



**SCHEDULE XIV.**

**THE EXCHANGE**

**Facility Rental**

	<b>Main Hall Deposit</b>	<b>Rental Fee</b>
Monday – Thursday (8AM-Midnight)	\$ 250.00	\$ 750.00
Monday – Thursday Business Rental (8AM-5PM)	\$ 250.00	\$ 550.00
Friday or Sunday (8AM-Midnight)	\$ 500.00	\$ 1,000.00
Saturday (8AM- Midnight)	\$ 500.00	\$ 2,000.00
Saturday – Sunday Combo (8AM - Midnight on Saturday for Event & 8AM - Noon on Sunday for Clean Up)	\$ 500.00	\$ 2,500.00
Full Weekend (Friday, Saturday, Sunday) (8AM - Midnight each day.)	\$ 750.00	\$ 3,000.00

**Cavitt Caufield Center**

	<b>Deposit</b>	<b>Rental Fee</b>
Monday – Thursday	\$ 100.00	\$ 50.00 per hour/ 2-hour min.
Friday or Sunday	\$ 150.00	\$ 75.00 per hour/ 2-hour min.
Saturday	\$ 150.00	\$ 75.00 per hour/ 4 hour min.
Full Day (8AM until Midnight)	\$ 150.00	\$ 600.00

**Security**

(Security is required for all events that have alcohol or host over 100 attendees.)

1 Officer per 100 People - Alcohol	\$ 40.00 per hour/4-hour min.
1 Officer per 250 People - No Alcohol	\$ 40.00 per hour/4-hour min.

**Additional Fees**

Banner Hanging on Portico	\$ 75.00 per labor hour
Linens	\$ 9.00 per linen
Weathered Wood Backdrop	\$ 35.00 per day
Popcorn Machine	\$ 50.00 per day
Stanchions	\$ 5.00 per stanchion
Planters/ Troughs	\$ 15.00 per planter/ trough
Garden Arbor/Trellis	\$ 25.00 per day
Decorations/ Possessions Left Over Night (Beyond Rental Period)	\$ 100.00 min.
Charge per hour after 12AM Event Termination	\$ 200.00 per hour
Vendor Set-Up/Tear Down (Trade Shows)	\$ 500.00
Set-Up Fees Day Prior	\$ 150.00 per hour
Stage Rental	\$ 150.00 per day
Non-Profits	25% Discount off the Rental Fee.
McGregor ISD	50% Discount off the Rental Fee
After Hours Attendant	\$ 40.00 per hour/4-hour min