (5pm-8am)	\$ 100.00
Customer requested meter test in City (plus service call fee)	
Sent to Shop	\$ 100.00
In Field	At Cost
Customer requested meter test outside City	
Sent to shop	\$ 150.00
In Field	At Cost
Tampering/ Obstructed/ Damaged Meter or cutoff	
Pull meter charge/ Unauthorized Usage	\$ 150.00 1st Offense
	\$ 300.00 2 <sup>nd</sup> Offense
	\$ 1000.00 3rd Offense
Tampering with the water or wastewater System and its appurtenances	\$ 2000.00
Other items Not covered in Fee Schedule	\$ 75.00

### **Fire**

Fire Hydrant Meter Deposit	\$ 1200.00
Fire Hydrant Rental Charge (monthly)	\$ 60.00
Fire Hydrant water usage fee (per 1000 gallons)	\$ 9.72

**Installation and Remodeling of Fire Protection System**

Hood and Duct Suppression System	\$ 40.00 plus 2.50 per head
Sprinkler System	\$ 65.00 plus 0.30 per head
Standpipe System	\$ 65.00 plus 5.00 per outlet
Fire Pump Installation	\$ 65.00
Fire Alarm System	\$ 65.00 plus 1.00 per device
Commercial Paint Booth System	\$ 55.00 plus 2.50 per head
Other Fire Suppression System	\$ 35.00 plus 2.50 per head

**Facility Inspections**

Hospitals, Nursing Homes, Retirement Centers, MHMR homes, Rehab centers, shelters, group homes	\$ 100.00 plus .50 per bed
EXAMPLE 300 bed hospital - $100 + (300 \times .50) = 250.00$	

Daycare Centers, foster homes, pre-school centers	\$ 75.00 plus .50 per licensed child
EXAMPLE Daycare licensed for 10 kids - $75 + (10 \times .50) = 80.00$	

**Other Operational Permits**

Hazardous operations or storage (service stations, flammable liquid storage) year	\$ 35.00 plus 1.00 per nozzle -per
Installation of underground Fire Mains	\$ 65.00
Re-inspection fee for failed any testing	\$ 150.00
Emergency (afterhours or weekends) inspection fee	\$ 200.00

**Wastewater**

Sewer Taps	\$ 300.00
Sewer tap investigation via CCTV (2hr min)	\$ 200.00
Each additional hour	\$ 100.00
Septic Hauler permit/ 1 <sup>st</sup> truck	\$ 25.00 per day
Additional Truck	\$ 15.00 per additional truck

**Wastewater Rates**

Demand Fee	\$ 38.69
Flat Rate (per 1000 gal)	\$ 3.86

**\*Residential** (*Established Customer Winter Avg Dec-Feb*) Demand Fee + \$ 3.86 per 1000 gal.

**\*NEW Residential Customer** Demand Fee + \$ 3.86 per 1000 gal.  
(*City Winter Avg. will be used until Customer Winter Average is established*)

**\*Commercial** Demand Fee + \$ 3.86 per 1000 gal.  
(*Calculated on monthly water usage*)

**Water Rates****Bulk**

\$ 9.72 per 1000

Demand Fee	Inside City	Outside City
.750 inch	\$ 35.00	\$ 43.46
1.000 inch	\$ 63.09	\$ 72.38
1.500 inch	\$ 126.17	\$ 144.76
2.000 inch	\$ 201.85	\$ 231.61
3.000 inch	\$ 403.73	\$ 463.24
4.000 inch	\$ 630.83	\$ 723.80
6.000 inch	\$ 1261.64	\$ 1315.99
8.000 inch	\$ 2018.63	\$ 2316.14
10.000 inch	\$ 3229.80	\$ 3714.27

**Water Volumetric Rates (gal)**

	Inside City	Outside City
0-5,000	\$ 3.98	\$ 4.80
5,001-20,000	\$ 7.40	\$ 8.50
20,001-50,000	\$ 8.40	\$ 9.65
Over 50,000	\$ 9.50	\$ 10.95

**Water Taps Set Meter Only**

.750 inch	\$ 500.00
1.000 inch	\$ 550.00
2.000 inch	\$ At Cost
4.000 inch	\$ At Cost
6.000 inch	\$ At Cost
8.000 inch	\$ At Cost

**Water Taps Install Tap and Set Meter**

.750 inch	\$ 1900.00
1.000 inch	\$ 2000.00
2.000 inch	\$ 5000.00
3.000 inch	\$ 14200.00
4.000 inch	\$ 14800.00
6.000 inch	\$ 17100.00
8.000 inch	\$ 20100.00
10.000 inch	\$ 27500.00
12.000 inch	\$ At Cost

## Reserved

### SCHEDULE XIII.

### HEALTH SERVICES

#### Food Establishments

Item	Fee Basis	Member	Non-Member
Childcare Food manager Class	Per Student	\$ 40.00	\$ 40.00
Childcare food worker class	Per Student	\$ 20.00	\$ 20.00
Copy State Food establishment rules (TFER) <sup>3</sup>		\$ 10.00	\$ 15.00
Duplicate of any Food Class		\$ 1.00	\$ 1.00
Food Establishment with seating permit <sup>2</sup>	1-30 seating cap.	\$ 150.00	\$ 200.00
Food Establishment with seating permit <sup>2</sup>	31-100 seating cap.	\$ 225.00	\$ 300.00
Food Establishment with seating permit <sup>2</sup>	101 or more seating	\$ 350.00	\$ 450.00
Food Establishment w/out seating permit <sup>2</sup>	Less than 2500 sq. ft.	\$ 150.00	\$ 200.00
Food Establishment w/out seating permit <sup>2</sup>	2501-10000 sq. ft.	\$ 225.00	\$ 300.00
Food Establishment w/out seating permit <sup>2</sup>	10001 or more sq. ft.	\$ 350.00	\$ 450.00
Food Manager Certification Course	Per Student	\$ 100.00	\$ 100.00
Food safety Class (for food employees)	Per Student	\$ 20.00	\$ 20.00
Heimlich maneuver poster <sup>3</sup>		\$ 5.00	\$ 5.00
Late Payment Fee	Per Month	\$ 20.00	\$ 20.00
Mobile Food Vendor Fee <sup>2</sup>	Per Vehicle	\$ 150.00	\$ 200.00
Re inspection Fee		\$ 75.00	\$ 100.00
Re instatement of suspended permit		\$ 75.00	\$ 100.00
School Food Service Permit <sup>2</sup>	Based on sq. ft. of kitchen/ food op area		
Temporary Food Establishment permit	Events 1 to 14 days	\$ 40.00	\$ 50.00
Temporary Food Establishment permit	With Coordinator. No Limit		
	# Of Vendors	\$ 100.00	\$ 125.00
Temporary Food Establishment permit	Late Payment Fee	2X Normal	2X Normal

Notes:

<sup>1</sup> No fee for a permit is required for food establishments that are 501(c)(3) non-profit organizations or a religious organization defined as a church in I.R.C. § 170(b)(1)(A)(1).

<sup>2</sup>Permits renewed annually using same fee schedule.

<sup>3</sup>One complimentary poster provided per establishment.

#### Public Swimming Pool and Spa Fees

Item	Fee Basis	Member	Non-Member
Copy of State Department of Health Standard for Public Pools and Spas <sup>1</sup>		\$ 5.00	\$ 7.00
Late permit payment fee (per month)		\$ 20.00	\$ 20.00
Permit to operate pool or spa (each)		\$ 125.00	\$ 150.00
Re inspection Fee		\$ 75.00	\$ 100.00
Wading pool included in facility		No Fee	No Fee

Notes:

<sup>1</sup>One complimentary copy provided per permit holder

#### SCHEDULE XIV.

#### THE EXCHANGE

#### Facility Rental

Facility Rental:

##### Grainery Building

	Deposit	Rental Fee
Monday – Thursday	\$ 250.00	\$ 750.00
Monday – Thursday Business Rental	\$ 250.00	\$ 550.00
Friday or Sunday	\$ 500.00	\$ 1000.00
Saturday	\$ 500.00	\$ 1750.00
Full Weekend	\$ 750.00	\$ 3000.00
Vendor Set-Up/Tear Down	\$ 500.00	
Set-Up Fees Day Prior		\$ 150.00 per hour
Non-Refundable Cleaning Fee		\$ 250.00 from deposit

##### Scale House Building

	Deposit	Rental Fee
Monday – Thursday	\$ 100.00	\$ 50.00 per hour/ 2 hour min.
Friday or Sunday	\$ 150.00	\$ 75.00 per hour/ 2 hour min.
Saturday	\$ 150.00	\$ 75.00 per hour/ 4 hour min.

### Security

(Security is required for all events that have alcohol or host over 100 attendees.)

1 Officer per 100 People		\$ 40.00 per hour/4 hour min.
	<b>Additional Fees</b>	
Banner Hanging on Portico		\$ 75.00 per labor hour
Linens		\$ 9.00 per linen
Weathered Wood Backdrop		\$ 35.00 per day
Stanchions		\$ 5.00 per stanchion
Planters/Troughs		\$ 15.00 per planter/trough
Garden Arbor/Trellis		\$ 25.00 per day
Decorations/ Possessions Left Over Night (Beyond Rental Period)		\$ 100.00 min.
Charge per hour after 12AM Event Termination		\$ 200.00 per hour
Vendor Set-Up/Tear Down		\$ 500.00
Non-Profits		25% Discount off the Rental Fee.
McGregor ISD		50% Discount off the Rental Fee.
After Hours Attendant		\$ 40.00 per hour/4 hour min.



**RESOLUTION R-6-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, ADOPTING THE INVESTMENT POLICY IN COMPLIANCE WITH THE PUBLIC FUNDS INVESTMENT ACT.**

**WHEREAS**, Chapter 2256 of the Texas Government Code, commonly known as the "Public Funds Investment Act," requires the city to annually adopt an investment policy by rule, order, ordinance or resolution; and

**WHEREAS**, the Public Funds Investment Act requires the investment officer of the city to attend investment training; and

**WHEREAS**, the City of McGregor approves of the investment training courses outlined in the investment policy; and

**WHEREAS**, the investment officer of the city will attend an investment training course, as required by the Public Funds Investment Act; and

**WHEREAS**, the attached investment policy and incorporated revisions comply with the Public Funds Investment Act, as amended, and authorize the investment of city funds in safe and prudent investments.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THAT:**

The City of McGregor, Texas has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, as amended, attached hereto as "Exhibit A," is hereby adopted as the investment policy of the City effective October 1, 2019.


**PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MCGREGOR, TEXAS, THIS THE 9th DAY OF September 2019.**



**ATTEST:**

  
ANGELIA SLOAN  
CITY SECRETARY

**CITY OF MCGREGOR**

  
JAMES S. HERING  
MAYOR



**CITY OF MCGREGOR, TEXAS**

**INVESTMENT POLICY**

**October 2020**

**CITY OF MCGREGOR, TEXAS  
INVESTMENT POLICY**

**PREFACE**

It is the policy of the City of McGregor (the "City") that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risks of investments, all available funds shall be invested in conformance with these legal and administrative guidelines to obtain a market rate of return.

Effective cash management is recognized as essential to good fiscal management. An active cash management and investment policy will be pursued to take advantage of investment interest as a viable and material source of revenue for City funds. The City's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and local law. The City will invest public funds in a manner that will provide the maximum security and a market rate of return while meeting the daily cash flow demands of the City.

The City is required under the Public Funds Investment Act (Chapter 2256 of the Texas Government Code) to adopt a formal written Investment Policy for the investment of public funds. These policies serve to satisfy the statutory requirement (specifically the Public Funds Investment Act, Chapter 2256 of the Texas Government Code [the "Act"]) to define, adopt and review a formal investment strategy and policy.

**CITY OF MCGREGOR  
INVESTMENT POLICY**

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**1. PURPOSE.** The purpose of this investment policy (the “Policy”) is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safety and liquidity, achieve a market rate of return, and maintain public trust in all investment activities. On an annual basis, the City Council shall review the investment strategy and policy and shall approve Policy revisions, if any, by formal resolution.

**2. INVESTMENT STRATEGY.** The City maintains a comprehensive and proactive cash management program that is designed to monitor and control all City funds to ensure maximum utilization and yield a market rate of return. (For the purpose of this policy, a “market rate of return” refers to the approximate interest rate that could be earned by an investor in a specific maturity range at any given point in time. For example, an investor seeking to earn a market rate of return while maintaining an investment portfolio with an average maturity of 90 days, would hope to earn approximately the same as a three-month agency discount note. If the investor earns a rate much higher than this, it might signal an inappropriate level of risk.) The basic and underlying strategy of this program is that all of the City’s funds are earning interest. It is the responsibility and obligation of the City to maintain a flexible approach and be prepared to modify the investment strategy as market conditions dictate. The investment strategy described is predicated on conditions as now exist and are subject to change. The investment strategy emphasizes low credit risk,

diversification, and the management of maturities. The strategy also considers the expertise and time constraints of the investment officers. The allowable investment instruments as defined in Section 6 of this Policy reflect the avoidance of credit risk. Diversification refers to dividing investments among a variety of securities offering independent returns. This strategy uses local government investment pools to achieve diversification. The management of maturities refers to structuring the maturity dates of the direct investments so that, while funds are initially invested for a longer period of time, some investments mature as cash needs require.

2.1 The primary investment strategy and objectives of the City as specified in this Policy (See Section 4.) are listed below, in their order of importance:

- Safety and preservation of principal;
- Maintenance of sufficient liquidity to meet operating needs;
- Achieve a market rate of return on the investment portfolio; and
- Seek at all times to maintain public trust by adhering to the above stated objectives.

2.2 The list of investments authorized by this Policy intentionally excludes some investments allowed by state law. The restrictions limit possible credit risk and provide the maximum measure of safety. Within the investment objectives, the investment strategy is to utilize authorized investments for maximum advantage to the City. To increase the interest earnings for funds identified as being available for investment over longer periods of time based upon a cash requirements projection, the City will consider the following strategies:

2.2.1 **Strategy No. 1.** Diversifying the City's investment opportunities through the use of local government investment pools and money market mutual funds as authorized by the City Council. An investment pool is an entity created to invest public funds jointly on behalf its' participants and whose investment objectives in order of priority match those objectives of the City. Funds are usually available from investment pools on a same-day basis, meaning the pools have a high degree of liquidity. Because of the size and expertise of their staff, investment pools are able to prudently invest in a variety of the investment types allowed by state law. In this manner, investment pools achieve diversification. Funds that may be needed on a short-term basis but that are in excess of the amount maintained at the depository bank are available for deposit in investment pools.

2.2.2 **Strategy No. 2.** Building a ladder of Investment Policy authorized securities with staggered maturities for all or part of the longer-term investable funds. The benefits of this ladder approach include the following:

- It is straight-forward and easily understood;
- It represents a prudent diversification method;
- All investments remain within the approved maturity horizon;

- It will normally allow the City to capture a reasonable portion of the yield curve; and
- It provides predictable cash flow with scheduled maturities and reinvestment opportunities.

2.2.3. **Strategy No. 3.** At this time, the City does not use an investment management firm. Should the City determine a need, the following strategy will apply:

Pursuant to the Public Funds Investment Act (Texas Government Code 2256.003), the City may, at its discretion, contract with an investment management firm registered under the Investment Advisors Act of 1940 (15 U.S.C. Section 80b-1 et seq.) and with the State Securities Board to provide for investment and non-discretionary management of its public funds or other funds under its control.

An appointed Investment Advisor shall act solely in an advisory and administrative capacity, within the guidelines of this Investment Policy. At no time shall the advisor take possession of securities or funds or otherwise be granted discretionary authority to transact business on behalf of the City. Any contract awarded by the City Council for investment advisory services may not exceed two years, with an option to extend by mutual consent of both parties.

Duties of the Investment Advisor shall include, but not be limited to, assistance in purchasing securities, securities clearance, producing required reports, pricing the portfolio, performing due diligence on broker/dealers, market monitoring and economic review.

Any Investment Advisor contracted by the City shall abide by the *Prudent Expert Rule*, whereby investment advice shall, at all times, be given with the judgment and care, under circumstances then prevailing, which persons paid for their special prudence, discretion and intelligence in such matters exercise in the management of their client's affairs, not for speculation by the client or production of fee income by the advisor or broker, but for investment by the client with emphasis on the probable safety of the capital while considering the probable income to be derived.

2.2.4. **Strategy No. 4.** The City will maintain portfolio(s) that utilize four specific investment strategy considerations designed to address the unique characteristics of the fund group(s) represented in the portfolio(s):

2.2.4.1 Investment strategies for operating funds and pooled funds containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio that will experience minimal volatility during economic cycles through diversification by security type, maturity date and issuer. All security types, as authorized by this policy, are considered suitable investments for the operating and pooled funds.

2.2.4.2 Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date(s). These funds have predictable payment schedules. Therefore investment maturities shall not exceed the anticipated cash flow requirements.

2.2.4.3 Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund. Managing the Debt Service Reserve Fund's portfolio maturities to not exceed the call provisions of the bond issue will reduce the investment's market risk if the City's bonds are called and the reserve fund liquidated. No investment maturity shall exceed the final maturity of the bond issue.

2.2.4.4 Investment strategies for special projects or capital projects funds will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. Market conditions and arbitrage regulations will influence the investment of capital project funds. When market conditions allow, achieving a positive spread to applicable arbitrage yield is the desired objective, although at no time shall the anticipated expenditure schedule be exceeded in an attempt to increase yield.

2.2.5 **Strategy No. 5 - Hold until Maturity.** The strategy of the City is to maintain sufficient liquidity in its portfolio so that it does not need to sell a security prior to maturity. Should it become necessary to sell a security prior to maturity, where the sale proceeds are less than the current book value, the prior written consent of the City Manager must be obtained. Securities may be sold prior to maturity by the Investment Officer at or above their book value at any time. The result of all sales of securities prior to maturity shall be reported to the City Manager within two business days of the sale. The report shall provide the amount of proceeds from the sale, including accrued interest to the date of sale, less the current book value and the dollar amount of gain on the sale.

2.2.6 **Strategy No. 6 - Pooling of Deposits and Investments.** All demand deposits of the City will be concentrated with one central depository. This procedure will maximize the City's ability to pool cash for investment purposes, and provide more manageable banking relationships. In addition, depositories not holding demand deposits of the City may be eligible to bid on City investments, subject to the approval of the City Manager.

2.2.7 **Strategy No. 7 - Depository Bank Relationships.** This Policy shall further seek to maintain good depository bank relationships while minimizing the cost of banking services. The City will seek to maintain a depository contract that will be managed to a level that minimizes the cost of the banking relationship to the City, while allowing the City to earn an appropriate return on idle demand deposits.

2.2.8 **Strategy No. 8 - Single Pooled Fund Group.** A single strategy is specified, in accordance with the single pooled fund group as defined in this Policy. However, earnings from investments will be allocated on a pro-rata cash basis to



the individual funds and used in a manner that will best service the interests of the City.

**2.2.9 Strategy No. 9 - Maximizing Investable Cash Balances.** Procedures shall be established and implemented in order to maximize investable cash by decreasing the time between the actual collection and the deposit of receipts, and by the controlling of disbursements.

**3. SCOPE.** The Investment Policy shall govern the investment of all financial assets considered to be part of the City entity and includes the following funds or fund types: the General Fund, Special Revenue Funds, Capital Projects Funds, Enterprise Funds, Trust and Agency Funds, Debt Service Funds, and any other funds which have been contractually delegated to the City for management purposes. The City may add or delete funds as may be required by law, or for proper accounting procedures. This policy does not include funds governed by approved trust agreements, or assets administered for the benefit of the City by outside agencies under retirement or deferred compensation programs. Additionally, bond funds (including debt service and reserve funds) are governed by bond ordinances and are subject to the provisions of the Internal Revenue Code and applicable federal regulations governing the investment of bond proceeds.

**4. INVESTMENT OBJECTIVES.** Funds of the City shall be invested in accordance with all applicable Texas statutes, this Policy and any other approved, written administrative procedures. The four objectives of the City's investment activities shall be as follows (in the order of priority):

**4.1 Safety of Principal.** Safety of principal invested is the foremost objective in the investment decisions of the City. Each investment transaction shall seek to ensure the preservation of capital in the overall portfolio. The risk of loss shall be controlled by investing only in authorized securities, as defined in this Policy, by qualifying the financial institutions with whom the City will transact business and through portfolio diversification. Safety is defined as the undiminished return of the principal on the City's investments.

**4.2 Liquidity.** The investment portfolio shall be managed to maintain liquidity to ensure that funds will be available to meet the City's cash flow requirements and by investing in securities with active secondary markets. Investments shall be structured in such a manner as will provide the liquidity necessary to pay obligations as they become due. A security may be liquidated prior to its stated maturity to meet unanticipated cash requirements, or to otherwise favorably adjust the City's portfolio, in accordance with Section 2.2.5 above.

**4.3 Market Rate-of-Return (Yield).** The City's investment portfolio shall be designed to optimize a market rate-of-return on investments consistent with risk constraints and cash flow requirements of the portfolio. The investment portfolio shall be managed in a manner that seeks to attain a market rate of return throughout budgetary and economic cycles. The City will not attempt to consistently attain an unrealistic above market rate-of-return, as this objective will subject the overall portfolio to greater risk.

Therefore, the City's rate of return objective is secondary to those of safety and liquidity. Rate of return (yield) is defined as the rate of annual income return on an investment, expressed as a percentage.

**4.4 Public Trust.** All participants in the City's investment program shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might involve a conflict of interest or otherwise impair public confidence in the City's ability to govern effectively. All officials of the City having either a direct or indirect role in the process of investing idle funds shall act responsibly as custodians of the public trust.

**5. INVESTMENT RESPONSIBILITY.** As provided in this policy, the daily operation and management of the City's investments are the responsibility of the following person.

**5.1 Delegation of Authority.** The City Manager and the Director of Finance are authorized to deposit, withdraw, invest, transfer or manage in any other manner the funds of the City. Management responsibility for the investment program is hereby delegated to the Director of Finance, who shall establish written procedures for the operation of the investment program, consistent with this Policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. All persons involved in investment activities will be referred to in this Policy as "Investment Officers." No persons may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Director of Finance. The Director of Finance shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate Investment Officials. The system of controls shall be designed to provide reasonable assurance that the assets of the City are protected from loss, theft or misuse. The concept of reasonable assurance recognizes that:

- (1) the cost of a control should not exceed the benefits likely to be derived; and
- (2) the valuation of costs and benefits requires estimates and judgments by management.

Commitment of financial and staffing resources in order to maximize total return through active portfolio management shall be the responsibility of the City Council.

**5.2 Prudence.** The standard of prudence to be applied by the Investment Officer shall be the "prudent investor" rule, which states, "investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether the Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the following:

5.2.1 the investment of all funds over which the Investment Officer had responsibility rather than a consideration as to the prudence of a single investment; and

5.2.2 whether the investment decision was consistent with the written investment Policy and procedures of the City.

**5.3 Due Diligence.** The Investment Officer acting in accordance with written policies and procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported in a timely manner and that appropriate action is taken to control adverse developments. All Investment Officers involved in investment transactions will be bonded.

**5.4 Ethical Standards and Conflicts of Interest.** All City Investment Officers having a direct or indirect role in the investment of City funds shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. An Investment Officer who has a personal business relationship with the depository bank or with any entity seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

**5.5 Investment Training.** The Investment Officers shall attend at least one training session of at least ten (10) hours relating to the officer's responsibility under the Public Funds Investment Act within twelve (12) months after assuming duties, and attend an investment training session not less than once every two years, receiving an additional ten (10) hours of training. Such training from an independent source shall be approved by the City Manager and endorsed by the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League, the North Central Texas Council of Governments, or the University of North Texas Center for Public Management.

**6. AUTHORIZED INVESTMENTS.** As stated previously, safety of principal is the primary objective in investing public funds and can be accomplished by limiting two types of risk — credit risk and interest rate risk. Credit risk is the risk associated with the failure of a security issuer or backer to repay principal and interest in full. Interest rate risk is the risk that the value of a portfolio will decline due to an increase in the general level of interest rates. In order to provide for safety of principal as the City's primary objective, only certain investments are authorized as acceptable investments for the City. The following list of authorized investments for the City intentionally excludes some investments authorized

by law. These restrictions are placed in order to limit possible risk and provide the maximum measure of safety to City funds.

**6.1 Authorized and Acceptable Investments.** The authorized list of investment instruments are as follows:

- (1) Obligations of the United States or its agencies and instrumentalities, excluding mortgage-backed securities.
- (2) Direct obligations of the State of Texas, or its agencies and instrumentalities.
- (3) Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, excluding mortgage-backed securities.
- (4) Collateralized Certificates of Deposit. A certificate of deposit issued by a depository institution that has its main office or a branch office in the state and is:
  - guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;
  - secured by obligations that are described by Section 2256.009(a) of the Public Funds Investment Act, including mortgage backed securities directly issued by a federal agency or instrumentality, but excluding those mortgage backed securities of the nature described in Section 2256.009(b) of the Act; or
  - secured in any other manner and amount provided by law for deposits of the City.

In addition, separate CDs issued by depositories wherever located, bundled together into a single investment with the full amount of principle and interest of each CD federally insured, may be purchased through a selected depository institution with its main office or branch office in Texas.

This depository shall act as the custodian for the various certificates on behalf of the City.

- (5) Eligible Local Government Investment Pools. Public funds investment pools which invest in instruments and follow practices allowed by the current law as defined in Section 2256.016 of the Texas Government Code, provided that:

- the investment pool has been authorized by the City Council;

- the pool shall have furnished the Investment Officer an offering circular containing the information required by Section 2256.016(b) of the Texas Government Code;
- the pool shall furnish the Investment Officer investment transaction confirmations with respect to all investments made with it;
- the pool shall furnish to the Investment Officer monthly reports containing the information required under Section 2256.016(c) of the Texas Government Code;
- the pool is continuously rated no lower than "AAA" or "AAA-m" or an equivalent rating by at least one nationally recognized rating service;
- the pool marks its portfolio to market daily;
- the pool's investment objectives shall be to maintain a stable net asset value of one dollar (\$1.00); and
- the pool's investment philosophy and strategy are consistent with this Policy.

(7) Regulated No-Load Money Market Mutual Funds. These investments are authorized, under the following conditions:

- the money market mutual fund is registered with and regulated by the Securities and Exchange Commission;
- the fund provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940;
- the fund has a dollar-weighted average portfolio maturity of ninety (90) days or less;
- the investment objectives include the maintenance of a stable net asset value of one dollar (\$1.00) per share; and
- the fund is continuously rated no lower than "AAA" or an equivalent rating by at least one nationally recognized rating service.

The City may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market mutual fund.

(8) Repurchase Agreements, Reverse Repurchase Agreements, Bankers' Acceptances; Commercial Paper. These investments are authorized for the City only to the extent that they are contained in the portfolios of approved

public funds investment pools in which the City invests, or as otherwise provided below.

- The direct investment in reverse repurchase agreements, bankers' acceptances, and commercial paper by the City is not authorized.
- Fully flexible repurchase agreements are authorized in this Policy, to the extent authorized under the Public Funds Investment Act (Texas Government Code 2256.001.) The use of flex repos shall be limited to the investment of bond proceeds and the maturity date of any such agreement shall not exceed the expected proceeds draw schedule.

**6.2 Investment Instruments NOT Authorized.** The following instruments are eligible for investment by local government according to state law, but they have been intentionally prohibited for the City by this Policy: mortgage-related obligations, guaranteed investment contracts, options, financial futures contracts and, day trading of long-term securities. In addition to these restricted investments, state law specifically prohibits investment in the following securities:

- (1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- (2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- (3) Collateralized mortgage obligations that have a stated final maturity date of greater than ten years.
- (4) Collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

**7. DIVERSIFICATION.** Diversification of investment instruments shall be utilized to avoid incurring unreasonable risks resulting from over-concentration of investments in a specific maturity, a specific issue, or a specific class of securities. With the exception of U.S. Government securities, as authorized in this Policy, and fully collateralized Certificates of Deposit, no more than fifty percent (50%) of the total investment portfolio will be invested in any one security type or with a single financial institution. Diversification of the portfolio considers diversification by maturity dates and diversification by investment instrument.

**7.1 Diversification by Maturities.** The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risks caused by change in interest rates. The City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. However, the above described obligations, certificates, or agreements may be

collateralized using longer date instruments. The City shall diversify the use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities. Maturity scheduling shall be managed by the Investment Officer so that maturities of investments shall be timed to coincide with projected cash flow needs.

The entire City portfolio, including funds at the City's depository bank, shall comprise one pooled fund group, and the maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio is two hundred seventy (270) days. Investment maturities for debt service interest and sinking funds and/or other types of reserve funds, whose use is never anticipated, may not exceed three (3) years.

**7.2 Diversification by Investment Instrument.** Diversification by investment instrument shall not exceed the following guidelines for each type of instrument:

	<u>Percentage of Portfolio (Maximum)</u>
U.S. Treasury Obligations	100%
U.S. Government Agency Securities and Instrumentalities of Government-Sponsored Corporations	80%
Authorized Local Government Investment Pools	90%
Fully Collateralized Certificates of Deposit	100%
SEC-Regulated No-Load Money Market Mutual Funds	50%
Depository Bank	100%

7.3 The City shall invest local funds in investments yielding a market rate-of-return while providing necessary protection of the principal consistent with the operating requirements of this section or written policies.

**8. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS.** At this time, the City does not use Brokers or Dealers. Should the City determine a need, the following procedures and requirements will apply:

Financial institutions (federally insured banks) with and through whom the City invests shall be state or national banks domiciled in this state. No public deposit shall be made except in a qualified public depository as established by state laws. Brokers/Dealers authorized to provide investment services to the City may include only those authorized by the City Manager. All banking services will be governed by a depository contract awarded by the City Council. In addition, the Director of Finance shall maintain a list of authorized security brokers/dealers, and investment pools that are authorized by the City Manager and/or the City Council.

8.1 All financial institutions with whom the City does business must supply the following as appropriate: (1) audited financial statements; (2) proof of National Association of Securities Dealers (NASD) certification; (3) proof of state registration and completed broker/dealer questionnaire; (4) certification of having read the City's



investment policy signed by a qualified representative of the organization, acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

8.2 An annual review of the financial condition and registration of qualified bidders will be conducted by the Director of Finance. The review may include, but is not limited to, review of rating agency reports, review of call reports, and analyses of management, profitability, capitalization, and asset quality. Financial institutions and brokers/dealers desiring to conduct business with the City shall be required to provide any financial data requested by the City Manager or the Investment Officer. Upon completion of the annual review by the Director of Finance, the financial institutions and brokers/dealers desiring to conduct business with the City shall be approved by the City Manager.

8.3 Selection criteria for federally insured financial institutions shall include the following: (1) the financial institution must be insured by the FDIC and (2) the financial institution must be incorporated under the laws of the State of Texas or of the United States of America.

8.4 The Investment Officer of the City is responsible for monitoring the investments made by a financial institution and/or broker/dealer to determine that they are in compliance with the provisions of the Investment Policy.

**9. DELIVERY VERSUS PAYMENT.** It is the policy of the City that all security transactions entered into with the City shall be conducted on a "**DELIVERY VERSUS PAYMENT**" (DVP) basis through the Federal Reserve System. By doing this, City funds are not released until the City has received, through the Federal Reserve wire, the securities purchased. The City shall authorize the release of funds only after receiving notification from the safekeeping bank that a purchased security has been received in the safekeeping account of the City. The notification may be oral, but shall be confirmed in writing.

## **10. SAFEKEEPING AND COLLATERALIZATION.**

10.1 **Safekeeping.** All securities owned by the City shall be held by its safekeeping agent, except the collateral for bank deposits. The collateral for bank deposits will be held in the City's name in the bank's trust department, or alternatively, in a Federal Reserve Bank account in the City's name, or a third-party bank, at the City's discretion. Original safekeeping receipts shall be obtained and held by the City. The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure time deposits.

10.2 **Collateralization.** Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all city funds on deposit with a depository bank. The market value of the investments securing the deposit of funds shall be at least equal to the amount of the deposits of funds reduced

to the extent that the deposits are insured by the Federal Deposit Insurance Corporation (FDIC). Securities pledged as collateral shall be held in the City's name, in a segregated account at the Federal Reserve Bank or by an independent third party with whom the City has a current custodial agreement. The agreement is to specify the acceptable investment securities as collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. The safekeeping agreement must clearly state that the safekeeping bank is instructed to release purchased and collateral securities to the City in the event the City has determined that the depository bank has failed to pay on any matured investments in certificates of deposit, or has determined that the funds of the City are in jeopardy for whatever reason, including involuntary closure or change of ownership. A clearly marked evidence of ownership, e.g., safekeeping receipt, must be supplied to the City and retained by the City. Any collateral with a maturity over five (5) years must be approved by the Investment Officer before the transaction is initiated. Release of collateral or substitution of securities must be approved in writing by the Investment Officer. Financial institutions serving as City depositories will be required to sign a "Depository Agreement" with the City and the City safekeeping agent. The collateralized deposit portion of the agreement shall define the City's rights to collateral in the event of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- the Agreement must be in writing;
- the Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- the Agreement must be approved by the Board of Directors of the Loan Committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- the Agreement must be part of the Depository's "official record" continuously since its execution.

10.2.1 The City may accept the following securities as collateral for bank deposits (V.T.C.A., Government Code, Section 2256.001, et. seq, formerly Article 842a-2, Section 2, V.T.C.S., as amended);

- FDIC and FSLIC insurance coverage;

- A bond, certificate of indebtedness, or Treasury Note of the United States, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States;
- Obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas;
- A bond of the State of Texas or of a county, city, or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency with a remaining maturity of ten years or less;
- Surety Bonds that meet the requirements of the Public Funds Investment Act; or
- Federal Home Loan Bank Letters of Credit.

10.2.2 For certificates of deposit and other evidences of deposit, collateral shall be at 102% of market or par, whichever is lower. The market value of collateral will always equal or exceed the principal plus accrued interest of deposits at financial institutions.

10.2.3 Financial institutions, with which the City invests or maintains other deposits, shall provide monthly, and as requested by the Investment Officer, a listing of the collateral pledged to the City, marked to current market prices. The listing shall include total pledged securities itemized by name, type, description, par value, current market value, maturity date, and Moody's or Standard & Poor's rating, if applicable. The City and the financial institution shall jointly assume the responsibility for ensuring that the collateral is sufficient.

**11. INTERNAL CONTROL.** The Director of Finance shall establish a system of written internal controls, which shall be reviewed annually by independent auditors. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. The internal controls are to be reviewed annually in conjunction with an external independent audit. This review will provide assurance of compliance with policies and procedures as specified by this Policy. The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls and adherence to the City's established investment policy.

**12. PERFORMANCE.** The City's investment portfolio shall be designed to obtain a market rate of return on investments consistent with risk constraints and expected cash flow of the City. The benchmark for performance that is appropriate for the City's cash flow cycle will be TexStar (a local government investment pool).

**13. REPORTING.** The Director of Finance shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

13.1 Annual Report. Within 60 days of the end of the fiscal year, the Director of Finance shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council. The reports prepared by the Director of Finance shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the City Council by that auditor.

13.2 Methods. The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the past quarter. This management summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be prepared in compliance with generally accepted accounting principles. The report will be provided to the City Manager and City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired;
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the broker/dealer from which the security was purchased;
- Additions and changes to the market value during the period;
- Fully accrued interest for the reporting period;
- Average weighted yield to maturity of portfolio on entity investments as compared to applicable benchmarks;
- Listing of investments by maturity date;
- The percentage of the total portfolio which each type of investment represents; and
- Statement of compliance of the City's investment portfolio with State Law and the investment strategy and policy approved by the City Council.

**14. INVESTMENT POLICY ADOPTION AND AMENDMENT.** The City's Investment Policy shall be adopted and amended by resolution of the City Council only. The City's written policies and procedures for investments are subject to review not less than annually to stay current with changing laws, regulations and needs of the City. Any changes or modifications to this Investment Policy, if any, shall be approved, and adopted by a formal resolution of the City Council.

## **GLOSSARY OF TERMS**

The Investment Policy contains specialized and technical terminology that is unique to cash management and investment activities. The following glossary of terms is provided to assist in understanding these terms.

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**Affinity.** Related through marriage.

**Agencies.** See U.S. Agency securities.

**Bankers' Acceptances.** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer. When discounted and sold in the secondary market, bankers' acceptances become a short-term investment alternative.

**Book Value.** The cost of a security as recorded in the City's accounting records. For purposes of evaluating a sale of a security, it is a function of the original cost, the amortization of premium or discount, and the accrued interest. Specifically, it is the face value of the security plus the accrued interest plus any unamortized premium or minus any unamortized discount. Book value is often compared to market value, which is defined below.

**Broker.** A person or company that, for a fee or commission, brings buyers and sellers of securities together.

**Certificate of Deposit.** A time deposit with a specific maturity evidenced by a certificate.

**Collateral.** In general, assets which one party pledges as a guarantee of performance. Specifically, securities pledged by a bank to secure deposits of public monies. In the event of bank failure, the securities become the property of the public entity.

**Collateralized Mortgage Obligations (CMO's).** Securities based on a pool of home mortgages.

**Commercial Paper.** An unsecured promissory note issued primarily by corporations for a specific amount and maturing on a specific day. The maximum maturity for commercial paper is 270 days, but most frequently maturities do not exceed 30 days. Almost all commercial paper is rated by a rating service.

**Consanguinity.** Related by blood.

**Coupon.** The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. Also, a certificate attached to a bond indicating interest due on a payment date.

**Credit Risk.** The uncertainty that the principal amount of an investment will be returned without loss of value to the default of the borrower.

**CUSIP.** A unique security identification number assigned to securities maintained and transferred on the Federal Reserve book-entry system.

**Dealer.** A person or company that endeavors to profit from buying and selling investments for its own account.

**Delivery Versus Payment (DVP).** A method of delivering securities that requires the simultaneous exchange of the security and the payment. It provides a safeguard against paying for securities before they are received.

**Demand Deposits.** Deposits at a financial institution that are available to the depositor upon the depositor's demand.

**Depository Bank.** The primary bank of the City. The relationship between the depository bank and the City is governed by state law and by a depository contract that is approved by the City Council.

**Discount.** The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale is also considered to be at a discount.

**Discount Securities.** Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury Bills.

**Diversification.** The strategy of dividing investments among a variety of securities offering independent risks and yields. Diversification lessens the likelihood of losing the entire portfolio of investments and averages yields among the investment alternatives.

**Discount.** The difference between the cost of a security and its value at maturity, in cases where the cost is less than the value at maturity.

**Federal Deposit Insurance Corporation (FDIC).** A federal agency that insures bank deposits.

**Federal Funds Rate.** The rate of interest at which Federal funds are traded. This rate is currently set by the Federal Reserve through open-market operations.

**Federal Home Loan Banks (FHLB).** Created in 1932, this system consists of 12 regional banks, which are owned by private member institutions and regulated by the Federal Housing Finance Board. Functioning as a credit reserve system, it facilitates extension of credit through its owner members. Federal Home Loan Bank issues are joint and several obligations of the 12 Federal Home Loan Banks.

**Federal Home Loan Mortgage Corporation (FHLMC or Freddie Mac).** A stockholder-owned corporation that provides a continuous flow of funds to mortgage lenders, primarily through developing and maintaining an active nationwide market in conventional mortgages.

**Federal National Mortgage Association (FNMA or Fannie Mae).** FNMA, a federal corporation, is the largest single provider of residential mortgage funds in the United States. It is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted.

**Fully Flexible Repurchase Agreement ("flex repo").** A specialized contract designed for the short-term investment of proceeds available from the sale of municipal bonds, notes and certificates. Flex repos allow for incremental repurchases, with the buyer/issuer (the City) retaining the right to force the seller to repurchase all, or a portion of, the sold securities held under repurchase agreement, at any time before the maturity date of the agreement, at a fixed rate for the life of the agreement.

**Hold Until Maturity.** This investment strategy is intended to avoid interest rate risk by maintaining ownership of an investment until it matures. At maturity, the face value of the security is received, but in some cases where a security is sold before maturity, less than the face value and the book value is received. Please see interest rate risk defined below.

**Interest Rate Risk.** The uncertainty of the return of principal on fixed rate securities that are sold prior to maturity. When interest rates rise, the market value of fixed rate securities decreases.

**Internal Control.** Policies and procedures that are established to provide reasonable assurance that specific government objectives are achieved and that assets are safeguarded.

**Investment.** The purchase of securities which, upon analysis, promise safety of principal and a satisfactory return. These factors distinguish investment from speculation.

**Investment Objective.** The aim, goal or desired end of action of the investment activity.

**Investment Pool.** An entity created to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are safety, liquidity, and yield. (Sometimes called Local Government Investment Pool.)

**Investment Strategy.** The overall plan or method proscribed to achieve the investment objectives of the City.

**Laddered Maturity.** An investment strategy whereby investments are purchased to mature at regular intervals.

**Liquidity.** The measure of an investment's ability to be converted quickly and easily into cash without a substantial loss of value.

**Local Government Investment Pool.** See **Investment Pool**.

**Market Rate of Return.** A general term referring to the approximate interest rate that could be earned by an investor in a specific maturity range at any given point in time. For example, an investor seeking to earn a "market rate of return" while maintaining an investment portfolio with an average maturity of 90 days, would hope to earn approximately the same



as a three-month agency discount note. If the investor earns a rate much higher than this, it might signal an inappropriate level of risk.

**Market Risk.** The uncertainty of the value of the City's portfolio arising from changes in the market conditions of investment securities.

**Market Value.** The price, including accrued interest, at which a security is trading for which it can be readily sold or purchased.

**Maturity.** The date upon which the principal or stated value of an investment becomes due and payable.

**Money Market Mutual Fund.** A mutual fund that purchases short-term debt instruments, such as Treasury Bills, commercial paper, and bankers' acceptances, and which strives to maintain a stable net asset value of \$1.00.

**Mutual Fund.** Investment companies that sell shares to investors, offering investors diversification and professional portfolio management. Prices generally fluctuate with the performance of the fund.

**Net Asset Value.** The ratio of the market value of the portfolio divided by the book value of the portfolio.

**Par.** The value of a security as expressed on its face (face value) without consideration of a discount or premium.

**Pledge.** The grant of a collateral interest in investment securities by the depository bank as assurance of the safety of City deposits.

**Pooled Fund Group.** The combination of various accounts and funds of the City in a single, internally-created investing entity.

**Portfolio.** The collection of securities held by an investor.

**Principal.** The capital sum of an investment, as distinguished from interest.

**Premium.** The difference between the cost price and the face value at maturity in cases where the cost price is higher than the face value.

**Rate-of-Return.** See Yield.

**Repurchase Agreement (REPO).** An investment arrangement in which the holder of a security sells that security to an investor (the City) with an agreement to repurchase the security at a fixed price and on a fixed date.

**Reverse Repurchase Agreement.** An investment arrangement by which the City sells a security to a third party, such as a bank or broker/dealer, in return for cash and agrees to repurchase the instrument from the third party at a fixed price and on a fixed date. The City would then use the cash to purchase additional investments. This type of investment

is prohibited in the City's portfolio, except to the extent used by local government investment pools with which the City invests.

**Safekeeping.** An arrangement whereby a bank holds securities and other valuables for protection in exchange for a fee.

**Safety.** The assurance of the undiminished return of the principal of the City's investments and deposits.

**Secondary Market.** A market for the purchase and sales of outstanding securities following their initial distribution.

**SEC Rule 15C3-1 (Uniform Net Capital Rule).** Security and Exchange Commission requirement that member firms and nonmember broker/dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1.

**Security.** A financial instrument that signifies an ownership interest, the right to an ownership interest, or creditor status.

**Security Risks.** The uncertainty of the value of a security dependent on its particular qualities.

**Time Deposits.** Deposits at the depository bank that are not due and payable until a specific date.

**United States Agency Securities.** Debt instruments issued by an executive department, an independent federal establishment, or a corporation or other entity established by Congress which is owned in whole or in part by the United States of America.

**United States Treasury Securities.** Debt instruments issued by the Treasury of the United States. **Treasury Bills** are issued for short-term borrowings (less than one year); **Treasury Notes** are issued for mid-term borrowings (Two - ten years); **Treasury Bonds** are issued for long-term borrowings (over ten years).

**Yield.** The rate of annual income return on an investment, expressed as a percentage.

**TEXAS PUBLIC FUNDS INVESTMENT ACT  
CERTIFICATION BY BUSINESS ORGANIZATION**

**[SAMPLE]**

**CITY OF MCGREGOR, TEXAS**

This certification is executed on behalf of the City of McGregor, Texas (the "City"), and \_\_\_\_\_ (the "Business Organization"), pursuant to the Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act") in connection with investment transactions conducted between the City and the Business Organization.

The undersigned Qualified Representative of the Business Organization hereby certifies on behalf of the Business Organization that:

1. The undersigned is a Qualified Representative of the Business Organization offering to enter an investment transaction with the Investor as such terms are used in the Public Funds Investment Act, Chapter 2256, Texas Government Code; and
2. The Qualified Representative of the Business Organization has received and reviewed the Investment Policy furnished by the City; and
3. The Qualified Representative of the Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Business Organization and the City that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards.

Qualified Representative of Business Organization

Firm: \_\_\_\_\_

\_\_\_\_\_  
Signature

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# 2020 Tax Rate Calculation Worksheet

Date: 08/10/2020 08:03 AM

## Taxing Units Other Than School Districts or Water Districts

City of McGregor

840-2806

Taxing Unit Name

Phone (area code and number)

P. O. Box 192, McGregor, TX, 76657

<https://cityofmcgregor.com/>

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	<b>2019 total taxable value.</b> Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]	\$432,712,915
2.	<b>2019 tax ceilings.</b> Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	\$0
3.	<b>Preliminary 2019 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$432,712,915
4.	<b>2019 total adopted tax rate.</b>	\$.601413
5.	<b>2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.</b>	
	<b>A. Original 2019 ARB values:</b>	\$0
	<b>B. 2019 values resulting from final court decisions:</b>	\$0
	<b>C. 2019 value loss.</b> Subtract B from A.[3]	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
6.	2019 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2019 ARB certified value:	1,275,780
	B. 2019 disputed value:	191,367
	C. 2019 undisputed value Subtract B from A.[4]	1,084,413
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	1,084,413
8.	2019 taxable value, adjusted for court-ordered reductions. Add Lines 3 and 7	\$433,797,328
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.[5]	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$6,380
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$129,000
	C. Value loss. Add A and B.[6]	\$135,380
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. 2019 market value:	\$0
	B. 2020 productivity or special appraised value:	\$0
	C. Value loss. Subtract B from A.[7]	\$0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$135,380
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$433,661,948
14.	Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100	\$2,608,099
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]	\$4,533
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]	\$0
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.[10]	\$2,612,632
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
	A. Certified values:	\$425,201,089
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	\$0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
	property value that will be included in Line 23 below.[12]	
	<b>E. Total 2020 value</b> Add A and B, then subtract C and D	\$425,201,089
<b>19.</b>	<b>Total value of properties under protest or not included on certified appraisal roll.[13]</b>	
	<b>A. 2020 taxable value of properties under protest</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	\$41,511,237
	<b>B. 2020 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	\$0
	<b>C. Total value under protest or not certified.</b> Add A and B.	\$41,511,237
<b>20.</b>	<b>2020 tax ceilings.</b> Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	\$0
<b>21.</b>	<b>2020 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20C.[17]	\$466,712,326
<b>22.</b>	<b>Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019.</b> Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]	\$0
<b>23.</b>	<b>Total 2020 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020.[19]	\$11,667,740
<b>24.</b>	<b>Total adjustments to the 2020 taxable value.</b> Add Lines 22 and 23.	\$11,667,740
<b>25.</b>	<b>Adjusted 2020 taxable value.</b> Subtract Line 24 from Line 21.	\$455,044,586
<b>26.</b>	<b>2020 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100.[20]	\$.574148 /\$100
<b>27.</b>	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]	

[1]Tex. Tax Code Section  
[3]Tex. Tax Code Section  
[5]Tex. Tax Code Section  
[7]Tex. Tax Code Section  
[9]Tex. Tax Code Section  
[11]Tex. Tax Code Section  
[13]Tex. Tax Code Section  
[15]Tex. Tax Code Section  
[17]Tex. Tax Code Section  
[19]Tex. Tax Code Section  
[21]Tex. Tax Code Section

[2]Tex. Tax Code Section  
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[10]Tex. Tax Code Section  
[12]Tex. Tax Code Section  
[14]Tex. Tax Code Section  
[16]Tex. Tax Code Section  
[18]Tex. Tax Code Section  
[20]Tex. Tax Code Section

## STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

**1. Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

**2. Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	<b>2019 M&amp;O tax rate.</b> Enter the 2019 M&O tax rate.	\$ .409456
29.	<b>2019 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	433,797,328
30.	<b>Total 2019 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by 100.	1,776,209
31.	<b>Adjusted 2019 levy for calculating NNR M&amp;O rate.</b>	
	<b>A. 2019 sales tax specifically to reduce property taxes.</b> For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	0
	<b>B. M&amp;O taxes refunded for years preceding tax year 2019.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	3,086
	<b>C. 2019 taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	0
	<b>D. 2019 transferred function:</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	<b>E. 2019 M&amp;O levy adjustments.</b> Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	3,086
	<b>F. Add Line 30 to 31E.</b>	1,779,295
32.	<b>Adjusted 2020 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	455,044,586
33.	<b>2020 NNR M&amp;O rate (unadjusted)</b> Divide Line 31F by Line 32 and multiply by \$100.	0.391015
34.	<b>Rate adjustment for state criminal justice mandate.[23]</b>	
	<b>A. 2020 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0
	<b>B. 2019 state criminal justice mandate</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0



Line	Voter Approval Tax Rate Activity	Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
35.	<b>Rate adjustment for indigent health care expenditures[24]</b>	
	A. <b>2020 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	B. <b>2019 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
36.	<b>Rate adjustment for county indigent defense compensation.[25]</b>	
	A. <b>2020 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	B. <b>2019 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	0.000000
	E. Enter the lessor of C and D. If not applicable, enter 0.	0.000000
37.	<b>Rate adjustment for county hospital expenditures.</b>	
	A. <b>2020 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0
	B. <b>2019 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.000000
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0.000000
38.	<b>Adjusted 2020 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E.	0.391015
39.	<b>2020 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit</b> If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 -or- <b>Other Taxing Unit</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. -or- <b>Taxing unit affected by disaster declaration</b> If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	0.404700

Line	Voter Approval Tax Rate Activity	Amount/Rate
40.	<b>Total 2020 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	
	<b>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments.</b> Enter debt amount	816,586
	<b>B. Subtract unencumbered fund amount used to reduce total debt.</b>	0
	<b>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)</b>	0
	<b>D. Subtract amount paid from other resources</b>	0
	<b>E. Adjusted debt Subtract B, C and D from A</b>	816,586
41.	<b>Certified 2019 excess debt collections</b> Enter the amount certified by the collector.	3,317
42.	<b>Adjusted 2020 debt</b> Subtract Line 41 from Line 40E	813,269
43.	<b>2020 anticipated collection rate.</b>	
	<b>A. Enter the 2020 anticipated collection rate certified by the collector</b>	100.00
	<b>B. Enter the 2019 actual collection rate</b>	100.00
	<b>C. Enter the 2018 actual collection rate</b>	100.00
	<b>D. Enter the 2017 actual collection rate</b>	102.00
	<b>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.</b>	100.00
44.	<b>2020 debt adjusted for collections.</b> Divide Line 42 by Line 43E.	813,269
45.	<b>2020 total taxable value.</b> Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	466,712,326
46.	<b>2020 debt rate</b> Divide Line 44 by Line 45 and multiply by \$100.	0.174254
47.	<b>2020 voter-approval tax rate.</b> Add Line 39 and 46.	0.578954
48.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	
<b>STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes</b>		

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	<b>Taxable sales.</b> For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] <b>Taxing units that adopted the sales tax in November 2019 or in May 2020.</b> Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] -or- <b>Taxing units that adopted the sales tax before November 2019.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	0

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>2020 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	466,712,326
52.	<b>Sales tax adjustment rate.</b> Divide Line 50 by Line 51 and multiply by \$100.	0.000000
53.	<b>2020 NNR tax rate, unadjusted for sales tax[35].</b> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ .574148
54.	<b>2020 NNR tax rate, adjusted for sales tax.</b> Taxing units that adopted the sales tax in November 2019 or in May 2020. Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	\$ .574148
55.	<b>2020 voter-approval tax rate, unadjusted for sales tax.[36]</b> Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	0.578954
56.	<b>2020 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 52 from Line 55.	0.578954

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

#### STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	\$0
58.	<b>2020 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$466,712,326
59.	<b>Additional rate for pollution control.</b> Divide Line 57 by Line 58 and multiply by \$100.	0.000000
60.	<b>2020 voter-approval tax rate, adjusted for pollution control.</b> Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.578954

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

**STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
62.	<b>2018 unused increment rate.</b> Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
63.	<b>2017 unused increment rate.</b> Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	<b>2020 unused increment rate.</b> Add Lines 61, 62 and 63.	0.000000
65.	<b>2020 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

**STEP 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	<b>Adjusted 2020 NNR M&amp;O tax rate.</b> Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.391015
67.	<b>2020 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	466,712,326
68.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 67 and multiply by \$100.	0.107132
69.	<b>2020 debt rate</b> Enter the rate from Line 46 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.174254
70.	<b>De minimis rate</b> Add Lines 66, 68 and 69.	0.672401

**STEP 7: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate</b>	0.574148
<b>Voter-Approval Tax Rate</b>	0.578954
<b>De minimis rate</b>	0.672401

**STEP 8: Taxing Unit Representative Name and Signature**

print here Randy H. Riggs

Printed Name of Taxing Unit Representative

sign here

Taxing Unit Representative

08/07/2020

Date