

PROCESS TO OBTAIN A SOLICITOR'S PERMIT

Please note: If you are selling insurance and have a valid Texas issued insurance license, you are EXEMPT from the ordinance, fees, and background check, BUT the City will still need a copy of your driver's license/ID and a copy of your insurance license for our files to have a record of your exemption.

- STEP 1: Review the Solicitation Ordinance
- STEP 2: Complete the background authorization form and attach a copy of a valid photo identification. (Form is located at www.mcgregor-texas.com, under the City Services page, and on City Form tab)
- STEP 3: Pay the background processing fee.

APPLICATION PROCESSING FEE OF **\$125.00 PER SOLICITOR WILL BE COLLECTED IF YOU HAVE LIVED IN TEXAS FOR THE LAST SEVEN (7) YEARS.** IF YOU HAVE LIVED OUT OF STATE DURING THE LAST 7 YEARS, YOU WILL NEED TO COMPLETE THE BACKGROUND FORM AND IT WILL BE EMAILED TO OUR VENDOR SO THAT THEY CAN PROVIDE A COST TO THE CITY THAT WILL NEED TO BE PAID BEFORE APPLICATION CAN BE COMPLETED. This fee will be what the City's vendor charges the City. EACH SOLICITOR WILL NEED THEIR OWN BACKGROUND AND WILL BE CHARGED A SEPARATE APPLICATION FEE.

- STEP 4: YOU WILL BE CONTACTED BY THE CITY AFTER BACKGROUND RESULTS ARE RECEIVED. (THIS COULD TAKE SOME TIME BECAUSE THE BACKGROUND PROCESS MUST BE OUTSOURCED) **UPON RECEIVING SATISFACTORY BACKGROUND RESULTS THE CITY WILL COLLECT:**
- \$500. PER YEAR, PER PERSON, OR**
\$100. PER MONTH, PER PERSON

A PERMIT WILL BE ISSUED TO EACH SOLICITOR PROVIDING THE EFFECTIVE DATES AND A COPY OF THE APPROVED APPLICATION WILL BE PROVIDED TO THE POLICE DEPT TO INFORM THEM OF THE SOLICITOR'S PERMIT(S) ISSUED.